

AGENDA
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, DECEMBER 09, 2025, at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA

<https://us02web.zoom.us/j/85406285986?pwd=MeNluzSeq0187HwOmFUy0pki4N6yiB.1>

- 01.0 Call to Order**
 - 01.1.1 Land Acknowledgement
- 02.0 Adoption of the Agenda**
- 03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)**
 - A. *Tuesday, November 25, 2025, Council Meeting Minutes* [pg.03]
- 04.0 Delegations**
 - A. *Manning and District Chamber of Commerce Alden Johnson & Andy Pydde – Funding Request at 9:05 a.m.* [pg.13]
- 05.0 Policies/ Bylaws**
 - A. *Proposed LUBA No. 25-61-504 – Sea-cans* [pg.15]
 - B. *Proposed LUBA No. 25-61-505 – Hamlet Chickens* [pg.18]
- 06.0 Municipal/CAO & Departmental Reports/Business**
 - 06.1 Government Services
 - 06.1.1 Council/Legislative
 - A. *Peace Regional Mental Health Task Force – Terms of Reference* [pg.21]
 - B. *Feedback submission on the RFI to the Province of Alberta* [pg.24]
 - C. *Alberta Electoral Boundaries Commission Engagement* [pg.31]
 - D. *Peace River School Division Annual Joint Meeting Invitation* [pg.47]
 - 06.1.2 Administration
 - 06.1.3 Assessment
 - 06.1.4 Taxation
 - 06.1.5 Finance
 - A. *October 2025 Bank Registers* [pg.51]
 - B. *November 2025 Bank Registers* [pg.72]
 - C. *Director of Finance Report* [pg.85]
 - 06.1.6 Equipment/Supplies
 - 06.1.7 Buildings/Properties
 - 06.1.8 Personnel/Human Resources
 - 06.2 Protective Services
 - 06.2.1 Policing
 - 06.2.3 Fire protection

- 06.2.4 Emergency Measures & Disaster Services
- 06.2.5 Ambulance/First Aid
- 06.2.6 By-law Enforcement
- 06.3 Transportation/Drainage/Public Works
 - 06.3.1 Public Works
 - A. *Director of Public Works Report* [pg.89]
 - B. *RFP 25.41.BPWR Award – Request for Decision* [pg.92]
 - 06.3.2 Roads
 - 06.3.3 Airport
 - 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
 - 06.4.1 Water
 - 06.4.2 Sewage
 - 06.4.3 Solid Waste
- 06.6 Environmental Development
 - 06.6.1 Development [Planning/Zoning/Subdivisions]
 - A. *Subdivision Application 25NL17 – Farmstead Separation* [pg.94]
 - B. *Administrative Planning & Development Update* [pg.106]
 - 06.6.2 Community Services / Economic Development
 - A. *South Recreation Board Donations: May to October 2025 Report* [pg.108]
 - 06.6.3 Agriculture Services
 - A. *2026 – 2027 Mowing Tender Report* [pg.110]
 - 06.6.5 Natural Resources
 - 06.6.6 Housing / Seniors
 - 06.6.9 Tourism
- 07.0 Ward and/or Committee Reports**
 - A. *November 2025 Councilor Ward Reports* [pg.112]
- 08.0 Info Items**
 - A. *Tuesday, December 09, 2025, Info Package*
- 09.0 Open Mic**
- Decisions on Delegations*
- 10.0 In Camera Items**
 - A. *Paddle Prairie Metis Settlement Council under ATIA section 28*
 - B. *Intermunicipal Collaboration Framework Discussion under ATIA section 28*
- 11.0 Adjournment**

**MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, NOVEMBER 25, 2025, at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA**

<https://us02web.zoom.us/j/89152414192?pwd=b605jallbM7yDDQkUAizya4Y4IGaIM.1>

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills

REGRETS:

Linda Halabisky	Ward Seven	Keg River/Carcajou
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IN ATTENDANCE:

Gerhard Stickling – Chief Administrative Officer
Josh Hunter – Director of Finance
Charles Schwab – Director of Public Works
Teresa Tupper – Executive Assistant/Recording Secretary
Dan Archer – Mile Zero Banner Post Reporter

01.0 Call to Order

01.1.1 Land Acknowledgement

Reeve Ungarian called the Tuesday, November 25, 2025, Council meeting to order at 9:01 a.m.

02.0 Adoption of the Agenda

467/25/11/25 **MOVED BY Councillor Schug to acknowledge receipt of the Tuesday, November 25, 2025, Council Agenda and adopt it with the following additions:**
06.1.1-I Peace Regional RCMP Community Advisory Committee – Letter of Support Request
06.1.1-J Fire Services Annual Awards Night Invitation
06.1.1-K Manning & District Family and Community Support Services – Letter of Support Request
10.B AUPE Mediation under ATIA section 34
Info Package: 08.10-L Alberta Council – At a Glance
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, October 28, 2025, Organizational Meeting Minutes

468/25/11/25 **MOVED BY Councillor Dechant to acknowledge receipt of the Tuesday, October 28, 2025, Organizational Meeting Minutes and accept them as presented.**
CARRIED

B. Tuesday, October 28, 2025, Council Meeting

469/25/11/25 **MOVED BY Councillor These to acknowledge receipt of the Tuesday, October 28, 2025, Council Meeting Minutes and adopt them as presented.**
CARRIED

04.0 Delegations

A. *Presentation from. Tormaigh Van Slyke, BA Media Comm, VAULT media/Move Up Magazine at 9:05 a.m. (30 min)*

Council made introductions and Tormaigh gave a presentation of the history and current activity of the Move-up magazine.

Delegation A exited meeting at 9:39 a.m.

05.0 Policies/ Bylaws

A. *Proposed LUBA for the purpose of sea cans*

470/25/11/25 **MOVED BY Councillor Schug to acknowledge receipt of the draft proposed Land Use Bylaw Amendment and discussion and update the Bylaw and bring back to council for first reading.**
CARRIED

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. *Intermunicipal Collaboration Framework Committee Appointments*

471/25/11/25 **MOVED BY Councillor Dechant to acknowledge receipt of the Intermunicipal Collaboration Framework Committee Appointments and authorize the appointments of Reeve and Deputy Reeve to the Peace River Intermunicipal Collaboration Committee; recording the motion number in the Boards and Committees List and appoint Councilor Yasinski as an Alternate.**
CARRIED

*Recessed at 9:55 a.m.
Reconvened at 10:03 a.m.*

B. *The Dixonville Charter School Society, Chair Karl Sorensen and Secretary Treasurer Kashia Pyska at 10:00 a.m.*

Introductions were made and a presentation on the current and future journey of the Charter School. The Charter Society is requesting a partnership with the County.

- *Ownership of school facility*
- *Charter Society manages daily operations and routine maintenance*
- *Estimated cost of facility ownership \$71,000 to 92,000 per year. (does not include capital cost of facility)*
- *Contingent on Phase 6 – approval from Minister*
- *Alberta Infrastructure ownership of facility at this current time*
- *Joint Use Agreement – collaboration*
- *December 15, 2025 feedback date*
- *Full financial projection was within the application*
- *PRSD maintains building until December 31, 2025*
- *Grant for a rental agreement (\$145,000) (\$8-10 sq. ft.)*
- *Salaries of staff responsibility of the Charter Society*
- *Asking County to be responsible for building*
- *Current sign-up of students 46*
- *Transportation is a challenge to meet the distance of some families who are interested in attending*

- Charter School will offer K-12
- Estimate is 4 teachers, one of them the Principal.
- Agriculture literacy and trades focused
- Society members are all volunteers

Delegation B exits at 10:40 a.m.

06.3 Transportation/Drainage/Public Works

06.3.1 Public Works

A. Derek Young, Regional Director, Peace Region, Ministry of Alberta
Transportation and Economic Corridors & Danny Yung, Infrastructure Manager at
10:40 a.m.

Introductions were made and the following topics discussed:

- Highway 35 Bridge through the Town of Manning (in detailed design phase, detour bridge/2031, minimum 2-year construction time)
- How can we support the areas around the bridge for those "prettier" projects
- STIP Funding – Keg River bridge & overlay at Airport
- Tompkins Bridge – WSP made recommendation for placement at Tompkins. (P3 option not a good fit for this area) (Project before Treasury Board, still a toll bridge)
- Turning Lanes – Notikewin (on a curve, limited sight)
- Highway 743 – (tendered 2026)
- Engineering Claim

Proposed delegation for February 10, 2026

Recessed meeting at 11:18 a.m.

Reconvened meeting at 11:28 a.m.

ISL Engineering Representatives Gail Long & Debbie Bonnett joined meeting virtually at 11:28 a.m.

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]

A. Subdivision Report 25NL15 – farmstead separation

472/25/11/25 **MOVED BY Councillor Dechant to acknowledge receipt of Subdivision Application 25NL15 to subdivide a 3.56-hectare parcel from SE 8-90-22 W5M and grant a variance to allow a dugout to be located 5 meters from the south property line, measured to the estimated high-water mark, and to approve application subject to the following eight (8) conditions:**

1. That the applicant/owner enter into and comply with a development agreement with the County to include, but not limited to, the removal of an approach, construction of a new approach, or the upgrading of an approach. When installing approaches or culverts the applicant/owner shall contact the County of Northern Lights Public Works Department to ensure the approaches are constructed in accordance with County standards. Any costs incurred will be the responsibility of the applicant/owner.
2. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the east boundary of the proposed parcel and the balance of the quarter section adjacent to the road allowance for Range Road 224, for future road widening pursuant to Section 662 of the Municipal Government Act.
3. That the applicant/owner provide a private sewage system and water services in accordance with the required acts, regulations, and standards.
4. That the applicant/owner obtain all necessary environmental approvals required for development. Alterations to or obstruction of existing drainage courses, wetlands, or other bodies of water will not be permitted without prior approval from Alberta Environment and Protected Areas.
5. That the applicant/owner submit an approach application to the County prior to construction of the new access to the balance of the quarter, and further, that the location and construction of the

- new access be in accordance with County standards, to the satisfaction of the County.
6. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements.
 7. That the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or have arrangements made which are satisfactory to the County of Northern Lights; and
 8. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.
- CARRIED**

B. Subdivision Report 25NL16 – fragmented parcel

- 473/25/11/25 **MOVED BY Councillor Reese to acknowledge receipt of Subdivision Application 25NL16 to subdivide a 2.6-hectare parcel from SW 29-91-23-W5M for a residential parcel and approve the application subject to the following eight (8) conditions:**
1. That the applicant/owner enter into and comply with a development agreement with the County to include, but not limited to, the removal of an approach, construction of a new approach, or the upgrading of an approach. When installing approaches or culverts the applicant/owner shall contact the County of Northern Lights Public Works Department to ensure the approaches are constructed in accordance with County standards. Any costs incurred will be the responsibility of the applicant/owner.
 2. That the applicant/owner dedicate a 5.0 m road right-of-way will be required by caveat along the east boundary of the proposed parcel adjacent to Township Road 914A, and along the east boundary of the balance of the quarter section adjacent to Range Road 235.
 3. That the applicant/owner obtain all necessary environmental approvals required for development. Alterations to or obstruction of existing drainage courses, wetlands, or other bodies of water will not be permitted without prior approval from Alberta Environment and Protected Areas.
 4. That the applicant/owner submit an approach application to the County prior to construction of the new access to the newly created parcel, and further, that the location and construction of the new access be in accordance with County standards, to the satisfaction of the County. The applicant is advised that the County of Northern Lights will not be responsible for any repair, rebuild, etc. of the approach. Any costs for same shall be the responsibility of the landowners.
 5. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements.
 6. That the applicant/owner provide a private sewage system and water services in accordance with the required acts, regulations, and standards. The applicant/owner is responsible for contacting utility companies to determine whether the subject parcel can be serviced with power, communications, and gas servicing.
 7. That the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or have arrangements made which are satisfactory to the County of Northern Lights.
 8. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.
- CARRIED**

C. Administrative Planning & Development Update

- 474/25/11/25 **MOVED BY Councillor These to acknowledge receipt of the Administrative Planning & Development Report and accept it for information.**
- CARRIED**

*Recessed meeting at 11:48 a.m.
Reconvened meeting at 12:59 p.m.*

B. Grimshaw History Book Association – Letter of Support Request

475/25/11/25 **MOVED BY Councillor Schug to acknowledge receipt of the Grimshaw History Book Association – Letter of Support Request and authorize the provision of a letter of support for the Grimshaw History Book Associations grant application to the Government of Alberta Heritage Preservation Partnership Program for the reprinting of the history book ‘Land of Hope and Dreams’.**
CARRIED

C. Alberta Community Partnership Program Grant (ACP) Application

476/25/11/25 **MOVED BY Councillor These to acknowledge receipt of the Alberta Community Partnership Program Grant (ACP) Application and authorize the County of Northern Lights to partner with Mackenzie County on an Alberta Community Partnership Program Grant application for a Development Study.**
CARRIED

D. Growing the North Conference Registration

477/25/11/25 **MOVED BY Councillor Dechant to acknowledge receipt of the Growing the North Conference Registration and have Councillor’s Ungarian and Yasinski accept the complimentary tickets to attend the Growing the North Conference on February 17 to 19, 2026 at the Evergreen Park in Grande Prairie.**
CARRIED

E. Peace River Community Health Centre Invitation

478/25/11/25 **MOVED BY Councillor Schug to acknowledge receipt of the Peace River Community Health Centre Invitation and send Reeve Ungarian and Councillor Yasinski to the event on behalf of Council.**
CARRIED

F. APRCWA Annual General Meeting – Save the Date

479/25/11/25 **MOVED BY Councillor Dechant to acknowledge receipt of the APRCWA Annual General Meeting Information and accept it for information.**
CARRIED

G. Alberta Ombudsman Municipal Webinar Invitation – Be a Good Neighbour

480/25/11/25 **MOVED BY Councillor Yasinski to acknowledge receipt of the Alberta Ombudsman Municipal Webinar Invitation - Be a Good Neighbour and accept it for information.**
CARRIED

H. CNL Website Page – Proposed Nuclear Power Generation Facility

481/25/11/25 **MOVED BY Councillor These to acknowledge receipt of the CNL Website Page Report and continue to keep information current on the webpage and facebook.**
CARRIED

I. Peace Regional RCMP Community Advisory Committee – Letter of Support Request

482/25/11/25 **MOVED BY Councillor Reese to acknowledge receipt of the Peace Regional RCMP Community Advisory Committee’s Request for a letter of support and authorize the provision of a letter of support for the Committee in their advocacy and express**

the County's support for the inclusion of an Alberta Sheriffs representative within the Real Time Operations Centre (RTOC) at K Division.
CARRIED

J. Fire Services Annual Awards Night Invitation

483/25/11/25 **MOVED BY Councillor These to acknowledge receipt of the Fire Services Annual Awards Night Invitation and have Reeve Ungarian and Councillors Schug, These, and Yasinski attend the Fire Services Award Night on Saturday, December 6th, 2025, on behalf of the County.**
CARRIED

K. Manning & District Family and Community Support Services – Letter of Support Request

484/25/11/25 **MOVED BY Councillor Reese to acknowledge receipt of the Report and authorize Administration to send a letter of support to the Manning and District Family and Community Support Services for funding support of the Manning Community Transportation Initiative (MACT).**
CARRIED

06.1.2 Administration
A. CAO Report (*verbal*)

485/25/11/25 **MOVED BY Councillor Yasinski to acknowledge receipt of the CAO's verbal Report and accept it for information.**
CARRIED

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance
A. *August 2025 Bank Register*

486/25/11/25 **MOVED BY Councillor Schug to acknowledge receipt of the August 2025 Bank Register and accept it for information.**
CARRIED

B. September 2025 Bank Register

487/25/11/25 **MOVED BY Councillor Dechant to acknowledge receipt of the September 2025 Bank register and accept it for information.**
CARRIED

C. September 2025 Bank Reconciliation

488/25/11/25 **MOVED BY Councillor Reese to acknowledge receipt of the September 2025 Bank Reconciliation and accept it for information.**
CARRIED

D. Director of Finance Update

489/25/11/25 **MOVED BY Councillor These to acknowledge receipt of the Director of Finance Update and authorize administration to seek a delegation with Jobs, Economy, Trade and Immigration and accept the report for information.**

CARRIED

E. Year to Date Budget

490/25/11/25 **MOVED BY Councillor Schug to acknowledge receipt of the Year-to-Date Budget Report authorize administration to reach out and investigate the increase in the Peace River ICF; and accept the report for information.**
CARRIED

F. October 2025 Bank Reconciliation

491/25/11/25 **MOVED BY Councillor Yasinski to acknowledge receipt of the October 2025 Bank Reconciliation and accept it for information.**
CARRIED

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing

06.2.3 Fire protection

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

B. Director of Public Works Report (verbal)

- *STIP Applications*
- *RR 230 Road Allowance*
- *Manning/Notikewin Bridge*
- *Prebid Meeting for Back-up Power Supply*
- *Bridge Maintenance pre-construction meeting*
- *Town of Manning filling water reservoirs*
- *Technical Guidance Committee*

492/25/11/25 **MOVED BY Councillor Reese to acknowledge receipt of the Director of Public Works verbal Report and accept it for information.**
CARRIED

06.3.2 Roads

A. Unnamed Roads in Shields Subdivision

493/25/11/25 **MOVED BY Councillor Dechant to acknowledge receipt of the Unnamed Roads in Shields Subdivision Report and authorize the naming of the unnamed roads listed in the report.**
CARRIED

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

06.6.2 Community Services / Economic Development

A. Peace Regional Energy Committee – Terms of Reference Review

494/25/11/25 **MOVED BY Councillor These to acknowledge receipt of the Peace Regional Energy Committee Terms of Reference Report and provide the following comments from Council:**

- **Open membership up to Members-At-Large (*Chamber of Commerce*)**
- **One Elected Official from each Municipal Partner**
- **Open membership up to Village of Berwyn, Nampa and Town of Manning.**
- **Quarterly meetings**

CARRIED

06.6.3 Agriculture Services

A. 2026 Provincial ASB Conference

495/25/11/25 **MOVED BY Councillor These to acknowledge receipt of the 2026 Provincial ASB Conference Report and register Councillors Yasinski, Halabisky, These and Reeve Ungarian to attend the Conference on Tuesday, January 20 to 22, 2026 at the Delta South Conference Centre, Edmonton.**

CARRIED

B. Berwyn Agriculture Society – Veterinary Bursary Partnership Request

496/25/11/25 **MOVED BY Councillor Schug to acknowledge receipt of the Berwyn Agriculture Society Request and provide a letter of support for a higher bursary amount from NADC in the field of veterinary medicine and approve a one-time contribution up to \$1500.00 based on a favourable report from the conversation between Berwyn Ag Society and the County's Ag Fieldman; and request a delegation for further information and potential ongoing support.**

CARRIED

C. V.S.I. Report

497/25/11/25 **MOVED BY Councillor Ungarian to acknowledge receipt of the VSI Report and remove heifer palpitation from the allowable services and limit semen testing for bulls to 10 per producer.**

CARRIED

Josh Hunter, Director of Finance, exited meeting at 3:15 p.m.

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports

A. Councilor Ward Reports

498/25/11/25 **MOVED BY Councillor Reese to acknowledge receipt of the Councillor's October Ward Reports and accept them for information.**
CARRIED

08.0 Info Items

A. Tuesday, November 25, 2025, Info Package
*ADDITION: 08.10-L Alberta Council – At A Glance**

499/25/11/25 **MOVED BY Councillor These to acknowledge receipt of the Tuesday, November 25, 2025, Info Package and accept it for information.**
CARRIED

09.0 Open Mic

Decisions on Delegations

- *Move-Up – no decision required*
- *Dixonville Charter School Society*

500/25/11/25 **MOVED BY Councillor Yasinski to authorize Administration to request a meeting with Alberta Infrastructure regarding the Dixonville School Building.**
CARRIED

10.0 In Camera Items

A. Legal Communications under ATIA section 9(1)(e) & section 30 & 32

501/25/11/25 **MOVED BY Councillor Reese to have the Tuesday, November 25, 2025, Council Meeting go in camera to discuss Legal Communications under ATIA section 30 & 32 at 3:27 p.m.**
CARRIED

Dan Archer, Reporter and Charles Schwab, Director of Public Works, exited the meeting at 3:27 p.m.
Teresa Tupper, Executive Assistant, exited meeting at 3:47 p.m.

502/25/11/25 **MOVED BY Councillor These to have the Tuesday, November 25, 2025, Council Meeting come out of camera at 4:22 p.m.**
CARRIED

503/25/11/25 **MOVED BY Councillor Schug to ratify the memorandum of settlement between the County of Northern Lights and AUPE Local 118 Chapter 010.**
CARRIED

11.0 Adjournment

Reeve Ungarian adjourned the Tuesday, November 25, 2025, Council Meeting at 4:23 p.m.

Chief Elected Official,
Terry Ungarian

Chief Administrative Officer,
Gerhard Stickling



REQUEST FOR FUNDING – COUNCIL DONATIONS & GRANTS
Application Form

APPLICANT INFORMATION

Legal Name of Organization/Individual (must match provincial records):

Manning + District Chamber of Commerce

Common Name of Organization/Individual (if different from legal name):

Manning Chamber of Commerce

Mailing Address of Applicant Organization/Individual:

** All correspondence and cheques will be mailed to this address.

City: Manning Province: AB Postal Code: T0H 2M0

Contact Person: Alden Johnson Position: President

Phone Number: 403-625-8283 Email: venture.p@venturepartssupply.ca

PROJECT OVERVIEW

Activity / Event Type (please check one)

- Hosting a Regional, Provincial, National or International Event
- Community Special Event or Celebration
- Organization/Group Start-up Costs
- Travel to a Regional, Provincial, National or International Event
- Other: Specify Annual operational funding

Project Name: _____ Amount Requested: \$ _____

Description of request: (use back of form if more space is required) _____

Annual operational funding to support "Shop local" campaigns, community event support, promotional materials, marketing for our region, year round Chamber events.

How will you acknowledge support from the County of Northern Lights?

Facebook posts, website feature, logo on promotional posters for events

It will be approaching Town of Manning as well.

Did you approach any other organizations about funding?

Yes* No

Did you approach the North or South Recreation Boards for funding?

Yes* No

*If yes, did you receive funding from them for this project, event or activity? Yes**

No

** What was the Amount received? _____

PROJECT BUDGET

Please list sources of revenue and anticipated expenses for the activity /event.

Revenues:

Applicant Fund-raising: _____

Applicant Contribution: _____

Other Grants/Donations: _____

In-kind Contributions: _____

Other: _____

Application Amount: _____

Expenditures

Transportation: _____

Accommodations: _____

Contracted Services: _____

Food: _____

Administration: _____

Other: _____

Total Revenue: _____

Total Expenditures: _____

Revenues & Expenditures must match.

For Administrative Use Only:

Date Received: _____

Date Reviewed: _____

Funding Approved: No Yes

Amount approved for: \$ _____

Funding Type: Donation or Grant

Council Motion #: _____

Department (for budget purposes): _____

Comments: _____



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Agenda Item No.

05.A

Subject:	Proposed Land Use Bylaw Amendment No. 25-61-504
Agenda Date:	December 9, 2025
Attachments:	N/A

RECOMMENDATION

It is recommended that Council

1. Give first reading to Bylaw 25-61-504
2. Set the date of January 13th, 2026 for the public hearing at 11:00am
3. Advertise in the Mile Zero Banner Post on December 10th & December 17th, 2025

BACKGROUND

This amendment to the land use bylaw proposes to add the use of sea-cans within our County. It outlines the definition of what a sea-can is, when a permit for this use is required, how it may be used, and in what zoning districts they may be utilized.

Prepared By:

Accepted by:

Pearl Luken
Planning & Development Clerk

Josh Hunter, CMA, CPA
Director of Finance

BYLAW NO. 25-61-504

**COUNTY OF NORTHERN LIGHTS
PROVINCE OF ALBERTA**

**BEING A BYLAW FOR THE PURPOSE OF AMENDING THE COUNTY OF
NORTHERN LIGHTS LAND USE BYLAW NO. 12-61-290**

WHEREAS the Council of the County of Northern Lights, Province of Alberta, has adopted a Land Use Bylaw; and

WHEREAS the Council has the authority under the provisions of the Municipal Government Act, R.S.A. 2000 as amended to amend the Land Use Bylaw; and

WHEREAS the Council of the County of Northern Lights deems it desirable to amend Land Use Bylaw No. 12-61-290; now

THEREFORE the Council of the County of Northern Lights, duly assembled, hereby enacts the following:

THAT Section B Definitions be amended, in part, to add as follows:

“Sea-can” also known as a shipping container or C-can, is a reusable steel container of varying dimensions with one or more access doors.

(1) THAT Section D2 “When Development Permits Are Not Required” be amended to include the following;

(q) A single Sea-can that is to be utilized as a storage structure, whether temporarily or permanently, and **is not**:

- i. affixed to any permanent structure (i.e. lean-to structure); and
- ii. connected to power or any other utility; and
- iii. placed on a new concrete foundation.
- iv. Located within the following Land Use Districts:
 - K3. Country Residential General (CR1 District)
 - K4. Country Residential Agricultural (CR2) District
 - K5. Country Residential Estate (CR3) District
 - K6. Country Residential Restricted (CR 4) District
 - K7. Hamlet (H) District

(2) Development Regulations for Sea-cans to be added to Section I General Regulations, as I40 as follows:

1.40.1 No sea can or any portion thereof shall be erected or placed within the front yard of any parcel unless approved by the Development Authority.

1.40.2 Any sea can approved to be located in the front yard shall be adequately screened to the satisfaction of the Development Authority if applicable.

1.40.3 A maximum of one sea can may be allowed in a hamlet district.

1.40.4 A maximum of one sea can may be allowed in a country residential district unless otherwise approved by the Development Authority.

1.40.5 In a hamlet or country residential districts, a sea can shall be situated on an interior lot so that the exterior wall shall be at least 0.9m (3 ft) from the side and rear lines of the parcel.

1.40.6 In a hamlet or country residential districts, a sea can on a corner lot shall be so situated that its side yard which borders on a road shall be not less than the side yard of the main building.

1.40.7 A sea can located on a parcel shall not be used as a dwelling unless approved by the Development Authority.

1.40.8 Stacking sea cans on top of each other, unless approved by the Development Authority for use as a residence, is prohibited.

(3) That Sea-Cans be added as a discretionary use in the following Districts:

- K3. Country Residential General (CR1 District)
- K4. Country Residential Agricultural (CR2) District
- K5. Country Residential Estate (CR3) District
- K6. Country Residential Restricted (CR 4) District
- K7. Hamlet (H) District

THAT this bylaw shall come into effect upon the date of the final passage thereof.

READ for a First time this _____ day of _____, 2025

READ for a Second time this ____ day of _____, 2025.

READ for a Third and Final time this ____ day of _____, 2025.

Chief Elected Official

Chief Administrative Officer



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Agenda Item No.

05.B

Subject: Proposed Land Use Bylaw Amendment No. 25-61-505

Agenda Date: December 9, 2025

Attachments: N/A

RECOMMENDATION

It is recommended that Council

1. Give first reading to Bylaw 25-61-505
2. Set the date of January 13th, 2026 for the public hearing at 11:00am
3. Advertise in the Mile Zero Banner Post on December 10th & December 17th, 2025

BACKGROUND

This amendment to the land use bylaw proposes to change the regulations for chickens within the hamlet district to include all hamlets not just the hamlet of Dixonville.

Prepared By:

Pearl Luken
Planning & Development Clerk

Accepted by:

Josh Hunter, CMA, CPA
Director of Finance

BYLAW NO. 25-61-505

**COUNTY OF NORTHERN LIGHTS
PROVINCE OF ALBERTA**

**BEING A BYLAW FOR THE PURPOSE OF AMENDING THE COUNTY
OF NORTHERN LIGHTS LAND USE BYLAW NO. 12-61-290**

WHEREAS the Council of the County of Northern Lights, Province of Alberta, has adopted a Land Use Bylaw; and

WHEREAS the Council has the authority under the provisions of the Municipal Government Act, R.S.A. 2000 as amended to amend the Land Use Bylaw; and

WHEREAS the Council of the County of Northern Lights deems it desirable to amend Land Use Bylaw No. 12-61-290; now

THEREFORE the Council of the County of Northern Lights, duly assembled, hereby enacts the following:

- (1) THAT the following amended definitions replace the current definition with the same title in Section B Definitions:**

“HAMLET CHICKENS” means the keeping of up to 10 chickens (no roosters), in a secured Chicken Coop in the Hamlet (H) District.

- (2) THAT the following Discretionary Use be amended as follows in the Land Use District K7 Hamlet (H) District:**

Hamlet Chickens

- (3) THAT the following regulation be amended in the Land Use District K7 Hamlet (H) District:**

K7.3 Additional Requirements: Hamlet Chickens

- a) Up to 10 Chickens are permitted.*
- b) Notwithstanding a), Roosters are not allowed.*
- c) Chickens must always be kept within an enclosed Chicken Coop.*
- d) Hamlet Chickens are restricted to the Rear Yard of Single Detached or Semi-Detached Dwellings only.*
- e) A Chicken Coop shall follow the height limitation, side and rear yard setbacks as a standard Accessory Building.*
- f) A Development Permit application will respond to the above noted regulations and:*

- i. Applicants must register online at the Government of Alberta Identification website to receive their unique Premises Identification (PID) number as a condition of their Development Permit application.
- g) The maximum term of a Development Permit issued is one (1) year, shall be reviewed on an annual basis, and may be renewed.
- h) An application for a renewal of a Development Permit for a Hamlet Chicken use shall take into consideration a review of complaints or comments from adjacent landowners.

(4) THAT this bylaw shall come into effect upon the date of the final passage thereof.

READ for a First time this _____ day of _____, 2025

READ for a Second time this ____ day of _____, 2025.

READ for a Third and Final time this __ day of _____, 2025.

Chief Elected Official

Chief Administrative Officer

**PEACE REGIONAL MENTAL HEALTH
TASK FORCE
TERMS OF REFERENCE**

GENERAL STATEMENT

The mental health of the population affects everyone's quality of life. Recognizing that there is strength in community, the Peace Regional Mental Health Task Force (the "Task Force") believes that collaborative leadership is essential to cultivating wellbeing across the membership boundaries.

PURPOSE

The purpose of the Task Force is to support our local communities to identify priorities and create potential solutions around mental health/addiction and to advocate to all levels of government – municipal, provincial, and federal- for possible solutions for addressing mental health.

MEMBERSHIP

The Task Force committee will consist of the following:

1. One Councillor from each of the following municipalities:
 - a. County of Northern Lights
 - b. MD of Peace No. 135
 - c. Northern Sunrise County
 - d. Town of Grimshaw
 - e. Town of Peace River
 - f. Village of Berwyn
2. One member from the Royal Canadian Mounted Police (RCMP)
3. One staff member from Recovery Alberta
4. One member from the Canadian Mental Health Association
5. One member from the Peace Regional Women's Shelter
6. One staff member from the Sagitawa Friendship Society
7. One member at Large
8. One member from a First Nations Community
9. One member from a Metis Community

PARTICIPATION BY OTHERS

The Committee may invite resource people to provide expertise on specific topics, assisting and coordinating efforts among various interested parties, including different levels of government, law enforcement, non-profits, and private and community organizations.

TERMS OF MEMBERSHIP

The term of membership for municipal councillors is preferably four years, unless it is determined that a councillor needs to be substituted sooner. The respective Councils will re-appoint their representatives annually at their organizational meetings, prior to the Task Force's organizational meeting held in November of each year. Other members will serve on the Task Force at their employer's discretion.

A member will be removed from the Task Force if they miss three consecutive meetings without approval. For municipal councillors, the Task Force will send a letter to the respective Council requesting the removal of the councillor and the appointment of a new one.

ROLES AND RESPONSIBILITIES

Chairperson: To lead the Task Force, organize meetings, promote collaboration, and ensure the development of an agreed-upon action plan.

Vice Chairperson: To fulfill the duties in the absence of the chairperson.

Members: To actively participate in the meetings, contribute to discussions, share knowledge and data, and support the development and implementation of an action plan.

Secretariat: To provide administrative support, including scheduling meetings, preparing agendas in collaboration with the Chairperson, and documenting and distributing meeting minutes.

MEETINGS AND REPORTING

The chairperson, vice chair, and secretary will be chosen by consensus of the committee at the annual organizational meeting held in November. If additional support is required, member municipalities may provide additional administrative support to assist the secretary.

A simple majority of members will constitute a quorum for meetings. Decisions will be made by consensus or, if necessary, by a majority vote.

The Task Force will meet a minimum of nine (9) times per year, typically on the last Thursday of the month, except for July, August, and December, or as determined by the Task Force. The organizational meeting, held in November, will be used to agree upon and ratify the annual meeting dates. All meetings will be held at the Peace River RCMP detachment beginning at 5:00 p.m., with the option for members to attend virtually if they are unable to attend in person.

The chairperson will collaborate with the secretary to prepare the agenda for each Task Force meeting and circulate copies to attendees. The secretary will take meeting notes that will be circulated to the Task Force members.

The Task Force will adopt the approved meeting minutes, and the secretary will distribute the minutes to the member municipalities and respective groups as required.

CONFIDENTIALITY

The Task Force may receive confidential information, so meetings are closed to the public. Members are prohibited from discussing this information outside of meetings. If necessary, the Council member on the Task Force will provide a summary of the discussions to their respective Councils during a Closed session.

REVIEW AND AMENDMENTS

The Terms of Reference will be reviewed and confirmed at the onset of the Task Force and annually thereafter. The document may be amended as necessary to reflect changing circumstances and priorities.



Subject:	Affordability and Utilities Request for Information
Agenda Date:	Tuesday, December 09, 2025
Attachments:	Request for Information Document

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
- 2) Provide Councils answers to questions asked within the Request for Information document from the Ministry of Affordability and Utilities before the deadline date of December 19, 2025.

BACKGROUND

The request is to collect information that **may** be used in shaping Alberta’s nuclear energy policy and regulatory development, or Alberta’s engagement with other jurisdictions, including the federal government and regulators.

The timeline has been extended for Municipalities’ feedback.

CONSIDERATION

Qu.1

- The County of Northern Lights is being considered as a site for a potential nuclear power generation facility development.

Qu.2

- Nuclear Energy projects would drive economic development and economy in our County and region.
- We recognize the benefits of attracting service industries and businesses to the area that will bring career opportunities for future generations of local & regional rural residents.
- Council advocates economic development and diversification for our tax resource base.
- The region and the province would achieve a reliable green energy source tied to the power grid that would help balance our current reliance on oil & gas.

Qu.3

- There is a lack of funding (in multiple aspects) for municipalities to be ready for large-scale projects (infrastructure, housing, studies, training, etc.).
- The municipality and/or region would require funding for studies to understand what infrastructure upgrades would be needed and funds to help offset those costs.
- Funds would be required to hire consultants and legal counsel for document review/advice.
- Specialized employee training, particularly in emergency services, would be required, which could require additional resources and personnel.
- The development of a workforce in nuclear energy will be needed. (accessible Post-Secondary/Specialized Training).
- Assistance with attracting project specific support businesses.
- Another challenge will be the education of the greater public on nuclear energy.

Qu.4

- The province needs to provide funding to municipalities who are preparing for the economic development of large-scale projects.
- Funding needs to encompass studies, consultant fees, and legal counsel if required.
- The province needs to provide clear and concise policy framework, legislation and regulations regarding nuclear energy and role responsibility of the province and municipalities; and how the interact with energy related agencies.
- Municipalities will need a clear understanding of the tax assessment structure for energy projects and who is eligible to collect taxes.
- The provincial school curriculum needs to include education, programs and trades related to the nuclear industry.
- A hands-on training partnership with Ontario in careers directly and indirectly related to the nuclear industry and possibly the secondary and tertiary industries and businesses.

Qu.5

- Funding and project assistance is needed for municipalities to gain insight, information, best practices, and awareness of other nuclear host communities and national/international policies.

Qu.6

- The difference in Alberta's market-based energy-only system driven by supply and demand vs provinces like Ontario who operate on a regulated, capacity-based system.
- The lack of unbiased information on nuclear, the nuclear industry in Canada, Globally, and on nuclear science & technology.
- The exorbitant costs of transmission and distribution rates to consumers, particularly in northern Alberta.
- The government of Alberta needs to provide an environment of unbiased learning and education through every means available.

Qu.7

- School Boards/Post Secondary Institutions, and Apprenticeship Boards
- Chamber of Commerce and Economic Development Associations
- Oil & Gas Industry

Qu.8

- Education is critical and key.
- Focus on educating the youth of today for their future career opportunities.
- Policies, legislation and regulations must be clear, concise, and transparent.
- Do not add unnecessary layers of red tape.

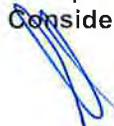
The above are comments brought forth from Administration for Council to consider.

Prepared By:



Teresa Tupper
Executive Assistant

Accepted for Council
Consideration by:



Gerhard Stickling
Chief Administrative Officer (CAO)



Affordability and Utilities
Affordability Division
Priority Initiatives Branch
14th Flr, Petroleum Plaza Building North Tower
9915, 108 Street
Edmonton, Alberta
T5K 2G6

REQUEST FOR INFORMATION (“RFI”)

Exploring Nuclear Energy in Alberta

Extended Timeline for Municipalities Version

Ministry of Affordability and Utilities

RFI Re-Issued Date: November 24, 2025

RFI Response Date: December 19, 2025

Email: Nuclear.Engagement@gov.ab.ca

Affordability and Utilities Request for Information - Extended Timeline for Municipalities Version

INTRODUCTION

The objective of this Request For Information (“RFI”) is to collect information from respondents interested in nuclear energy development in Alberta that could support the Province in its nuclear energy initiatives. **Appendix A** includes specific questions and subjects that Respondents are requested to respond to.

Note: **This RFI is not a competitive bid process and will not result in a contract award.**

1. RFI PROCESS

2.1 RFI Definitions

Terminology used throughout this RFI is defined as follows, unless otherwise indicated:

- “**ATIA**” means the *Access to Information Act*, (Alberta), as amended from time to time;
- “**Personal Information**” means “**personal information**” as defined in ATIA or POPA, or ATIA and POPA, as the case may be, as provided for in this RFI.
- “**POPA**” means the *Protection of Privacy Act*, (Alberta), as amended from time to time;
- “**Request for Information**” or “**RFI**” means this document, including attached appendices.

2.2 RFI Schedule

RFI Issue Date: **August 25, 2025**

RFI Response Date: **December 19, 2025 (NEW!)**

Respondents are requested to submit Responses by the RFI Response Date. Responses received by this date will facilitate a timely review of the information provided. Responses received after this date will be reviewed at the discretion of the Province. The Province may extend the RFI Response Date or amend or cancel this RFI.

2.3 Respondent Questions

In order for the Province to deal effectively with Respondent questions concerning this RFI, Respondents are requested to submit their questions regarding this RFI in writing to Nuclear.Engagement@gov.ab.ca. Questions received will be answered as time permits, and if appropriate, the question and response may be shared anonymously with other municipalities or municipal associations.

2.4 Access to Information

The Respondent acknowledges that:

Affordability and Utilities

Request for Information - Extended Timeline for Municipalities Version

- a) ATIA applies to all information and records relating to, or obtained, generated, created, collected or provided under the RFI and which are in the custody or under the control of the Province. ATIA allows any person a right of access to records in the Province's custody or control, subject to limited and specific exceptions as set out in ATIA;
- b) POPA applies to the collection, use and disclosure of Personal Information for the purposes of this RFI; and
- c) The Respondent, if it considers portions of its Response to be confidential, shall identify those parts of its Response to the Province considered to be confidential and what harm could reasonably be expected from disclosure. The Province does not warrant that this identification will preclude disclosure of information under ATIA or Personal Information in accordance with POPA.

2.5 RFI Responses

Responses should be delivered by email to Nuclear.Engagement@gov.ab.ca.

A completed Response Submission Form found in Appendix A, or a cover letter containing similar information in the Response Submission Form should be submitted with the Response.

2.6 Response Return

Responses will not be returned but will be retained by the Province.

3. PROJECT OVERVIEW: EXPLORING NUCLEAR ENERGY IN ALBERTA

Information provided by Respondents in this RFI may be used for analysis in shaping Alberta's nuclear energy policy and regulatory development, or Alberta's engagement with other jurisdictions, including the federal government and regulators. The contact information provided by Respondents will be used for the purpose of analysis and follow-up should the Ministry of Affordability and Utilities have any questions. The Government of Alberta will not use or disclose information provided by Respondents for any other purpose without written consent or unless required to do so by law. If Respondents have any questions or wish to request the change or removal of information provided, please contact by email at Nuclear.Engagement@gov.ab.ca.

Please visit <https://www.alberta.ca/nuclear-energy-engagement> to learn more about the province's engagement in the development of a nuclear energy industry in Alberta.

Appendix A Response Submission Form

Date:

**Affordability and Utilities
Request for Information - Extended Timeline for Municipalities Version**

Email: Nuclear.Engagement@gov.ab.ca

RE: Request for Information (RFI) Reference Number **AU-2025-RFI-001**

**Respondent's Name or
Organization/Community:
Address:**

Contact Name:

Contact Telephone:

**Title within organization (if
applicable)**

E-mail Address:

**Primary sector for
organization/community**

Choose one of the following:

Municipality, Municipal Association, Regional Municipal Board,
Municipal Non-Governmental Organization

Response:

The Respondent consents, and has obtained written consent of any individuals identified in the Response, to the use of the Personal Information in the Response by:

- a) the Province;
- b) the Province's employees; and
- c) individuals and organizations under contract to provide services to the Province, to enable the Province to review the Response and use this information for other program purposes of the Province.

The Respondent acknowledges that it will provide those written consents within two Business Days of a request by the Province to do so.

RFI Response Details

Respondents should provide a response to each question that they choose to address with a focus on meeting the objectives as described in section 3. Responses to the questions below should not exceed 5 pages in length.

Affordability and Utilities

Request for Information - Extended Timeline for Municipalities Version

1. What is your organization's current or envisioned future role related to the nuclear energy industry in Alberta?
2. What are the potential benefits to your organization, and for Albertans, if you can achieve your envisioned role in nuclear energy?
3. What do you see as challenges and barriers to achieving your organization's envisioned role in nuclear energy development? Consider financial, legal, information, investment attraction, policy certainty, knowledge and awareness, environmental, etc.
4. How could the Government of Alberta help your organization overcome the identified barriers and challenges?
5. Are there key challenges and opportunities your organization will face regarding national/international nuclear policies?
6. Do you foresee any challenges and barriers to the Government of Alberta pursuing a nuclear industry in Alberta? If so, please identify the challenges and barriers along with recommendations on how they can be addressed by the government.
7. Are there other organizations that you recommend be involved in exploring nuclear energy development in Alberta?
8. Do you have additional information that you would like to share with the Government of Alberta regarding nuclear energy?

Subject: FW: RMA Member Guide - Electoral Boundaries Commission engagement
Attachments: 12 02 25 AEBC Member Guide.pdf

From: Wyatt Skovron <wyatt@RMAAlberta.com>
Date: Wednesday, December 3, 2025 at 10:14
Subject: RMA Member Guide - Electoral Boundaries Commission engagement

Hello RMA mayors/reeves and CAOs,

Please share this with councillors and relevant staff in your municipality

As you may be aware, a [review of Alberta's provincial electoral boundaries](#) is currently underway. The Commission tasked with undertaking the review and recommending changes to the electoral boundaries is currently seeking public input on an interim report, as a means to inform a final report and recommendations to be submitted to the Government of Alberta in March 2026.

The interim report recommends several changes to electoral districts that will have the impact of reducing the number of rural electoral districts. Given the risks that such changes will reduce the voice of rural municipalities and rural Albertans more generally in informing provincial policy decisions, RMA recommends that members review the interim report and provide input to the Commission, especially if proposed changes will have local impacts.

Attached is a member guide that will support member input by providing an overview of the Commission's mandate, the interim report, and key themes/messaging that members should utilize in their own submissions to maximize the likelihood of influencing the final report.

Deadlines for written submission are December 19, and public meetings are scheduled for January. Specific deadlines and relevant links are in the member guide.

Feel free to reach out with any questions.

Thanks,



Wyatt Skovron
General Manager of Policy and Advocacy
Policy and Advocacy | Rural Municipalities of Alberta

O: 780.955.4096 | C: 780.292.1104
 rmaalberta.com
 2510 Sparrow Dr, Nisku, AB T9E 8N5

Alberta Electoral Boundaries Commission

Member Guide



Introduction

The *Electoral Boundaries Commission Act* requires a review of Alberta's electoral boundaries for provincial elections every four years. The [current review is underway](#), and the Commission must submit a final report to the Legislative Assembly by March 28, 2026.

To this point, the Commission has developed an interim report recommending several changes to Alberta's current electoral map, including many impacting rural municipalities and rural Albertans.

The Commission is currently seeking public feedback on the interim report, both through written submissions and public meetings scheduled throughout January 2026.

How to use this document

This document is intended to support RMA members in participating in the Electoral Boundaries Commission review engagement process.

As Alberta is experiencing rapid growth and shifting demographics, changes to electoral boundaries pose risks to adequate rural representation at the provincial level. For this reason, RMA encourages members to provide written input or participate in meetings to share their current experience in accessing provincial elected officials, as well as the potential impacts that the proposed changes may have at the local level.

It is important to emphasize that the Commission is bound by legislation limiting their ability to make certain significant changes or preserve ridings in the context of overall provincial population growth. This guide will explain the legislative framework in which the Commission has made their recommendations, provide analysis on their consideration of rural representation challenges, and recommend how members can frame their input in a way that balances the importance of making changes to electoral boundaries through a rural lens with the reality that the Commission is bound by specific requirements that limit the options available to them.

Electoral Boundaries Review – An Overview

Review Process

As required by the *Electoral Boundaries Commission Act*, the Electoral Boundaries Commission consists of five members: one chairperson appointed by the Lieutenant Governor in Council, two representatives appointed by the Government, and two members appointed by the Official Opposition.

The Act requires the Commission to undertake two rounds of public reporting: one prior to submitting an interim report to the Speaker, and one following the interim report's public release, as a way to receive public feedback to the interim report recommendations that may inform the final report.

The committee held initial public engagement in spring 2025, which consisted of a combination of in-person and virtual hearings as well as written input. The Commission supplemented input received through written hearings with population and demographic data provided by both Statistics Canada and the Government of Alberta's Office of Statistics and Information.

The Commission's interim report was submitted to the Speaker on October 23, 2025, and released publicly shortly after.

The Commission is currently seeking public input on the interim report through written submissions and public meetings. Written submissions are not required to follow any specific guidelines or structure, but must address recommendations made in the interim report and focus on matters within the Commission's legislative scope. The deadline for written submissions is December 19, 2025.

Public meetings will be held in-person and virtually throughout January 2026. Currently, there is no agenda or details as to how public meetings will proceed. There is an opportunity for individuals or stakeholders to register to make a formal presentation during a public meeting. In-person meetings will be held in Calgary on January 12 and 13, 2026 and in Edmonton on January 19 and 20, 2026. Virtual meetings intended for different regions of the province will be held on January 15 and 16.

Review Scope

As mentioned, the Commission must follow a specific scope and process, as per the *Electoral Boundaries Commission Act*. This scope limits the factors that the Commission may consider when developing recommendations for changes to electoral boundaries, as well as the variance of the comparative population within electoral districts. This section outlines what is and is not in scope for the Commission's current review.

Number of Electoral Districts

Section 13 of the Act requires the Commission to divide the province into 89 electoral districts. Prior to this amendment to the Act in 2024, previous commissions (since 2009) were required to divide the province into 87 electoral districts. The Commission is not permitted to recommend a model that would result in fewer or more than 89 electoral districts.

Relevant Considerations

Unlike section 13, which is prescriptive in terms of the number of electoral districts required, section 14 includes the following factors that the Commission **may** take into consideration when developing the 89 electoral districts:

- ◆ Sparsity, density and rate of growth of the population
- ◆ Communities of interest, including municipalities, regional and rural communities, Indian reserves and Metis settlements
- ◆ Geographical features
- ◆ The availability and means of communication and transportation between various parts of Alberta
- ◆ The desirability of understandable and clear boundaries
- ◆ Any other factors the Commission considers appropriate

The Act does not include any description or explanation of the factors, and while the interim report references the various factors in relation to some electoral districts, it does not include specific explanation or criteria as to how each informed the overall approach to developing the electoral districts.

Population Variance

Section 15(1) of the Act requires that the population of an electoral district be no more than 25% above or below the average population of the 89 electoral districts based on the population data that the Commission is required to use (see p. 15 of the interim report for an explanation on population methodology). Section 15(2) allows an exception to this requirement; in a maximum of four ridings, the population may be as much as 50% below the average population if at least three of the following five criteria are met:

- ◆ The area of the proposed electoral division exceeds 20 000 square kilometres or the total surveyed area of the proposed electoral division exceeds 15 000 square kilometres.
- ◆ The distance from the Legislature Building in Edmonton to the nearest boundary of the proposed electoral division by the most direct highway route is more than 150 kilometres.
- ◆ There is no town in the proposed electoral division that has a population exceeding 8000 people.
- ◆ The area of the proposed electoral division contains an Indian reserve or a Metis settlement.
- ◆ The proposed electoral division has a portion of its boundary coterminous with a boundary of the Province of Alberta.

The Commission is not required to utilize the exception allowed under 15(2) when developing the electoral districts.

Effective Representation

In addition to the factors that the Commission may consider, section 14 of the Act mandates that the Commission **must** consider “the requirement for effective representation as guaranteed by the *Canadian Charter of Rights and Freedoms*.” Section 3 of the *Charter* states the following:

Every citizen of Canada has the right to vote in an election of members of the House of Commons or of a legislative assembly and to be qualified for membership therein.

As is discussed in more detail in the following section, the interim report dives into the concept of effective representation, including its legal interpretation, differences between its meaning and influence on electoral districting in Canada and the United States, and, most significantly for RMA members and rural Albertans, that effective representation does not equate to an equal population in all electoral districts, but rather that districts are structured in consideration of sparsity, size, and other factors listed in section 14.

Interim Report

The key purpose of the Commission's interim report is to provide a description and rationale for each of the 89 proposed electoral districts. The interim report also includes an explanation of the Commission's review process, including data used, analytical process, and the nature and purpose of initial public input.

Public Input and Commission Response

Public opinion on the proper way to determine electoral boundaries was varied. Many participants advocated for a "parity-based" model in which the population of all electoral districts is identical, based on the concept that each vote should carry an equal weight to the greatest extent possible. The Commission's response to this was to acknowledge that while this model of perfect parity may be theoretically ideal, it is practically impossible, and in a province such as Alberta, with diverse landscapes, population density, cultures and histories, forcing election parity would result in significant inequity in terms of how individuals are represented between elections. The Commission also explained that while strict parity is common in the United States, it has never been applied in an Alberta or Canadian context, and that existing legal decisions support the concept that voter equity is actually tied to varied electoral district sizes, as long as these variances are justified and reasonable in the context of the characteristics of the jurisdiction and the guiding legislation.

The Commission also received significant input from those concerned that boundary changes would erode rural representation by shifting a larger proportion of electoral districts to urban centres (particularly Edmonton and Calgary). Rural participants emphasized that sparseness and large geography must be a driving factor in limiting the geographic size of rural electoral divisions (even if this results in proportionally lower than average populations in each district), and that technology in rural areas is not always reliable, not always accessible, and not a substitute for reasonable direct access to an elected representative. Input in this area also emphasized that rural MLAs represent Indigenous and First Nations reserves and communities, a responsibility not shared by urban MLAs. The economic contributions of rural Alberta were also cited as requiring proper "representation."

The Commission spent significant space in the interim report discussing the importance of maintaining rural representation, as well as the challenges of doing so within the constraints of the Act. They repeatedly referenced the practical challenges that MLAs face in representing large rural areas, and acknowledge that expanding rural ridings even more would exacerbate this, and could risk undermining effective representation. They also acknowledged that not all rural areas are uniform, and effective representation is further informed by factors such as history, community interest, transportation routes, and others. While the Commission clearly showed an understanding of why rural representation matters, it is less clear whether they fully exercised their available powers to ensure rural Albertans were adequately represented. It should be noted that the Commission also heard significant input from northern Alberta MLAs and residents, and viewed the issues of sparseness and travel challenges as even more acute in these regions, due to both the vast size, as well as the limited infrastructure and shadow populations.

The Commission also heard from rural MLAs and constituents that although challenges associated with distance and travel are not an issue in urban areas, increasingly dense, diverse, and fast-growing urban electoral districts present unique representation challenges not found in rural areas. While it is unclear if and how the Commission directly considered such urban-specific challenges, the much more rapid

population growth in Edmonton and Calgary resulted in each city receiving one of the two new electoral districts.

The Commission also received significant input that was more local or regional in nature, and focused on how electoral boundaries should intersect with municipal boundaries, rivers, highways, etc.

Significant Recommendations

The Commission's primary task is to review and, if they deem it necessary as per the legislation, update the boundaries of the 87 existing electoral districts in Alberta, and add two additional districts. It is beyond the scope of this document to summarize the changes proposed to every electoral district. Some of the most notable proposed changes include:

- ◆ Assign one each of the new electoral districts to Edmonton and Calgary.
- ◆ Reduce the number of electoral districts in what the Commission termed the "rural central-west of the province" from six to five (by removing Rimbey-Rocky Mountain House-Sundre), as a means to increase the number of electoral districts in the Airdrie-Cochrane area from two to three.
- ◆ Reduce the number of electoral districts in northern Alberta from seven to six.
- ◆ Make significant boundary changes in rural areas between Calgary and the U.S. border, particularly in relation to the Cardston-Siksika riding.
- ◆ Increase the number of hybrid electoral districts (inclusive of both urban and rural communities) from 18 to 23.
- ◆ Expand the use of hybrid electoral districts to include parts of Edmonton and Calgary.

Note that many individual rural and hybrid ridings have had boundaries adjusted, or in some cases have been merged. Based on RMA's analysis, nearly all individual changes relate in some way to the high-level adjustments listed above and discussed in detail in the interim report.

Member Participation

Importance of Member Involvement

The Commission's responsibility is to update Alberta's electoral boundaries to ensure that every Albertan has effective representation in the provincial government, taking into consideration how the term has been defined in Canada through the Courts, as well as Alberta's geographic and social diversity.

The Commission has stated in the interim report that their work "is to create a province-wide political blueprint. Not all the rooms are the same size—but the proposed foundation is solid. This is necessary for the house of democracy we call Alberta." At this point in the review process, it is crucial that RMA members and rural residents share their perspective on whether the Commission has properly "sized their room" by applying a local lens to the Commission's decisions made in the electoral districts that overlap with their municipal boundaries. It is highly unlikely that the Commission will revisit their full suite of work in relation to high-level arguments about rural representation; they have heard these arguments repeatedly throughout the first engagement, and reference them heavily in the interim report. What will matter to the Commission at this point, and what has the greatest likelihood to result in changes to the interim report, is input from individuals or stakeholders (such as municipalities) related to concerns or feedback with individual electoral districts.

Ways to Participate

Written Submission

- ◆ Deadline: December 19, 2025
- ◆ How to submit: Complete the online form or upload a separate submission by [clicking here](#).
- ◆ There does not appear to be any rules or limitations on the length, format, or focus of written submissions.

Public Meeting

- ◆ Dates and locations:
 - ◇ Calgary (in-person)
 - January 12, 9:00am – 12:30pm, 1:30pm – 4:30pm, 5:30pm – 8:30pm
 - January 13, 9:00am – 12:30pm, 1:30pm – 4:30pm
 - January 14, 9:00am – 12:30pm
 - ◇ Northern Alberta (virtual)
 - January 15, 9:00am – 12:30pm, 1:30pm – 4:30pm
 - ◇ South and Central Alberta (virtual)
 - January 15, 5:30pm – 8:30pm
 - January 16, 9:00am – 12:30pm, 1:30pm – 4:30pm
 - ◇ Edmonton (in-person)
 - January 19, 9:00am – 12:30pm, 1:30pm – 4:30pm, 5:30pm – 8:30pm
 - ◇ January 20, 9:00am – 12:30pm, 1:30pm – 4:30pm, 5:30pm – 8:30pm
- ◆ For more information or to register, [click here](#).
 - ◇ To request an opportunity to present at a public meeting, [click here](#).

RMA's Involvement

RMA plans to make a written submission responding to the interim report with a focus on clarifying the extent to which the Commission exercised their ability to consider factors such as sparsity and travel distances, as well as s. 15(2) powers to exceed population variances. RMA has also requested to make a presentation at an in-person meeting in January to share similar input.

Participating Strategically

As mentioned, the input with the highest likelihood of influencing the Commission's work at this point is that focused on specific ridings. As such, rural municipalities are well-positioned to provide compelling input as to why the proposed electoral boundaries overlapping with their municipality require change.

The questions below will assist members in determining the local/regional impact of the Commission's proposed changes, and framing input that is likely to resonate with the Commission based on their mandate and the legislative restrictions on their scope. The more of the questions below that your municipality can answer "yes" to, the more likely the Commission will seriously consider your input, and potentially amend their initial recommendations.

Is the Commission proposing changes to electoral boundaries overlapping your municipality?

The Commission has made no changes to nine districts electoral districts, and in their words, "changes to many others are modest." While members that may not be locally impacted by change but are still concerned about broader impacts on effective representation in rural Alberta are encouraged to make a submission, those that are directly impacted are most likely to influence the Commission's work at this point.

To determine whether electoral districts overlapping with your municipality are proposed for change, view page 40 of the interim report, which provides an overview of the Commission's rationale for change in all 89 electoral districts. The maps for proposed districts and all of Alberta are in Appendix G of the interim report or [available here](#).

Are the changes significant in terms of the population included within the electoral district?

The *Electoral Boundaries Commission Act* permits the Commission to establish electoral divisions with a population up to 25% above or below the provincial per-riding average (54,929). In the interim report, the Commission states an intent to utilize this ability when required to recognize the challenges of representation in sparsely populated rural areas. If your municipality overlaps one or more ridings that have been modified or expanded to significantly increase the riding's total population, particularly if population growth in the area has been minor, emphasizing this change and its impact on the effective representation of those in the new riding will likely resonate with this Commission.

Some examples of major changes in comparison to the 2017 recommendations include:

2017 riding	Population	2025 riding (proposed)	Population
Central Peace-Notley	28,993	Peace River-Notley	48,602
Lesser Slave Lake	27,818	Slave Lake-Westlock-Athabasca	46,076
Peace River	39,974	Peace River-Notley	48,602
Taber-Warner	42,625	Cardston-Taber-Warner	54,933

The table above is not exhaustive but provides some examples of significant change in rural areas. Members are encouraged to compare the population table beginning on page 108 of the interim report with the list of electoral division populations on page 59 of the [2017 Commission report](#) to understand changes impacting their municipality.

It should also be noted that the Commission has chosen to utilize their "s. 15(2) powers" to exceed the 25% population variance threshold for only one electoral district (Mackenzie), despite having the ability

to utilize this power for up to four electoral districts. If your municipality is located far from a large population centre and intersects with a provincial border, there may be value in recommending further use of s. 15(2), or at minimum requesting clarity from the Commission on whether they considered this power in your region. However, note that the requirements for utilizing s. 15(2) powers are narrow, as explained on page 4 of this document.

Are the changes significant in terms of the geographic size of the electoral district?

There is no requirement or threshold in the *Electoral Boundaries Commission Act* as to the geographic size or area of an electoral district. Similarly, the interim report does not directly compare or otherwise address the specific area of various districts. However, the Commission does acknowledge that the large areas that define many rural districts present significant challenges for both MLAs and constituents, including an acknowledgement that “many urban challenges can be overcome by hiring additional staff. Travel distances in rural areas cannot be solved in the same manner.”

Neither the 2025 nor the 2017 reports include a list of the area of electoral districts. However, anyone familiar with a given region can determine whether the electoral district size has changed significantly by comparing the maps included in each review. Additionally, if the Commission significantly alters the boundary of an electoral division, they will generally explain the extent and rationale of the change in the interim report.

Do the changes place some or all of your municipality in a “hybrid riding?”

“Hybrid ridings,” which are electoral divisions that include communities with both urban and rural characteristics, are more heavily utilized in the proposed electoral boundaries than in the previous structure. Specifically, the *Electoral Boundaries Commission Act* was amended to allow hybrid ridings that include Edmonton and Calgary; such ridings were previously only permitted outside the two large cities. The Commission explains that in Alberta, Courts have confirmed hybrid ridings as a reasonable means of supporting effective representation, particularly in a context of a growing and urbanizing population.

While hybrid ridings have been present in some parts of Alberta for decades, the Commission’s consideration of expanded use drew significant public opposition. According to the Commission, opposition was primarily based on the concept that urban and rural residents have distinct perspectives and priorities, and combining those into one electoral district will erode both voices. It is also notable that some participants, particularly those located in existing hybrid ridings, expressed support for the concept to balance the complex and sometimes overlapping perspectives of urban/rural boundary areas.

Appendix F of the interim report defines “hybrid electoral divisions” and provides a list of both current and proposed. The number of hybrid ridings would increase from 18 to 23, which would include three involving Calgary and two involving Edmonton.

Given the Commission’s emphasis on discussing the risks and benefits of hybrid ridings and justifying their expanded use, it is likely that municipalities or other stakeholders that have land included in a hybrid riding and provide input related to its impacts on effective representation will resonate with the Commission. It is important to note that due to the legislative rules guiding the Commission’s work, it would be very difficult, or even impossible to significantly reduce or eliminate the number of hybrid ridings without increasing the number of urban-only ridings and decreasing the number of rural-only ridings. Despite this, specific local concerns with individual hybrid ridings may spur the Commission to reconsider, particularly for the new hybrid ridings including Edmonton or Calgary.

Do the changes divide your municipality among more electoral divisions than they were previously within?

The Commission makes multiple references to the importance of aligning electoral district boundaries with municipal boundaries as much as possible, and in limiting the number of electoral districts overlapping with a single municipality. If your municipality already has a disproportionately high number of overlapping electoral districts, or the proposed changes will increase the number of electoral districts overlapping your municipality, a clear explanation of the local challenges this presents, both for the municipality and for individual constituents, is likely to resonate with the Commission.

Do the changes result in boundaries that do not align with local community groupings, a major transportation route, or other significant geographic feature?

The Commission has acknowledged that defining rural electoral boundaries is challenging as there are often significant connections or similarities among small urban municipalities and hamlets scattered across large rural areas that may not be evident based on a map, but would justify containing them within the same riding. Similarly, they acknowledge that natural features such as rivers or mountains may serve as informal local boundaries that should inform electoral divisions. Thirdly, roadways or major transportation corridors often unite communities that may not be in especially close geographic proximity, but may interact closely in terms of economic development, community events, etc.

If you are aware of such features in your municipality or general region that are not reflected in electoral boundaries, there is value in explaining the connection, the relevance to the community, and the risks of not aligning electoral boundaries to match. This issue is likely most visible in the Commission's proposal to divide many northern communities that are strongly linked to one another into separate electoral divisions through the decision to reduce the number of northern electoral divisions from seven to six. However, there are likely other instances of current boundaries being ill-suited to local community connections, or proposed changes exacerbating existing issues.

Key Takeaways for an Effective Submission

Regardless of whether and to what extent your municipality can answer "yes" and provide examples to the above questions, RMA encourages all members to review the interim report through a local and broader rural lens and provide input to the Commission. General themes that all submissions should emphasize are:

Effective representation

This concept has guided the Commission's work more than any other (based on the interim report). While "effective representation" has a strong legal foundation, it is based on the idea that "effective" does not mean "identical." All ridings should not have an identical population, area, or character, because this does not reflect Alberta's diversity in all three areas. Forming your input in relation to whether the proposed structure reflects effective representation for the residents of your municipality will be integral to whether it informs changes from the Commission. Pages 6-14 of the interim report discuss effective representation in detail.

Focus on local

The interim report details the challenges that the Commission faced in properly considering the various factors informing electoral boundaries within their legislative scope. As such, it is unlikely that general calls to increase the number of rural ridings will have an impact at this point in the process. The key to

influencing the Commission's remaining work will be to rely on local examples to call for changes to specific electoral divisions or regions.

Provide ideas or solutions

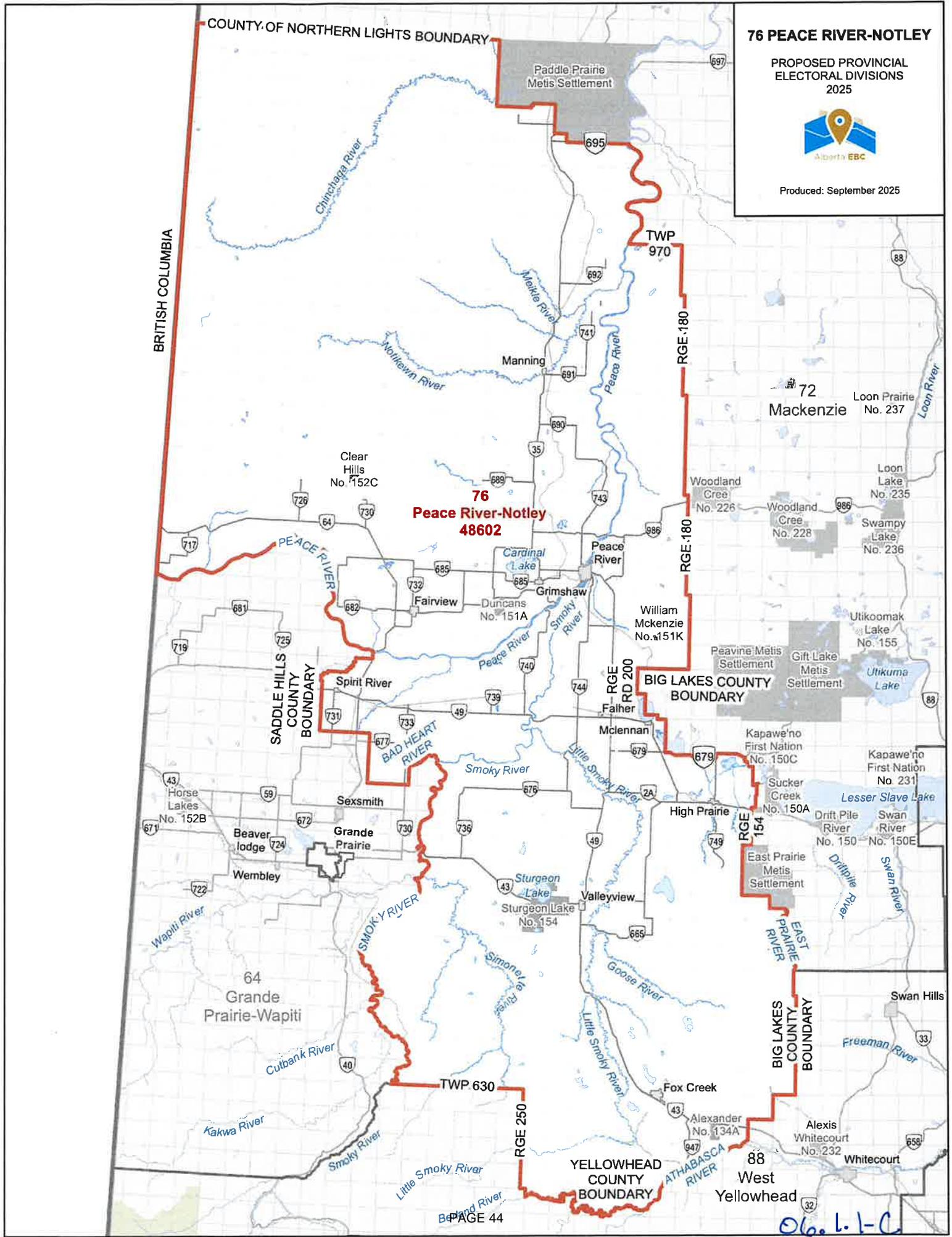
Similar to above, general calls for more representation in a given municipality are unlikely to be taken seriously by the Commission. However, using local expertise to provide specific ways that rural representation can be enhanced may be just the type of support the Commission is looking for. This could be as simple as recommending a specific boundary be shifted to better align with a geographic feature, municipal boundary, or to unite two connected communities within a single electoral district.

76 PEACE RIVER-NOTLEY

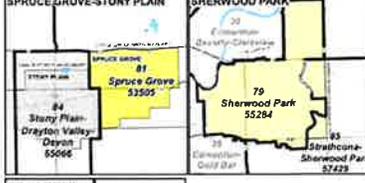
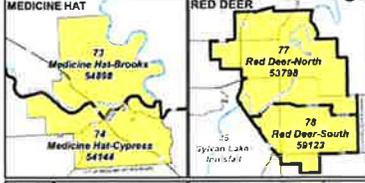
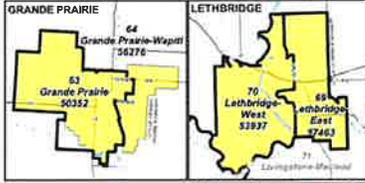
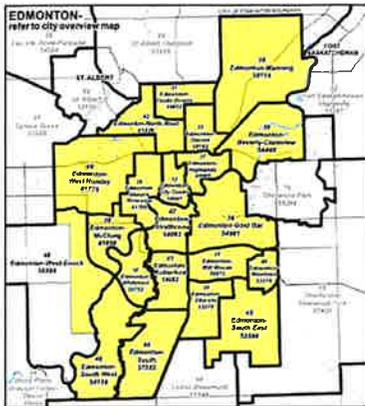
PROPOSED PROVINCIAL
ELECTORAL DIVISIONS
2025



Produced: September 2025

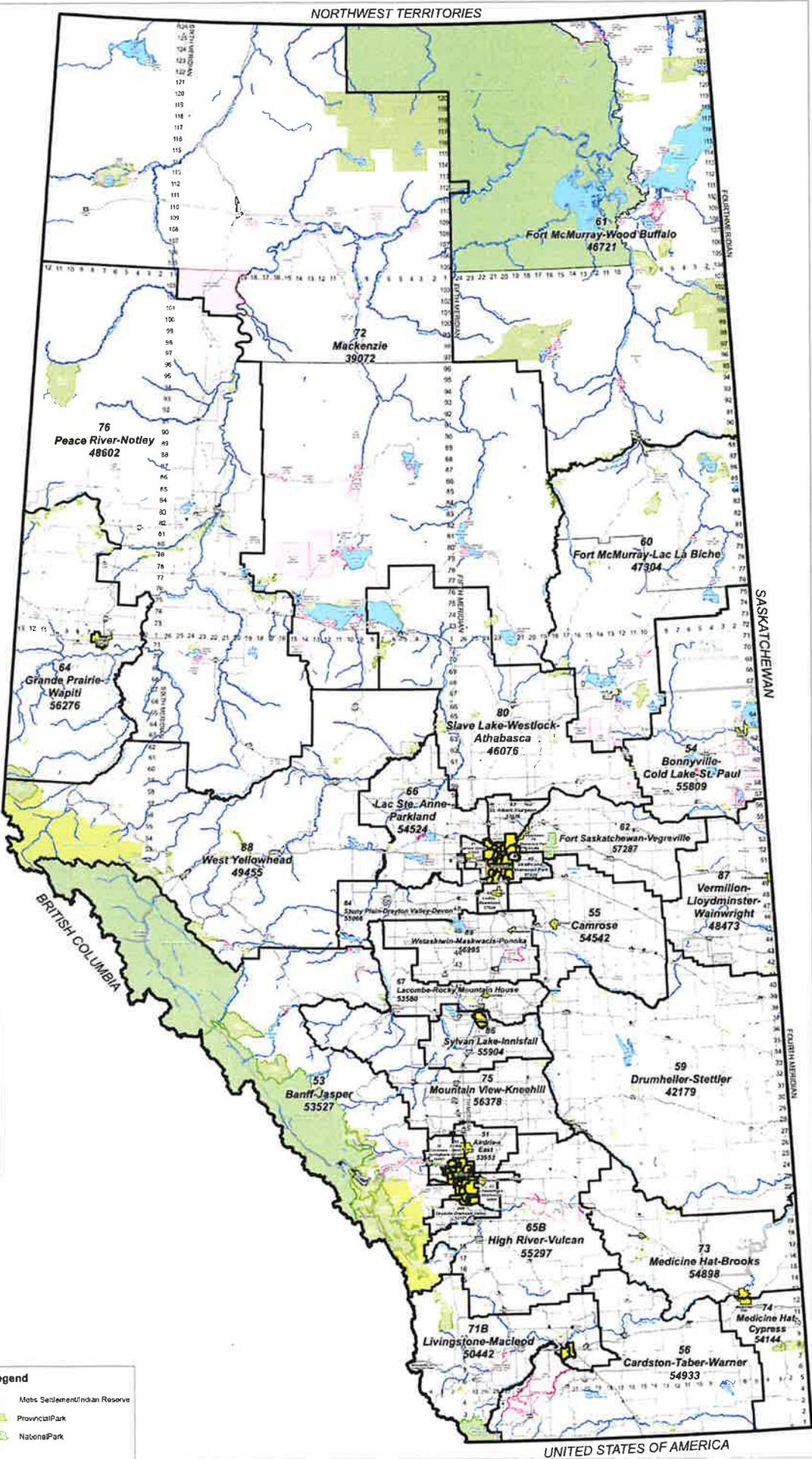


06.1.1-C



Legend

	City		Mets Settlement/Indian Reserve
	Town		Provincial Park
	Village		National Park
	Urban Service Area		



06.1.1-C



Subject:	Peace River School Division Joint Meeting Invitation
Agenda Date:	Tuesday, December 09, 2025
Attachments:	Invitation Letter and Terms of Reference

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
- 2) Reply that Councillor _____ will attend the Annual Joint meeting with the Peace River School Division Board of Trustees on February 4th, 2026 at 7:00 p.m.

BACKGROUND

Council receives this request annually and sends representation.

We are to inform them if you wish to attend in-person or virtually.

CONSIDERATION

034/28/01/25 **MOVED BY Councillor Schug to acknowledge receipt of the Peace River School Division Joint Meeting Invitation and register Councillor Schug, Ungarian, Dechant and Yasinski to attend the meeting virtually/in-person on February 5th, 2025 at 7:00 p.m.**
CARRIED

Prepared By:

Teresa Tupper
Executive Assistant

**Accepted for Council
Consideration by:**

Gerhard Stickling
Chief Administrative Officer



Peace River School Division

December 2, 2025

Reeve Terry Ungarian
County of Northern Lights, AB.

Via Email: ungariant@countyofnorthernlights.com

Board of Trustees

Chair

Lacey Buchinski

Vice Chair

David Rushton

Trustees

Marie Dyck
Wanda Laurin
Paul Quinney
Janet Przybyski
Edith Giesbrecht

Superintendent of Schools

Dr. Jeff Thompson

Deputy Superintendent (Acting)

Aleeta Ploc

Assistant Superintendent

Cheryl Gascoyne

Secretary-Treasurer

Rhonda Freeman

Dear Reeve Ungarian,

Re: Annual Joint Meeting with the Peace River School Division (PRSD) Board of Trustees

The PRSD Board of Trustees is pleased to invite you, your council, and your Chief Administrative Officer (CAO) to participate in our annual Joint Board Municipality Meeting.

Meeting Details

- Date: February 4, 2026.
- Time: 7:00 – 9:00 p.m.
- Format: (Hybrid)

Purpose and Collaboration Focus

The Joint Municipalities Meeting aims to foster effective relationships and to ensure meaningful communication and collaboration on educational matters between the school division and the municipalities.

This vital opportunity is for exchanging valuable insights and strengthening collective efforts. Our core purpose is to work together to address challenges facing the PRSD and to explore how the division and municipalities can enhance their collective advocacy.

Agenda Input and Key Topics

We understand the importance of a relevant agenda. Although the development of the agenda has not begun, there will be an opportunity to provide items that fall within the Terms of Reference closer to the meeting date.

Our Board sincerely looks forward to this important meeting and the opportunity to explore collaborative strategies in support of the youth within our communities.

Sincerely,

Lacey Buchinski
Board Chair

LB/cw

Attach.

cc: CAO Mr. Gerhard Stickling

Via Email: cao@countyofnorthernlights.com

Peace River School Division 4702 - 51 Street P.O. Box 380 Grimshaw, AB T0H 1W0 T 780.624.3601 F 780.332.1050

www.prsd.ab.ca



Learning Together - Success for All

06.101-D



PEACE RIVER SCHOOL DIVISION JOINT MUNICIPALITIES MEETING COMMITTEE TERMS OF REFERENCE

1. Purpose

- 1.1. The purpose of the Joint Municipalities meeting is to foster effective relationships and to ensure collaboration on educational matters that are both meaningful to the school division and the municipalities. This meeting will ensure our Board's engagement with key stakeholders in the Alberta Education Assurance Framework.

2. Membership

- 2.1. The Committee is to be comprised of the Board of Trustees and representatives from all municipalities within the PRSD catchment area.
- 2.2. The Superintendent, Deputy Superintendent, Secretary-Treasurer, and the Directors of PRSD will attend meetings in an advisory capacity and when called, will provide information for discussion.

3. Chair

- 3.1. The Board Chair or designate will chair the meeting.

4. Meeting

- 4.1. Meetings shall be held annually in February with the date being set at the Organizational meeting of the Board
- 4.2. The Executive Assistant will extend an invitation to all municipalities in the fall with information regarding the meeting to be held in February of the current school year. The invitation will include the opportunity for municipalities to add to the agenda items that would mutually support local government and students.
- 4.3. The Executive Assistant will provide the agenda one week before the planned meeting date.
- 4.4. Meetings shall be conducted informally.

5. Procedures

- 5.1. Meetings will normally be held in the Board's meeting room with the option of attending virtually, commencing at 7:00 pm with a time limit of 9:00 pm.
- 5.2. The Secretary-Treasurer or designate for the Peace River School Division will act as recorder for the meeting.

6. Limitations

- 6.1. The Committee is not intended to solve individual or personal grievances: rather, it shall focus on local and societal context.

Adopted/Reviewed/Revised: SEP 2023

Bank Account - Check Details

Tuesday, October 7, 2025

Period: 10/03/25

Page 1

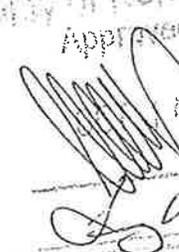
County of Northern Lights

PETERSONJ

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10/03/25	RA100242	BRAUN'S TRUCKING	4,215.26	0.00	0.00	Posted		Vendor	04533	103300
10/03/25	RA100243	GV OILFIELD CONTRACTING LTD.	9,885.76	0.00	0.00	Posted		Vendor	04317	103301
10/03/25	RA100244	HW HAULING	8,789.42	0.00	0.00	Posted		Vendor	4535	103302
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10/03/25	RA100247	NIGHT OWL TRANSPORT	3,554.82	0.00	0.00	Posted		Vendor	04484	103305
10/03/25	RA100248	NORTHERN PINE TRANSPORT	4,275.56	0.00	0.00	Posted		Vendor	03690	103306
10/03/25	RA100249	NORTHPOINT ENTERPRISE LTD.	5,080.53	0.00	0.00	Posted		Vendor	03908	103307
10/03/25	RA100250	REINWOOD TRANSPORT	3,604.29	0.00	0.00	Posted		Vendor	4530	103308
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10/03/25	RA100252	SOLDAR CREEK TRUCKING LTD	4,045.00	0.00	0.00	Posted		Vendor	03971	103310
		Alberta Treasury Branch	66,481.80	0.00	0.00					

County of Northern Lights
 Approved by:

 2025

Bank Account - Check Details

Wednesday, October 8, 2025

Period: 10/06/25

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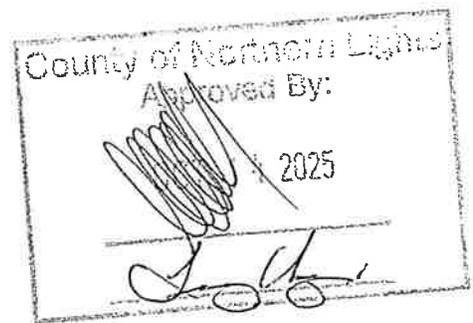
County of Northern Lights

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Date Filter: 10/06/25

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Bank Account - Check Details

Period: 10/03/25

County of Northern Lights

Wednesday, October 8, 2025

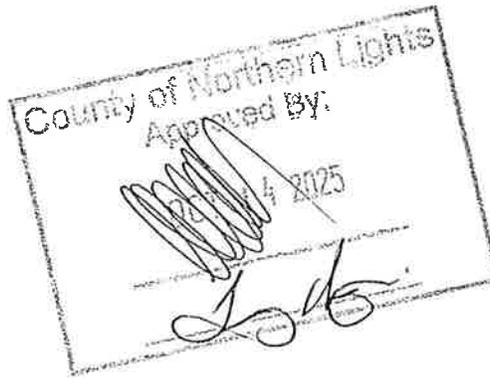
Page 1

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10/03/25	RA100253	UNITED FARMERS OF ALBERTA CO-OPERATIVE LIMITED	15,652.95	0.00	0.00	Posted		Vendor	00150	103311
	Alberta Treasury Branch		15,652.95	0.00	0.00					



Bank Account - Check Details

Wednesday, October 8, 2025

Period:

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County of Northern Lights

PETERSONJ

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Bank Account - Check Details

Period: 10/10/25

County of Northern Lights

Friday, October 10, 2025

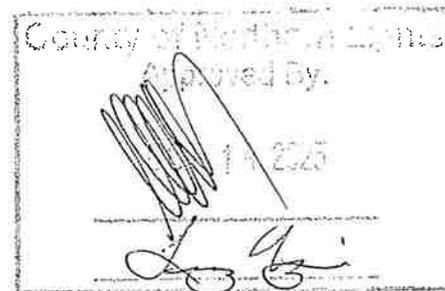
Page 1

PETERSONJ

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No.: B5120, Date Filter: 10/10/25

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10/10/25	40630	FORMAN MUFFLER	729.75	729.75	0.00	Posted		Vendor	00795	103332
10/10/25	40631	GOWEN ENTERTAINMENT INC	3,937.50	3,937.50	0.00	Posted		Vendor	100113	103333
10/10/25	40632	LOOMIS COURIER SERVICE	123.09	123.09	0.00	Posted		Vendor	00299	103334
10/10/25	40633	THE GOVERNMENT OF ALBERTA	148.00	148.00	0.00	Posted		Vendor	00349	103335
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Bank Account - Check Details

Friday, October 10, 2025

Period: 10/10/25

Page 1

County of Northern Lights

PETERSONJ

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Date Filter: 10/10/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
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10/10/25	RA100264	2337832 ALBERTA LTD.	23,853.38	0.00	0.00	Posted		Vendor	04319	103337
10/10/25	RA100265	3-G ENTERPRISES LTD	813.75	0.00	0.00	Posted		Vendor	01366	103338
10/10/25	RA100266	A.C.E.S.	59,046.75	0.00	0.00	Posted		Vendor	04412	103339
10/10/25	RA100267	ACC WATER SOLUTIONS INC.	1,396.50	0.00	0.00	Posted		Vendor	100072	103340
10/10/25	RA100268	BRAUN'S TRUCKING	50.00	0.00	0.00	Posted		Vendor	04533	103341
10/10/25	RA100269	CANADIAN TIRE #474	31.49	0.00	0.00	Posted		Vendor	01188	103342
10/10/25	RA100270	CAPITAL H2O SYSTEMS INC.	7,455.00	0.00	0.00	Posted		Vendor	03815	103343
10/10/25	RA100271	CIRCLE S VENTURES	100.00	0.00	0.00	Posted		Vendor	03528	103344
10/10/25	RA100272	DEADWOOD COMMUNITY LEAGUE	50.00	0.00	0.00	Posted		Vendor	00353	103345
10/10/25	RA100273	DEADWOOD DIESEL TRUCK & TRAILER REPAIR	8,619.45	0.00	0.00	Posted		Vendor	04497	103346
10/10/25	RA100274	EMPIRE HOME BUILDING CENTRE	88.66	0.00	0.00	Posted		Vendor	00118	103347
10/10/25	RA100275	FALCON EQUIPMENT RENTALS INC.	463.31	0.00	0.00	Posted		Vendor	04166	103348
10/10/25	RA100276	FORMULA ALBERTA LTD.	2,100.00	0.00	0.00	Posted		Vendor	100100	103349
10/10/25	RA100277	FRESON BROS. - MANNING	18.00	0.00	0.00	Posted		Vendor	00862	103350
10/10/25	RA100278	GLEN ARMSTRONG CONSTRUCTION LTD	61,267.51	0.00	0.00	Posted		Vendor	00492	103351
10/10/25	RA100279	HACH SALES & SERVICE CANADA LP	202.11	0.00	0.00	Posted		Vendor	02463	103352
10/10/25	RA100280	HITECH BUSINESS SYSTEMS LTD	616.07	0.00	0.00	Posted		Vendor	01255	103353
10/10/25	RA100281	HOMESTEADER BUILDING SUPPLIES LTD	92.36	0.00	0.00	Posted		Vendor	00529	103354
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Bank Account - Check Details

Friday, October 10, 2025

Period: 10/10/25

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County of Northern Lights

PETERSONJ

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
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10/10/25	RA100288	LEADING EDGE SALES &	6,918.45	0.00	0.00	Posted		Vendor	00218	103361
10/10/25	RA100289	LOCAL AUTHORITIES PENSION PLAN	19,502.57	0.00	0.00	Posted		Vendor	00125	103362
10/10/25	RA100290	MANNING TIRECRAFT	158.30	0.00	0.00	Posted		Vendor	02941	103363
10/10/25	RA100291	MOST ENGINEERING	21,317.35	0.00	0.00	Posted		Vendor	04500	103364
10/10/25	RA100292	NORTHERN METALIC SALES	62.48	0.00	0.00	Posted		Vendor	00429	103365
10/10/25	RA100293	NORTHPOINT ENTERPRISE LTD.	17,346.00	0.00	0.00	Posted		Vendor	03908	103366
10/10/25	RA100294	PEACE RIVER HOME HARDWARE BLDG CTR	21.50	0.00	0.00	Posted		Vendor	00157	103367
10/10/25	RA100295	PROVIDENCE LOGGING LTD.	8,305.50	0.00	0.00	Posted		Vendor	04320	103368
10/10/25	RA100296	PUROLATOR INC.	179.68	0.00	0.00	Posted		Vendor	00642	103369
10/10/25	RA100297	RESSLER ROBERT	600.00	0.00	0.00	Posted		Vendor	100069	103370
10/10/25	RA100298	ROGER-S LOCK LTD	21.00	0.00	0.00	Posted		Vendor	00311	103371
10/10/25	RA100299	SIEMENS KEVIN	42.13	0.00	0.00	Posted		Vendor	02556	103372
10/10/25	RA100300	SPLIT CREEK RANCH	12,075.00	0.00	0.00	Posted		Vendor	03798	103373
10/10/25	RA100301	STAT ENERGY SERVICES INC	33,629.40	0.00	0.00	Posted		Vendor	03532	103374
10/10/25	RA100302	STERICYCLE ULC	551.60	0.00	0.00	Posted		Vendor	02778	103375
10/10/25	RA100303	THE ALBERTA UNION OF	943.73	0.00	0.00	Posted		Vendor	00987	103376
10/10/25	RA100304	THE LUBE SHOP	118.19	0.00	0.00	Posted		Vendor	02809	103377
10/10/25	RA100305	UNITED FARMERS OF ALBERTA CO-OPERATIVE LIMITED	4,029.72	0.00	0.00	Posted		Vendor	00150	103378
10/10/25	RA100306	VENTURE PARTS SUPPLY	291.10	0.00	0.00	Posted		Vendor	00151	103379
10/10/25	RA100307	VIKING CIVES LTD.	587.23	0.00	0.00	Posted		Vendor	03909	103380
10/10/25	RA100308	WEBERVILLE COMMUNITY CLUB	150.00	0.00	0.00	Posted		Vendor	00230	103381
10/10/25	RA100309	WITTS CHERIE	39.14	0.00	0.00	Posted		Vendor	100014	103382
10/10/25	RA100310	YARDSTICK TECHNOLOGIES INC.	8,144.54	0.00	0.00	Posted		Vendor	04189	103383
10/10/25	RA100311	ZIP COMM UNLIMITED INC.	2,310.00	0.00	0.00	Posted		Vendor	04290	103384
		Alberta Treasury Branch	339,151.46	0.00	0.00					

Handwritten signature and stamp area with a date '06.15-A'.

Bank Account - Check Details

Period: 10/17/25

County of Northern Lights

Friday, October 17, 2025

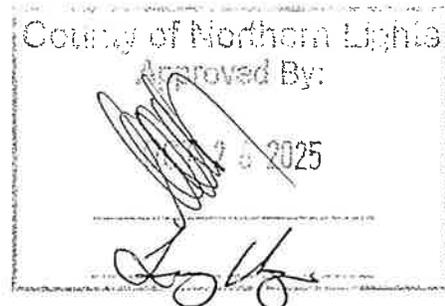
Page 1

PETERSONJ

This report also includes bank accounts that only have balances.

No.: B5120, Bank Acc. Posting Group: B5120, Date Filter: 10/17/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
10/17/25	40634	AIRSAFE CONSULTING LTD	208.95	208.95	0.00	Posted		Vendor	100116	103482
		Alberta Treasury Branch	208.95	208.95	0.00					



Bank Account - Check Details

Period: 09/02/25

County of Northern Lights

Monday, October 20, 2025

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PETERSONJ

This report also includes bank accounts that only have balances.

Date Filter: 09/02/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120	Alberta Treasury Branch Phone No.									
09/02/25	090225	TOWN OF PEACE RIVER	20,119.69	0.00	0.00	Posted		Vendor	01751	103483
09/02/25	1566663499	NORTH PEACE GAS CO-OP	659.72	0.00	0.00	Posted		Vendor	00161	103484
09/02/25	090225A	TELUS COMMUNICATIONS INC	1,882.52	0.00	0.00	Posted		Vendor	00166	103490
	Alberta Treasury Branch		22,661.93	0.00	0.00					

County of Northern Lights
 Approved By: 
 28 2025


Bank Account - Check Details

Period: 09/22/25

County of Northern Lights

Monday, October 20, 2025

Page 1

PETERSONJ

This report also includes bank accounts that only have balances.

No.: B5120, Bank Acc. Posting Group: B5120, Date Filter: 09/22/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
09/22/25	092225	ENTERPRISE FM CANADA- INC	10,823.59	0.00	0.00	Posted		Vendor	04142	103486
		Alberta Treasury Branch	10,823.59	0.00	0.00					

County of Northern Lights
Approved By:

8 2025


Bank Account - Check Details

Monday, October 20, 2025

Period: 10/01/25

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County of Northern Lights

PETERSONJ

This report also includes bank accounts that only have balances.

Date Filter: 10/01/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
10/01/25	100125	TOWN OF PEACE RIVER	19,632.91	0.00	0.00	Posted		Vendor	01751	103489
		Alberta Treasury Branch	19,632.91	0.00	0.00					



Bank Account - Check Details

Monday, October 20, 2025

Period: 09/23/25

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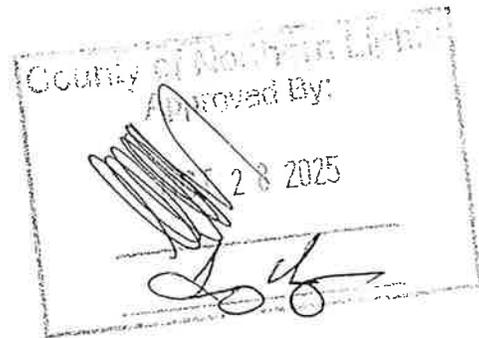
County of Northern Lights

PETERSONJ

This report also includes bank accounts that only have balances.

No.: B5120, Bank Acc. Posting Group: B5120, Date Filter: 09/23/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
09/23/25	092325	TELUS MOBILITY	1,651.67	0.00	0.00	Posted		Vendor	00793	103487
		Alberta Treasury Branch	1,651.67	0.00	0.00					



Bank Account - Check Details

Monday, October 20, 2025

Period: 10/03/25

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County of Northern Lights

PETERSONJ

This report also includes bank accounts that only have balances.

Date Filter: 10/03/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120	Alberta Treasury Branch	Phone No.								
10/03/25	100325	XPLORE BUSINESS- A DIV OF XPLORE INC.	170.10	0.00	0.00	Posted		Vendor	04323	103488
		Alberta Treasury Branch	170.10	0.00	0.00					



Aged Accounts Payable

Monday, October 27, 2025 2:04 PM

County of Northern Lights

Page 1

PETERSONJ

(Detail, aged as of October 27, 2025)

Aged by transaction date.

No.	Name	Document		Balance Due	Aged Vendor Balances				Doc. Curr.
		Type	Number		Current	31 - 60 Days	61 - 90 Days	Over 90 Days	
01079	SIMPSON AL		Phone:		Contact:				
	*** This vendor is blocked for Payment processing ***								
1/14/2016	A/R REFUND: 01978	Invoice	48	6.23	0.00	0.00	0.00	6.23	
01079	Total Amount Due			6.23	0.00	0.00	0.00	6.23	
					0.00%	0.00%	0.00%	100.00%	
02633	KALLBOM SAND & GRAVEL LTD.		Phone:		Contact:				
	*** This vendor is blocked for Payment processing ***								
1/14/2016	A/R REFUND: 02045	Invoice	71	209.45	0.00	0.00	0.00	209.45	
02633	Total Amount Due			209.45	0.00	0.00	0.00	209.45	
					0.00%	0.00%	0.00%	100.00%	
02807	ACCURATE ASSESSMENT GROUP		Phone:	000	Contact:	JANICE READ			
	*** This vendor is blocked for All processing ***								
8/22/2013	#11-01-14-32 GIS SERVICES	Credit	88	-46,500.00	0.00	0.00	0.00	-46,500.00	
6/12/2014	#11-01-14-32 GIS SERVICES	Invoice	89	46,500.00	0.00	0.00	0.00	46,500.00	
02807	Total Amount Due			0.00	0.00	0.00	0.00	0.00	
03616	TRAVERS VIRGINA		Phone:		Contact:				
	*** This vendor is blocked for Payment processing ***								
1/14/2016	A/R REFUND: 01894	Invoice	102	67.84	0.00	0.00	0.00	67.84	
1/14/2016	A/R REFUND: 01894	Invoice	103	20.00	0.00	0.00	0.00	20.00	
03616	Total Amount Due			87.84	0.00	0.00	0.00	87.84	
					0.00%	0.00%	0.00%	100.00%	
03625	WALKER AARON AND BONNIE		Phone:		Contact:				
	*** This vendor is blocked for Payment processing ***								
1/14/2016	A/R REFUND: 02073	Invoice	104	15.60	0.00	0.00	0.00	15.60	
03625	Total Amount Due			15.60	0.00	0.00	0.00	15.60	
					0.00%	0.00%	0.00%	100.00%	
90085	TUNKE HENRY L & RUBY U		Phone:		Contact:				
	*** This vendor is blocked for Payment processing ***								
1/14/2016	A/R REFUND: 00395	Invoice	127	11.45	0.00	0.00	0.00	11.45	
90085	Total Amount Due			11.45	0.00	0.00	0.00	11.45	
					0.00%	0.00%	0.00%	100.00%	

06.1.5-A

Report Total Amount Due (CAD)	330.57	0.00	0.00	0.00	330.57
		0.00%	0.00%	0.00%	100.00%

Bank Account - Check Details

Period: 10/28/25

County of Northern Lights

Tuesday, October 28, 2025

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PETERSONJ

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
10/28/25	RA100416	SOLDAR CREEK TRUCKING LTD	6,510.00	0.00	0.00	Posted		Vendor	03971	103566
10/28/25	RA100417	STAT ENERGY SERVICES INC	28,914.90	0.00	0.00	Posted		Vendor	03532	103567
10/28/25	RA100418	STERICYCLE ULC	551.60	0.00	0.00	Posted		Vendor	02778	103568
10/28/25	RA100419	SUNSTONE CONTRACTING LTD	4,924.50	0.00	0.00	Posted		Vendor	03376	103569
10/28/25	RA100420	SYLOGIST LTD.	2,677.50	0.00	0.00	Posted		Vendor	02147	103570
10/28/25	RA100421	THE ALBERTA UNION OF	1,070.47	0.00	0.00	Posted		Vendor	00987	103571
10/28/25	RA100422	THE LUBE SHOP	230.76	0.00	0.00	Posted		Vendor	02809	103572
10/28/25	RA100423	TUPPER- TERESA	41.12	0.00	0.00	Posted		Vendor	02697	103573
10/28/25	RA100424	UNITED FARMERS OF ALBERTA CO-OPERATIVE LIMITED	3,410.74	0.00	0.00	Posted		Vendor	00150	103574
10/28/25	RA100425	UPANUP STUDIOS INC.	1,827.00	0.00	0.00	Posted		Vendor	04515	103575
10/28/25	RA100426	VALLEY PRINTERS AND SIGNS LTD	4,774.14	0.00	0.00	Posted		Vendor	00098	103576
10/28/25	RA100427	VENTURE PARTS SUPPLY	559.51	0.00	0.00	Posted		Vendor	00151	103577
10/28/25	RA100428	WOLSELEY CANADA INC.	3,850.44	0.00	0.00	Posted		Vendor	04493	103578
10/28/25	RA100429	WRIGHT KASSANDRA	791.82	0.00	0.00	Posted		Vendor	100123	103579
10/28/25	RA100430	YARDSTICK TECHNOLOGIES INC.	20,190.35	0.00	0.00	Posted		Vendor	04189	103580
10/28/25	RA100431	ZIP COMM UNLIMITED INC.	2,310.00	0.00	0.00	Posted		Vendor	04290	103581
	Alberta Treasury Branch		344,480.35	0.00	0.00					



Bank Account - Check Details

Period: 10/28/25

County of Northern Lights

Tuesday, October 28, 2025

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PETERSONJ

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
10/28/25	RA100388	JO DOT COM	688.75	0.00	0.00	Posted		Vendor	01281	103538
10/28/25	RA100389	K & L TIRE (2000) LTD.	2,917.69	0.00	0.00	Posted		Vendor	00105	103539
10/28/25	RA100390	KAIZEN LAB INC.	668.33	0.00	0.00	Posted		Vendor	02148	103540
10/28/25	RA100391	KEWIN FARMS LTD.	100.00	0.00	0.00	Posted		Vendor	03558	103541
10/28/25	RA100392	KIT BUSINESS EQUIPMENT LTD.	26.23	0.00	0.00	Posted		Vendor	01229	103542
10/28/25	RA100393	KOVER TRANSPORT	50.00	0.00	0.00	Posted		Vendor	04132	103543
10/28/25	RA100394	LEMON SHELLY	623.96	0.00	0.00	Posted		Vendor	04304	103544
10/28/25	RA100395	LOCAL AUTHORITIES PENSION PLAN	17,143.28	0.00	0.00	Posted		Vendor	00125	103545
10/28/25	RA100396	LONETECH ENT.	3.05	0.00	0.00	Posted		Vendor	02108	103546
10/28/25	RA100397	LONG LAKE REGIONAL WASTE	252.00	0.00	0.00	Posted		Vendor	00240	103547
10/28/25	RA100398	MAIN-WAY ELECTRICAL & INST. LTD.	2,093.60	0.00	0.00	Posted		Vendor	03458	103548
10/28/25	RA100399	MANNING & DISTRICT CHAMBER	225.00	0.00	0.00	Posted		Vendor	01216	103549
10/28/25	RA100400	MANNING COLLISION REPAIR	708.75	0.00	0.00	Posted		Vendor	00300	103550
10/28/25	RA100401	MANNING DISPOSALS LTD.	546.00	0.00	0.00	Posted		Vendor	00127	103551
10/28/25	RA100402	MANNING TIRECRAFT	118.54	0.00	0.00	Posted		Vendor	02941	103552
10/28/25	RA100403	MOONLITE OFFICE EQUIPMENT INC.	1,156.37	0.00	0.00	Posted		Vendor	00622	103553
10/28/25	RA100404	NORTHPOINT ENTERPRISE LTD.	12,054.00	0.00	0.00	Posted		Vendor	03908	103554
10/28/25	RA100405	PATRICIA FORD SALES	193.84	0.00	0.00	Posted		Vendor	00134	103555
10/28/25	RA100406	PEACE RIVER HOME HARDWARE BLDG CTR	73.77	0.00	0.00	Posted		Vendor	00157	103556
10/28/25	RA100407	PRAIRIE DISPOSAL LTD.	174.46	0.00	0.00	Posted		Vendor	02764	103557
10/28/25	RA100408	PUROLATOR INC.	212.11	0.00	0.00	Posted		Vendor	00642	103558
10/28/25	RA100409	R.T. GRADING O/A 464055 ALBERTA LTD.	37,853.57	0.00	0.00	Posted		Vendor	04115	103559
10/28/25	RA100410	RAMACHANDRAN REGHURAJ	1,314.38	0.00	0.00	Posted		Vendor	100119	103560
10/28/25	RA100411	ROADATA SERVICES LTD	520.80	0.00	0.00	Posted		Vendor	03356	103561
10/28/25	RA100412	ROSE LLP	1,260.29	0.00	0.00	Posted		Vendor	04472	103562
10/28/25	RA100413	SCHONKEN MARK	1,403.96	0.00	0.00	Posted		Vendor	100120	103563
10/28/25	RA100414	SEALED DEAL LTD	24,239.25	0.00	0.00	Posted		Vendor	100121	103564
10/28/25	RA100415	SKYBLUE SERVICES CORPORATION	2,399.25	0.00	0.00	Posted		Vendor	04503	103565

Bank Account - Check Details

Tuesday, October 28, 2025

Period: 10/28/25

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County of Northern Lights

PETERSONJ

This report also includes bank accounts that only have balances.

No.: B5120, Bank Acc. Posting Group: B5120, Date Filter: 10/28/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120	Alberta Treasury Branch									
	Phone No.									
10/28/25	RA100363	1297683 AB LTD	294.19	0.00	0.00	Posted		Vendor	03891	103513
10/28/25	RA100364	3-G ENTERPRISES LTD	1,176.00	0.00	0.00	Posted		Vendor	01366	103514
10/28/25	RA100365	A & L MAINTENANCE	10,476.38	0.00	0.00	Posted		Vendor	03416	103515
10/28/25	RA100366	AIR LIQUIDE CANADA INC.	69.62	0.00	0.00	Posted		Vendor	01845	103516
10/28/25	RA100367	ALEXANDER SECURITY INC	1,008.00	0.00	0.00	Posted		Vendor	02922	103517
10/28/25	RA100368	ANDERSON CHERYL	1,703.25	0.00	0.00	Posted		Vendor	100046	103518
10/28/25	RA100369	BARTLE & GIBSON CO. LTD.	107.42	0.00	0.00	Posted		Vendor	00568	103519
10/28/25	RA100370	BELL CANADA	3,488.70	0.00	0.00	Posted		Vendor	04529	103520
10/28/25	RA100371	BIG NORTH GRAPHICS LTD	158.34	0.00	0.00	Posted		Vendor	03470	103521
10/28/25	RA100372	BROWNLEE LLP	1,632.75	0.00	0.00	Posted		Vendor	100032	103522
10/28/25	RA100373	CANOE PROCUREMENT GROUP OF CANADA	2,134.47	0.00	0.00	Posted		Vendor	00114	103523
10/28/25	RA100374	CLEARTECH INDUSTRIES INC.	1,240.72	0.00	0.00	Posted		Vendor	01204	103524
10/28/25	RA100375	DEADWOOD DIESEL TRUCK & TRAILER REPAIR	1,071.00	0.00	0.00	Posted		Vendor	04497	103525
10/28/25	RA100376	EGIS CANADA LTD.	4,188.45	0.00	0.00	Posted		Vendor	100073	103526
10/28/25	RA100377	EMPIRE HOME BUILDING CENTRE	278.86	0.00	0.00	Posted		Vendor	00118	103527
10/28/25	RA100378	EUNA SOLUTIONS INC	11,904.04	0.00	0.00	Posted		Vendor	100051	103528
10/28/25	RA100379	FRESON BROS. - MANNING	161.89	0.00	0.00	Posted		Vendor	00862	103529
10/28/25	RA100380	GLEN ARMSTRONG CONSTRUCTION LTD	64,939.46	0.00	0.00	Posted		Vendor	00492	103530
10/28/25	RA100381	GN CARRIERS LTD	89.25	0.00	0.00	Posted		Vendor	100089	103531
10/28/25	RA100382	GV OILFIELD CONTRACTING LTD.	50.00	0.00	0.00	Posted		Vendor	04317	103532
10/28/25	RA100383	HACH SALES & SERVICE CANADA LP	7,274.40	0.00	0.00	Posted		Vendor	02463	103533
10/28/25	RA100384	HAE ENTERPRISES LTD.	9,137.00	0.00	0.00	Posted		Vendor	04014	103534
10/28/25	RA100385	HODGIN AMY	735.00	0.00	0.00	Posted		Vendor	04373	103535
10/28/25	RA100386	ISL ENGINEERING AND LAND SERVICES	29,364.30	0.00	0.00	Posted		Vendor	00214	103536
10/28/25	RA100387	ITG AUTOMATION LTD.	140.78	0.00	0.00	Posted		Vendor	04451	103537

06.1.5-A

Bank Account - Check Details

Tuesday, October 28, 2025

Period: 10/28/25

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County of Northern Lights

PETERSONJ

This report also includes bank accounts that only have balances.

No.: B5120, Bank Acc. Posting Group: B5120, Date Filter: 10/28/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120	Alberta Treasury Branch Phone No.									
10/28/25	RA100432	SIEMENS SUSAN	1,825.25	0.00	0.00	Posted		Vendor	04369	103582
		Alberta Treasury Branch	1,825.25	0.00	0.00					



Bank Account - Check Details

Tuesday, October 28, 2025

Period: 10/28/25

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County of Northern Lights

PETERSONJ

This report also includes bank accounts that only have balances.

Date Filter: 10/28/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120 Alberta Treasury Branch										
Phone No.										
10/28/25	40635	2329676 ALBERTA LTD O/A K & M MECHANICS	1,033.10	1,033.10	0.00	Posted		Vendor	100112	103493
10/28/25	40636	CORMIER CHARLES	12,600.00	12,600.00	0.00	Posted		Vendor	03303	103494
10/28/25	40637	DAVE'S MOBILE TIRE SERVICE LTD	706.13	706.13	0.00	Posted		Vendor	01794	103495
10/28/25	40638	DIXONVILLE GOLDEN AGE INN CLUB	50.00	50.00	0.00	Posted		Vendor	04396	103496
10/28/25	40639	FERRISS MARIANNE	528.62	528.62	0.00	Posted		Vendor	03078	103497
10/28/25	40640	GOODZECK GOLDA	615.01	615.01	0.00	Posted		Vendor	01261	103498
10/28/25	40641	GOVERNMENT OF ALBERTA	1,215.55	1,215.55	0.00	Posted		Vendor	00286	103499
10/28/25	40642	GRANDE PRAIRIE CHAMBER OF COMMERCE	2,800.00	2,800.00	0.00	Posted		Vendor	02786	103500
10/28/25	40643	GREATWEST KENWORTH LTD.	3,225.52	3,225.52	0.00	Posted		Vendor	01177	103501
10/28/25	40644	GULKA ENTERPRISES LTD.	441.00	441.00	0.00	Posted		Vendor	02971	103502
10/28/25	40645	LA CRETE FENCING LTD.	2,992.50	2,992.50	0.00	Posted		Vendor	02726	103503
10/28/25	40646	MANNING IDA PHARMACY	32.42	32.42	0.00	Posted		Vendor	03712	103504
10/28/25	40647	MCCRACKEN JUDI	1,145.10	1,145.10	0.00	Posted		Vendor	04365	103505
10/28/25	40648	NICHIPORIK ASHLEY	1,320.75	1,320.75	0.00	Posted		Vendor	100118	103506
10/28/25	40649	ORLESKY CAMERON	482.85	482.85	0.00	Posted		Vendor	00978	103507
10/28/25	40650	PEACE RIVER COMMUNITY SOUP KITCHEN	2,500.00	2,500.00	0.00	Posted		Vendor	04214	103508
10/28/25	40651	RAWLEK PAM	824.11	824.11	0.00	Posted		Vendor	04361	103509
10/28/25	40652	REYDA PAT	636.41	636.41	0.00	Posted		Vendor	03294	103510
10/28/25	40653	TUPPER KENNETH	1,399.25	1,399.25	0.00	Posted		Vendor	00228	103511
10/28/25	40654	WOODS KATHY	1,122.37	1,122.37	0.00	Posted		Vendor	100122	103512
		Alberta Treasury Branch	35,670.69	35,670.69	0.00					



Bank Account - Check Details

Period: 10/29/25
 County of Northern Lights

Thursday, October 30, 2025

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This report also includes bank accounts that only have balances.
 No.: B5120, Bank Acc. Posting Group: B5120, Date Filter: 10/29/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120 Alberta Treasury Branch										
Phone No.										
10/29/25	RA100484	EGIS CANADA LTD.	80,904.40	0.00	0.00	Posted		Vendor	100073	103649
10/29/25	RA100485	NORTH PEACE APPLIED RESEARCH	112,152.00	0.00	0.00	Posted		Vendor	00359	103650
10/29/25	RA100486	STAT ENERGY SERVICES INC	28,400.40	0.00	0.00	Posted		Vendor	03532	103651
10/29/25	RA100487	TRAILBLAZERS CONTRACTING LTD	45,722.25	0.00	0.00	Posted		Vendor	04409	103652
		Alberta Treasury Branch	267,179.05	0.00	0.00					



Bank Account Register

County of Northern Lights

November 26, 2025

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All amounts are in LCY.

G/L Register: From Entry No.: 289845...289946, Creation Date: 11/26/25

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 17632									
11/26/25	Payment	RA100681	1297683 AB LTD	B5120	Alberta Treasury	-323.61	Yes	-323.61	289845
11/26/25	Payment	RA100682	707139 ALBERTA LTD	B5120	Alberta Treasury	-3,087.00	Yes	-3,087.00	289847
11/26/25	Payment	RA100683	ADB SAFEGATE CANADA	B5120	Alberta Treasury	-368.76	Yes	-368.76	289849
11/26/25	Payment	RA100684	AIR LIQUIDE CANADA INC.	B5120	Alberta Treasury	-71.94	Yes	-71.94	289851
11/26/25	Payment	RA100685	ALL-WEST GLASS PEACE	B5120	Alberta Treasury	-64.53	Yes	-64.53	289853
11/26/25	Payment	RA100686	BARTLE & GIBSON CO.	B5120	Alberta Treasury	-58.32	Yes	-58.32	289855
11/26/25	Payment	RA100687	BIG NORTH GRAPHICS	B5120	Alberta Treasury	-698.77	Yes	-698.77	289857
11/26/25	Payment	RA100688	BROWNEE LLP	B5120	Alberta Treasury	-3,983.80	Yes	-3,983.80	289860
11/26/25	Payment	RA100689	CANOE PROCUREMENT	B5120	Alberta Treasury	-6,230.52	Yes	-6,230.52	289862
11/26/25	Payment	RA100690	CIRCLE S VENTURES	B5120	Alberta Treasury	-1,433.25	Yes	-1,433.25	289868
11/26/25	Payment	RA100691	EMPIRE HOME BUILDING	B5120	Alberta Treasury	-337.48	Yes	-337.48	289870
11/26/25	Payment	RA100692	FALCON EQUIPMENT	B5120	Alberta Treasury	-4,546.66	Yes	-4,546.66	289875
11/26/25	Payment	RA100693	FRESON BROS. -	B5120	Alberta Treasury	-204.14	Yes	-204.14	289877
11/26/25	Payment	RA100694	FRESON BROS.- PEACE	B5120	Alberta Treasury	-23.94	Yes	-23.94	289882
11/26/25	Payment	RA100695	HACH SALES & SERVICE	B5120	Alberta Treasury	-2,971.50	Yes	-2,971.50	289884
11/26/25	Payment	RA100696	HAE ENTERPRISES LTD.	B5120	Alberta Treasury	-8,312.21	Yes	-8,312.21	289886
11/26/25	Payment	RA100697	ITG AUTOMATION LTD.	B5120	Alberta Treasury	-163.43	Yes	-163.43	289889
11/26/25	Payment	RA100698	JO DOT COM	B5120	Alberta Treasury	-359.07	Yes	-359.07	289891
11/26/25	Payment	RA100699	KUBOTA FARM & RANCH	B5120	Alberta Treasury	-728.10	Yes	-728.10	289894
11/26/25	Payment	RA100700	LONETECH ENT.	B5120	Alberta Treasury	-1,803.95	Yes	-1,803.95	289896
11/26/25	Payment	RA100701	MANNING DISPOSALS	B5120	Alberta Treasury	-546.00	Yes	-546.00	289899
11/26/25	Payment	RA100702	MUNICIPAL DISTRICT OF	B5120	Alberta Treasury	-600.00	Yes	-600.00	289902
11/26/25	Payment	RA100703	NORTHERN METALIC	B5120	Alberta Treasury	-133.76	Yes	-133.76	289904
11/26/25	Payment	RA100704	PAT-S AUTO SUPPLY	B5120	Alberta Treasury	-35.85	Yes	-35.85	289907
11/26/25	Payment	RA100705	PRAIRIE DISPOSAL LTD.	B5120	Alberta Treasury	-121.29	Yes	-121.29	289909
11/26/25	Payment	RA100706	R.T. GRADING O/A 464055	B5120	Alberta Treasury	-34,106.66	Yes	-34,106.66	289913
11/26/25	Payment	RA100707	ROADATA SERVICES LTD	B5120	Alberta Treasury	-672.00	Yes	-672.00	289915
11/26/25	Payment	RA100708	ROSE LLP	B5120	Alberta Treasury	-1,086.91	Yes	-1,086.91	289917
11/26/25	Payment	RA100709	RUEL CONCRETE LTD.	B5120	Alberta Treasury	-46,935.00	Yes	-46,935.00	289920
11/26/25	Payment	RA100710	SHAW-S ENTERPRISES	B5120	Alberta Treasury	-21,945.00	Yes	-21,945.00	289922
11/26/25	Payment	RA100711	SKYBLUE SERVICES	B5120	Alberta Treasury	-2,399.25	Yes	-2,399.25	289924
11/26/25	Payment	RA100712	STAT ENERGY SERVICES	B5120	Alberta Treasury	-49,083.30	Yes	-49,083.30	289928
11/26/25	Payment	RA100713	THE LUBE SHOP	B5120	Alberta Treasury	-141.49	Yes	-141.49	289931
11/26/25	Payment	RA100714	UNITED FARMERS OF	B5120	Alberta Treasury	-4,095.87	Yes	-4,095.87	289933
11/26/25	Payment	RA100715	VENTURE PARTS SUPPLY	B5120	Alberta Treasury	-963.33	Yes	-963.33	289935
11/26/25	Payment	RA100716	YARDSTICK	B5120	Alberta Treasury	-14,917.46	Yes	-14,917.46	289946

Credit (LCY) 213,554.15
 Total (LCY) -213,554.15

Total

Credit (LCY) 213,554.15
 Total (LCY) -213,554.15



Bank Account - Check Details

Period: 11/26/25

County of Northern Lights

Wednesday, November 26, 2025

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This report also includes bank accounts that only have balances.

Date Filter: 11/26/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120	Alberta Treasury Branch									
	Phone No.									
11/26/25	40665	BEAUDOIN EDWARD ARTHUR & EDITH BERENIECE	1,500.00	1,500.00	0.00	Posted		Vendor	01799	104046
11/26/25	40666	KBS INSULATION SERVICES LTD	7,993.23	7,993.23	0.00	Posted		Vendor	100068	104047
11/26/25	40667	MANNING IDA PHARMACY	27.80	27.80	0.00	Posted		Vendor	03712	104048
	Alberta Treasury Branch		9,521.03	9,521.03	0.00					



Bank Account - Check Details

Period: 11/04/25
County of Northern Lights

Wednesday, November 5, 2025

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This report also includes bank accounts that only have balances.
Date Filter: 11/04/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
11/04/25	1579533501	TELUS COMMUNICATIONS INC	418.13	0.00	0.00	Posted		Vendor	00166	103697
		Alberta Treasury Branch	418.13	0.00	0.00					



Bank Account - Check Details

Tuesday, November 4, 2025

Period: 11/04/25

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County of Northern Lights

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This report also includes bank accounts that only have balances.

No.: B5120, Bank Acc. Posting Group: B5120, Date Filter: 11/04/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch								
		Phone No.								
11/04/25	RA100488	A.C.E.S.	43,107.75	0.00	0.00	Posted		Vendor	04412	103685
11/04/25	RA100489	BROWNLEE LLP	4,628.98	0.00	0.00	Posted		Vendor	100032	103686
11/04/25	RA100490	CHAMPION COMMERCIAL PRODUCTS INC.	2,737.69	0.00	0.00	Posted		Vendor	04077	103687
11/04/25	RA100491	ISL ENGINEERING AND LAND SERVICES	34,177.50	0.00	0.00	Posted		Vendor	00214	103688
11/04/25	RA100492	LOOMIS EXPRESS	123.09	0.00	0.00	Posted		Vendor	02890	103689
11/04/25	RA100493	RESSLER ROBERT	750.00	0.00	0.00	Posted		Vendor	100069	103690
11/04/25	RA100494	SIEMENS- ELI	207.88	0.00	0.00	Posted		Vendor	04502	103691
11/04/25	RA100495	SPLIT CREEK RANCH	12,075.00	0.00	0.00	Posted		Vendor	03798	103692
11/04/25	RA100496	STICKLING GERHARD	419.26	0.00	0.00	Posted		Vendor	100017	103693
11/04/25	RA100497	TRAILBLAZERS CONTRACTING LTD	10,195.50	0.00	0.00	Posted		Vendor	04409	103694
11/04/25	RA100498	UNITED FARMERS OF ALBERTA CO-OPERATIVE LIMITED	15,751.59	0.00	0.00	Posted		Vendor	00150	103695
11/04/25	RA100499	WITTS CHERIE	9.98	0.00	0.00	Posted		Vendor	100014	103696
		Alberta Treasury Branch	124,184.22	0.00	0.00					



Bank Account - Check Details

Monday, November 10, 2025

Period: 11/10/25

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County of Northern Lights

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This report also includes bank accounts that only have balances.

Date Filter: 11/10/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120	Alberta Treasury Branch									
	Phone No.									
11/10/25	40655	2128222 ALBERTA LTD O/A PARAGON CUSTOM CRUSHING	1,448,436.94	1,448,436.94	0.00	Posted		Vendor	100114	103699
11/10/25	40656	GOVERNMENT OF ALBERTA	813.05	813.05	0.00	Posted		Vendor	00286	103700
11/10/25	40657	GRIMSHAW LEGION	50.00	50.00	0.00	Posted		Vendor	02777	103701
11/10/25	40658	HEARTLAND TRAINING & SUPPORT HUB	117.00	117.00	0.00	Posted		Vendor	100124	103702
11/10/25	40659	PEACE RIVER LEGION	50.00	50.00	0.00	Posted		Vendor	02776	103703
11/10/25	40660	ROYAL CANADIAN LEGION	50.00	50.00	0.00	Posted		Vendor	01169	103704
	Alberta Treasury Branch		1,449,516.99	1,449,516.99	0.00					



Bank Account Register
County of Northern Lights

November 20, 2025
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G/L Register: Creation Date: 11/20/25, Created By: {6DAE24C7-F3B0-418C-8007-10ABA7BB44D6}

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 17533									
11/20/25	Payment	RA100608	CANOE PROCUREMENT	B5120	Alberta Treasury	-906.90	Yes	-906.90	289387
11/20/25	Payment	RA100609	CHAMPION COMMERCIAL	B5120	Alberta Treasury	-2,086.39	Yes	-2,086.39	289394
11/20/25	Payment	RA100610	LOCAL AUTHORITIES	B5120	Alberta Treasury	-16,533.12	Yes	-16,533.12	289396
11/20/25	Payment	RA100611	MANNING TIRECRAFT	B5120	Alberta Treasury	-134.40	Yes	-134.40	289398
11/20/25	Payment	RA100612	MANNING TIRECRAFT	B5120	Alberta Treasury	-240.45	Yes	-240.45	289400
11/20/25	Payment	RA100613	MANNING TIRECRAFT	B5120	Alberta Treasury	-127.94	Yes	-127.94	289402
11/20/25	Payment	RA100614	THE ALBERTA UNION OF	B5120	Alberta Treasury	-1,092.13	Yes	-1,092.13	289404
11/20/25	Payment	RA100615	UNITED FARMERS OF	B5120	Alberta Treasury	-15,444.40	Yes	-15,444.40	289406
11/20/25	Payment	RA100616	UNITED FARMERS OF	B5120	Alberta Treasury	-94.40	Yes	-94.40	289433
11/20/25	Payment	RA100617	UNITED FARMERS OF	B5120	Alberta Treasury	-140.78	Yes	-140.78	289435
11/20/25	Payment	RA100618	UNITED FARMERS OF	B5120	Alberta Treasury	-6,210.54	Yes	-6,210.54	289437
11/20/25	Payment	RA100619	UNITED FARMERS OF	B5120	Alberta Treasury	-26.24	Yes	-26.24	289440
11/20/25	Payment	RA100620	UNITED FARMERS OF	B5120	Alberta Treasury	-5,032.18	Yes	-5,032.18	289442
						Credit (LCY)		48,069.87	
						Total (LCY)		-48,069.87	
Total						Credit (LCY)		48,069.87	
						Total (LCY)		-48,069.87	



Bank Account - Check Details

Period: 10/24/25
 County of Northern Lights

Thursday, November 13, 2025

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 PETERSONJ

This report also includes bank accounts that only have balances.
 Date Filter: 10/24/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
10/24/25	1576899733	ATB FINANCIAL MASTERCARD	15,704.52	0.00	0.00	Posted		Vendor	01914	103731
		Alberta Treasury Branch	15,704.52	0.00	0.00					



06.05-B

Bank Account - Check Details

Monday, November 17, 2025

Period: 11/17/25

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County of Northern Lights

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This report also includes bank accounts that only have balances.

Date Filter: 11/17/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch								
		Phone No.								
11/17/25	40661	KRANTZ CONTRACTING LIMITED	1,181.20	1,181.20	0.00	Posted		Vendor	01061	103876
11/17/25	40662	REBER SAMUEL	102.50	102.50	0.00	Posted		Vendor	04273	103877
11/17/25	40663	THE NEST FLOWERS & DECOR	84.00	84.00	0.00	Posted		Vendor	02948	103878
11/17/25	40664	ZACHARIAS JOHN	262.50	262.50	0.00	Posted		Vendor	100126	103879
		Alberta Treasury Branch	1,630.20	1,630.20	0.00					



Bank Account Register

County of Northern Lights

November 17, 2025

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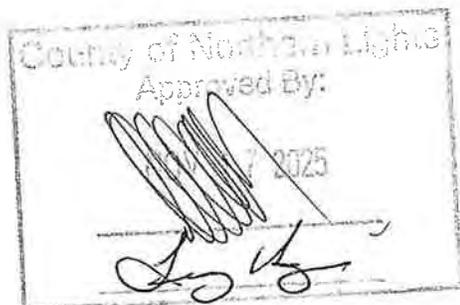
G/L Register: Creation Date: 11/17/25, Created By: {6DAE24C7-F3B0-418C-8007-10ABA7BB44D6}

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 17496									
11/17/25	Payment	RA100569	1297683 AB LTD	B5120	Alberta Treasury	-109.65	Yes	-109.65	288928
11/17/25	Payment	RA100570	B & E PLUMBING LTD	B5120	Alberta Treasury	-551.24	Yes	-551.24	288930
11/17/25	Payment	RA100571	BRATT DAWN	B5120	Alberta Treasury	-500.00	Yes	-500.00	288932
11/17/25	Payment	RA100572	CANOE PROCUREMENT	B5120	Alberta Treasury	-73.67	Yes	-73.67	288934
11/17/25	Payment	RA100573	CANOE PROCUREMENT	B5120	Alberta Treasury	-195.54	Yes	-195.54	288936
11/17/25	Payment	RA100574	CANOE PROCUREMENT	B5120	Alberta Treasury	-399.64	Yes	-399.64	288938
11/17/25	Payment	RA100575	CANOE PROCUREMENT	B5120	Alberta Treasury	-118.32	Yes	-118.32	288940
11/17/25	Payment	RA100576	CHAMPION COMMERCIAL	B5120	Alberta Treasury	-2,089.29	Yes	-2,089.29	288942
11/17/25	Payment	RA100577	EGIS CANADA LTD.	B5120	Alberta Treasury	-3,302.78	Yes	-3,302.78	288944
11/17/25	Payment	RA100578	EMPIRE HOME BUILDING	B5120	Alberta Treasury	-55.64	Yes	-55.64	288946
11/17/25	Payment	RA100579	FRESON BROS. -	B5120	Alberta Treasury	-78.95	Yes	-78.95	288948
11/17/25	Payment	RA100580	GRIMSHAW TRUCKING	B5120	Alberta Treasury	-535.12	Yes	-535.12	288951
11/17/25	Payment	RA100581	HITECH BUSINESS	B5120	Alberta Treasury	-648.35	Yes	-648.35	288953
11/17/25	Payment	RA100582	HITECH BUSINESS	B5120	Alberta Treasury	-66.41	Yes	-66.41	288955
11/17/25	Payment	RA100583	HOMESTEADER BUILDING	B5120	Alberta Treasury	-48.28	Yes	-48.28	288957
11/17/25	Payment	RA100584	JO DOT COM	B5120	Alberta Treasury	-692.98	Yes	-692.98	288959
11/17/25	Payment	RA100585	JO DOT COM	B5120	Alberta Treasury	-19.94	Yes	-19.94	288961
11/17/25	Payment	RA100586	KAMIENIECKI SAMANTHA	B5120	Alberta Treasury	-80.00	Yes	-80.00	288963
11/17/25	Payment	RA100587	LEADING EDGE SALES &	B5120	Alberta Treasury	-787.50	Yes	-787.50	288965
11/17/25	Payment	RA100588	LONETECH ENT.	B5120	Alberta Treasury	-130.25	Yes	-130.25	288967
11/17/25	Payment	RA100589	MANNING TIRECRAFT	B5120	Alberta Treasury	-109.15	Yes	-109.15	288969
11/17/25	Payment	RA100590	NORTHERN METALIC	B5120	Alberta Treasury	-614.55	Yes	-614.55	288971
11/17/25	Payment	RA100591	NOVODVORSKI-	B5120	Alberta Treasury	-228.36	Yes	-228.36	288973
11/17/25	Payment	RA100592	PUROLATOR INC.	B5120	Alberta Treasury	-69.26	Yes	-69.26	288975
11/17/25	Payment	RA100593	SHAW-S ENTERPRISES	B5120	Alberta Treasury	-189.00	Yes	-189.00	288977
11/17/25	Payment	RA100594	SILVERTIP OILFIELD	B5120	Alberta Treasury	-1,867.95	Yes	-1,867.95	288979
11/17/25	Payment	RA100595	SILVERTIP OILFIELD	B5120	Alberta Treasury	-1,486.80	Yes	-1,486.80	288981
11/17/25	Payment	RA100596	TOWN OF GRIMSHAW	B5120	Alberta Treasury	-15,886.39	Yes	-15,886.39	288983
11/17/25	Payment	RA100597	TOWN OF MANNING	B5120	Alberta Treasury	-15,886.39	Yes	-15,886.39	288985
11/17/25	Payment	RA100598	TOWN OF MANNING	B5120	Alberta Treasury	-26,137.63	Yes	-26,137.63	288987
11/17/25	Payment	RA100599	UNITED FARMERS OF	B5120	Alberta Treasury	-4,400.82	Yes	-4,400.82	288989
11/17/25	Payment	RA100600	UNITED FARMERS OF	B5120	Alberta Treasury	-3,776.93	Yes	-3,776.93	288991
11/17/25	Payment	RA100601	UNITED FARMERS OF	B5120	Alberta Treasury	-1,911.60	Yes	-1,911.60	288993
11/17/25	Payment	RA100602	VENTURE PARTS SUPPLY	B5120	Alberta Treasury	-18.48	Yes	-18.48	288995
11/17/25	Payment	RA100603	VENTURE PARTS SUPPLY	B5120	Alberta Treasury	-6.04	Yes	-6.04	288997
11/17/25	Payment	RA100604	VENTURE PARTS SUPPLY	B5120	Alberta Treasury	-75.83	Yes	-75.83	288999
11/17/25	Payment	RA100605	VENTURE PARTS SUPPLY	B5120	Alberta Treasury	-15.66	Yes	-15.66	289001
11/17/25	Payment	RA100606	VENTURE PARTS SUPPLY	B5120	Alberta Treasury	-32.45	Yes	-32.45	289003
11/17/25	Payment	RA100607	YARDSTICK	B5120	Alberta Treasury	-126.00	Yes	-126.00	289005

Total

Credit (LCY) 83,322.84
Total (LCY) -83,322.84

Credit (LCY) 83,322.84
Total (LCY) -83,322.84



Bank Account - Check Details

Thursday, November 20, 2025

Period: 11/18/25

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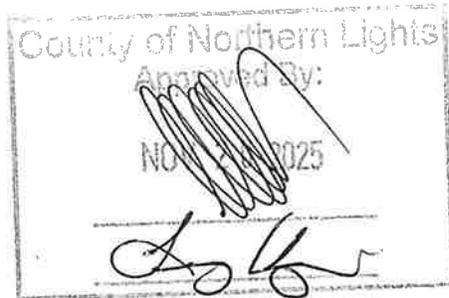
County of Northern Lights

PETERSONJ

This report also includes bank accounts that only have balances.

Date Filter: 11/18/25

Check Date	Check No.	Description	Amount	Printed Amount	Voided Amount	Entry Status	Original Entry Status	Bal. Account Type	Bal. Account No.	Entry No.
B5120		Alberta Treasury Branch Phone No.								
11/18/25	1582111015	TELUS MOBILITY	105.00	0.00	0.00	Posted		Vendor	00793	103893
		Alberta Treasury Branch	105.00	0.00	0.00					



Bank Account Register

County of Northern Lights

November 10, 2025

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All amounts are in LCY.

G/L Register: From Entry No.: 287800..287816

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 17128									
10/02/25	Payment	1572912692	NORTH PEACE GAS CO-	B5120	Alberta Treasury	-649.98	Yes	-649.98	287800
10/17/25	Payment	1575652845	TELUS MOBILITY	B5120	Alberta Treasury	-111.29	Yes	-111.29	287811
10/23/25	Payment	1576663715	TELUS MOBILITY	B5120	Alberta Treasury	-707.44	Yes	-707.44	287814
11/03/25	Payment	1579319981	NORTH PEACE GAS CO-	B5120	Alberta Treasury	-763.74	Yes	-763.74	287816
					Credit (LCY)	2,232.45			
					Total (LCY)	-2,232.45			
Total									
					Credit (LCY)	2,232.45			
					Total (LCY)	-2,232.45			



Bank Account Register
County of Northern Lights

November 10, 2025
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PETERSONJ

G/L Register: From Entry No.: 287748..287772, Creation Date: 11/10/25

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 17127									
10/20/25	Payment	10202025	ENTERPRISE FM	B5120	Alberta Treasury	-10,823.59	Yes	-10,823.59	287748
10/20/25	Payment	GPP00002	TOWN OF MANNING	B5120	Alberta Treasury	-42,476.90	Yes	-42,476.90	287760
10/22/25	Payment	GPP00004	QUADIENT LEASING	B5120	Alberta Treasury	-2,100.00	Yes	-2,100.00	287765
10/23/25	Payment	GPP00005	THE GOVERNMENT OF	B5120	Alberta Treasury	-97.48	Yes	-97.48	287767
10/28/25	Payment	GPP00008	XPLORE BUSINESS- A	B5120	Alberta Treasury	-315.00	Yes	-315.00	287769
10/23/25	Payment	GPP00009	TRANSALTA ENERGY	B5120	Alberta Treasury	-13,791.09	Yes	-13,791.09	287772
						Credit (LCY)		69,604.06	
						Total (LCY)		-69,604.06	
Total									
						Credit (LCY)		69,604.06	
						Total (LCY)		-69,604.06	



Bank Account Register
County of Northern Lights

November 10, 2025
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PETERSONJ

G/L Register: From Entry No.: 287676...287717

Posting Date	Document Type	Document No.	Description	Bank Account No.	Name	Amount	Open	Remaining Amount	Entry No.
Register No. 17124									
11/10/25	Payment	RA100500	1297683 AB LTD	B5120	Alberta Treasury	-107.87	Yes	-107.87	287676
11/10/25	Payment	RA100501	A.C.E.S.	B5120	Alberta Treasury	-35,778.50	Yes	-35,778.50	287678
11/10/25	Payment	RA100502	CANOE PROCUREMENT	B5120	Alberta Treasury	-1,754.37	Yes	-1,754.37	287681
11/10/25	Payment	RA100503	D'S CONTRACTING LTD	B5120	Alberta Treasury	-4,725.00	Yes	-4,725.00	287685
11/10/25	Payment	RA100504	GLEN ARMSTRONG	B5120	Alberta Treasury	-1,989.54	Yes	-1,989.54	287687
11/10/25	Payment	RA100505	HAE ENTERPRISES LTD.	B5120	Alberta Treasury	-16,900.03	Yes	-16,900.03	287690
11/10/25	Payment	RA100506	HOLMES KIERSTEN	B5120	Alberta Treasury	-550.00	Yes	-550.00	287692
11/10/25	Payment	RA100507	ITG AUTOMATION LTD.	B5120	Alberta Treasury	-1,505.07	Yes	-1,505.07	287694
11/10/25	Payment	RA100508	L & L MECHANICAL	B5120	Alberta Treasury	-386.35	Yes	-386.35	287697
11/10/25	Payment	RA100509	LOCAL AUTHORITIES	B5120	Alberta Treasury	-16,871.17	Yes	-16,871.17	287699
11/10/25	Payment	RA100510	PUROLATOR INC.	B5120	Alberta Treasury	-120.43	Yes	-120.43	287702
11/10/25	Payment	RA100511	REINWOOD TRANSPORT	B5120	Alberta Treasury	-50.00	Yes	-50.00	287704
11/10/25	Payment	RA100512	THE ALBERTA UNION OF	B5120	Alberta Treasury	-1,087.48	Yes	-1,087.48	287706
11/10/25	Payment	RA100513	TOWN OF PEACE RIVER	B5120	Alberta Treasury	-549,483.72	Yes	-549,483.72	287708
11/10/25	Payment	RA100514	UNITED FARMERS OF	B5120	Alberta Treasury	-6,910.78	Yes	-6,910.78	287711
11/10/25	Payment	RA100515	VENTURE PARTS SUPPLY	B5120	Alberta Treasury	-184.44	Yes	-184.44	287717
						Credit (LCY)		638,404.75	
						Total (LCY)		-638,404.75	
Total						Credit (LCY)		638,404.75	
						Total (LCY)		-638,404.75	





Subject:	Director of Finance Update
Agenda Date:	December 9 th 2025
Attachments:	Email Re Grazing Lease Taxes

RECOMMENDATION

It is recommended that

1. Council accept this report for information; and
2. Council approve 25% of the 2025 operating budget in order to authorize the continuation of operations into fiscal 2026

Preliminary Budget

I'm waiting on a few more potential changes following our preliminary budget committee meeting prior to bringing it in full to Council for adoption. As such, administration requires a council motion to continue operations into the next fiscal year. This is our last Council meeting prior to the new year so bringing this to you now. Any Capital projects listed on the preliminary budget (as discussed) but requiring action or tendering/award will be brought to Council for a motion in the interim.

Grazing Lease taxes

Follow up discussion of an email sent from Deputy Reeve Schug to CAO and Council regarding landowner complaints on property taxes levied against Grazing leases. Verbal update can be provided.

Mercer Assessment Appeal

Following a conversation with Mercer, they have requested that we refund the amounts as we obtain them. We will be processing the first amount this week.

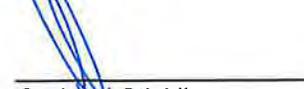
Council IT

New laptops were ordered on Cyber Monday (Monday December 3rd). We were able to achieve very favorable pricing on laptops that will be more than sufficient for current and proposed usage by Council. They will likely be available for deployment in January.

Prepared By:


 Josh Hunter, CMA, CPA
 Director of Finance

Accepted by:


 Gerhard Stickling
 CAO

06.1.5-C

Josh Hunter

From: Josh Hunter
Sent: Tuesday, December 2, 2025 9:31 AM
To: Gerhard Stickling; Denilda Johnson
Subject: RE: Grazing Lease Taxes

Hey Gerhard,

So not a “new tax” by any means. Historically (about 8-9 years ago) our old system and staff used to track all pieces of land registered under a grazing lease as individual parcels but “inactive for taxes”. We then had an account set up with a roll number and the grazing lease reference number as a “Control account” for each one. These could range in size up to 10 or more quarter sections. Our assessor (still the same) was unhappy with this practice as assessments were not tied to a true parcel of land but rather a conglomerate of many different LSD’s under a fabricated roll number. Denilda and I attended a property assessment workshop where we had a discussion on this topic, and although there were different practices the consensus was to tax each individual “parcel” or section of land as it’s own, but not that it belonged to a grazing lease.

In reality, the core root of the issue being raised by the leaseholders is about the taxes owed, and the implications of minimum tax. The assessed value on farmland is extremely low to begin with thus making most quarter sections of farmland that are not completely arable subject to a minimum levy. The key issue we ran into here is whether or not each separate quarter section is a parcel that is subject to our minimum levy, or if the grazing lease in it’s entirety should be subject to a minimum levy, or marginally higher value of taxes owing based on the summation of the assessed values for each “parcel”. At the time our minimum levy was \$75 per parcel, and there were a few grazing leases containing multiple sections of land that went from paying \$150 or so to paying \$600-\$700 annually.

The MGA reference in article 290 is this;

Land to be assessed as a parcel

290(1) If a parcel of land is located in more than one municipality, the assessor must prepare an assessment for the part of the parcel that is located in the municipality in which the assessor has the authority to act, as if that part of the parcel is a separate parcel of land.

(2) Any area of land forming part of a right of way for a railway, irrigation works as defined in the *Irrigation Districts Act* or drainage works as defined in the *Drainage Districts Act* but used for purposes other than the operation of the railway, irrigation works or drainage works must be assessed as if it is a parcel of land.

(3) Any area of land that is owned by the Crown in right of Alberta or Canada and is the subject of a grazing lease or grazing permit granted by either Crown must be assessed as if it is a parcel of land.

(4) Repealed 1995 c24 s37.

1994 cM-26.1 s290;1995 c24 s37;1999 cI-11.7 s214

This being the case however, I could interpret this both ways. Technically, we are assessing each quarter section of land, in the name of the Crown, as a parcel, that is held under a grazing lease. The pitch from the leaseholders is that the entire grazing lease, based on this verbiage, should be a single parcel.



Josh Hunter CMA, CPA

DIRECTOR OF FINANCE

780-836-3348 ext. 228 780-218-4140

Box 10, 600 - 7 Ave NW, Manning, AB T0H 2M0

*We acknowledge the Indigenous people
and ancestors whose land we are on*

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From: Gerhard Stickling <cao@countyofnorthernlights.com>

Sent: Monday, December 1, 2025 9:04 AM

To: Josh Hunter <hunterj@countyofnorthernlights.com>; Denilda Johnson <johnsond@countyofnorthernlights.com>

Subject: FW: Grazing Lease Taxes

Hi,

Can you please provide me more information on this tax?

Regards,



Gerhard Stickling

CHIEF ADMINISTRATIVE OFFICER

780-836-3348 ext. 237 780-246-8075

Box 10, 600 - 7 Ave NW, Manning, AB T0H 2M0

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From: Kayln Schug <schugk@countyofnorthernlights.com>

Date: Monday, December 1, 2025 at 08:15

To: Gerhard Stickling <cao@countyofnorthernlights.com>

Cc: councillors <councillors@countyofnorthernlights.com>

Subject: Grazing Lease Taxes

Good Morning,

I received a call from Allan Martin last night about grazing lease taxation and the potential changes relating to that. He did mention to me that he called up to the office on Friday and spoke to Denilda, which is excellent, and was going to call this morning and follow up with the new information he got from the grazing meeting over the weekend this morning. He mentioned he saw a letter from the County of GP that they are simply not

collecting taxes on grazing leases this year, "until they can figure this out". He was upset and emphasized he wasn't trying to avoid paying taxes, but the increases and rate changes would be very impactful. He quoted GoA letters from Doug Walter (?), and was just rattling information that I couldn't keep track of as he was reading me random quotes from letters all over the place, so I hope maybe the administration has better information than he shared with me.

Just wondering if you can keep the council updated on what is actually going on as this was not on my radar and I haven't been able to see any information on it in my quick search, as not collecting taxes on leases will obviously impact our budget, and if he is correct and these letters start going out to lease holders, we will have some upset folks.

Thanks,
Kayln



Kayln Schug

DEPUTY REEVE



Ward 2: Warrensville - Lac Cardinal



780-625-7694



Box 1795 Grimshaw, AB T0H 1W0

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06.3.1-A

Subject:	DPW General Report
Agenda Date:	December 9, 2025
Attachments:	25.BR.MAIN Project Notes

Drought & River Ice Conditions

As an update, AEP still has our County in a stage 3 drought and the Keg River area has a water shortage advisory. Additionally, AEP has reported that “The Peace River ice cover has continued to advance upstream of Carcajou. Based on a Sentinel 1 satellite image, the most upstream ice front was located between Carcajou and the Notikewin River confluence at km 604 on December 1.”

2025 Bridge Maintenance Program

This project is underway and progressing well. I have attached the project notes taken on December 3rd to demonstrate our new digital form platform. This has significantly improved both safety and project reporting.

Winter Conditions

As is well known, tis the season that brings an influx of reports of ice and snow on the roads. Our crews are working diligently to address these issues as quickly as possible. However, I would like to remind everyone that the priorities remain: bus routes, collector roads, residential roads, driveways and field access when requested, and after the previous four have been addressed. If ratepayers call council directly, please direct them to the main office for future concerns.

2026 Road Repair Program

Administration has been preparing for the 2026 Road Repair Program (Shoulder Pull). If Council has suggestions for additional areas that require attention, please inform administration.

RECOMMENDATION

It is recommended that:

1. Council accepts this report as information.

Prepared By:

Accepted for Council consideration by:

Charles Schwab
Director of Public Works

Gerhard Stickling
Chief Administrative Officer

06.3.1-A



County of Northern Lights
600 7th Ave NW ,
Manning, Alberta
T0H 2M0
780.836.3348

Project Notes

Information

BF72317

Office

Wednesday, December 3rd 2025, 8:15 AM (MST -07:00)

Project Info

Date

December 2, 2025

Project Code

BF72317

Weather

No Response

Photos

Photo Description

No Response



Signage including yield to oncoming traffic is up, just not shown in this picture



Swing stage scaffolding and tarped work areas



Delamination and spalling. The exposed rebar on the right is part of the maintenance.



Contractor Hours

Contractor = **Griffin**
Hours Worked # No Response

Notes

What is Happening On-Site

≡ **Bridge maintenance- taking out delamination and spalled areas and putting injections and patching.**

Project Issues

≡ **Delayed start due to weather**

Discussions

≡ **Randy and I discussed bridge structure and some issues he looks for as an engineer such as rust markings,cracks and the direction of the cracking, delamination (rebar separating from the concrete due to rust), spalling (concrete falling off due to delamination), welds, etc.**

Misc. Notes

≡ No Response

CNL Staff & Equipment

Signatures

📅 December 3rd 2025, 8:15 AM (MST -07:00)

📍 56.9305463, -117.6347963

Charles Schwab, *Director of Public Works*

📅 December 4th 2025, 2:45 PM (MST -07:00)

📍 56.9302997, -117.6331438



**COUNTY OF
Northern Lights**

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

File No.

06.301-B

Subject:	Request for Decision – RFP 25.41.BPWR Award
Agenda Date:	December 9, 2025
Attachments:	RFP Evaluation Summary

Background:

RFP 25.41.BPWR closed on November 28, 2025. 2 submissions were received and evaluated independently by three evaluators in accordance with the evaluation criteria published in the RFP and are detailed in the attached summary.

The approved budget for this project is \$196,000. The high scoring submission was also the lowest total price at \$209,385.00 excluding GST which is \$13,385 higher than originally budgeted for.

Option 1:

Council make a motion awarding this RFP to the high scoring proponent with a contract value of \$209,385.00

Option 2:

Council make a motion rejecting all proposals submitted

RECOMMENDATION

It is recommended that:

1. Council make a motion directing administration to proceed with option _____

Prepared By:

Accepted for Council consideration by:

Charles Schwab
Director of Public Works

Gerhard Stickling
Chief Administrative Officer



Subdivision Report

County of Northern Lights

File No.: 25NL17 **Legal:** NE3-92-23-W5M
Applicant: Landowner
Application Date: October 29, 2025 **Expiry Date:** December 28, 2025

Subdivision Proposal

Proposed Land Use:	Farmstead Separation
Number of Parcels:	1
Size of Parcel(s):	10.5 ha (26.0 ac)
Land Use Bylaw:	Airport Protection (AP) District (Zone 1)

Purpose

The applicant proposes to subdivide a 10.5 hectare (26.0 acre) parcel from NE3-92-23-W5M to create a residential farmstead separation.

The proposed parcel is located within the Airport Protection (AP) District (Zone 1). The size of parcels in the AP District can be determined by the Development Authority based on the nature of the proposed use, servicing requirements, and impacts on adjacent land uses. The proposed parcel size is required to accommodate the physical characteristics of the site, such as the existing residence, accessory buildings, open discharge system, driveway, and a dugout. Based on site characteristics, it is reasonable to consider the applicant's request for a 10.5 ha (26.0 ac) parcel.

Location

The proposed parcel is at the southwest corner of Township Road 921 and Range Road 232 and is located 2.2 km northeast of Manning town limits, 1.5 km northeast of Manning Airport, and 1.3km east of Highway 35.

Existing Conditions

The quarter section and proposed parcel are designated AP District (Zone 1). The proposed parcel contains a dwelling, an open discharge system, accessory buildings, and agriculture lands. Water courses surrounded by trees and shrubs border the farmstead on two sides of the parcel.

The quarter section is under agricultural production and includes a water course flowing in an easterly/westerly direction adjacent the north parcel boundary, and a water course flowing in a northerly/southerly direction nearer to the east boundary. These water courses are surrounded by trees and shrubs and separate the balance of the lands into three distinct parcels. Cross lot access agreements will be required to provide both legal and physical access to the lands that have been separated by the water courses.

A shed located 11m (36.1 ft) south of the southern boundary to the proposed parcel will remain with the balance of the quarter section. A variance to the side yard setback requirement will be required to allow the shed to remain at its current location.

Proximity to Abandoned Wells and Utilities

There are no well sites, records of spills, contamination, or high-pressure gas lines within the quarter section.



Subdivision Report

County of Northern Lights

The quarter section contains low-pressure gas lines owned by North Peace Gas Co-op.

An ATCO transmission line is located on the east side of Range Road 232 that provides power to the parcel.

A Pembina pipeline is located 1 km to the west.

Historical Resource Value and Grimshaw Gravels Aquifer

The quarter section and proposed parcel are not within a historical resource value classified land designation, a key wildlife biodiversity zone, an environmentally sensitive area, or the Grimshaw Gravels Aquifer. The parcel is located within an environmentally sensitive wildlife area for grizzly.

Soil Conditions

The soil classification on the quarter section is designated as 100% Class 2 (moderate limitations), subclass C (adverse climate).

Surrounding Conditions

All lands adjacent to the subject parcel are zoned AP District. The proposed parcel is compatible with existing land uses in the surrounding area and is not considered to have a negative impact on adjacent lands.

Access and Servicing

The proposed parcel is accessed via Range Road 232, which has a residential road classification. The applicant will be required to construct a new approach from Range Road 232 to access the lands located in the southeast part of the quarter section. Cross lot access agreements will be required from the proposed parcel to access the lands located in the southwest portion of the quarter section, and from the proposed parcel to access the lands located on the northwest portion of the quarter section.

In accordance with Section 662 of the Municipal Government Act and Policy 9.2.4(b) of the MDP, a 5.0 m road right-of-way will be required by caveat along the west boundary of the proposed parcel and the balance of the quarter section adjacent to Range Road 232.

The proposed parcel is serviced by an open discharge system located a minimum of 61m from the residence, a minimum of 120m from all property boundaries, and a minimum of 61m to the closest water course. The open discharge system meets setback requirements.

A County water line provides potable water to the proposed parcel.



Subdivision Report

County of Northern Lights

Relevant Legislation

Intermunicipal Development Plan (IDP)	Not applicable.
Municipal Development Plan (MDP)	No conflict. Policy 9.2.11 states that "Through the implementation of the Airport Protection District in the LUB, the County shall ensure that development in proximity to the Manning Airport is compatible with the airport and not interfere with the safety and effectiveness of its operation or interfere with future airport expansion." The proposed subdivision does not conflict with the intent of the MDP.
Area Structure Plan (ASP):	Not applicable.
Land Use Bylaw (LUB):	<p>Section K12.2 allows the Development Authority the discretion to approve the parcel size based on the nature of the proposed use, servicing requirements, and impacts on adjacent land uses. Based on site characteristics, which includes the location of a driveway, two creeks, a dugout, existing dwelling and open discharge system, the proposed parcel size of 10.5 ha (26.0 ac) is reasonable..</p> <p>Section K12.2 states that a side yard (minimum) setback of 30.5 m (100 ft) is required, or as required by the Development Authority. A variance will be required to allow the shed that is located 11m (36.1 ft) from the south boundary of the proposed parcel to remain at its current location.</p>
Municipal Government Act (MGA):	No conflict.
Subdivision and Development Regulation:	No conflict.
Environmental and Municipal Reserve:	Not applicable.

Comments from Referral Agencies

Alberta Environmental Protection and Enhancement Act (EPEA) Submissions	No comments received.
Alberta Forestry & Parks	No comments received.
Alberta Health Services	No comments received.
Alberta Heritage & Tourism	No comments received.
Alberta Safety Codes Authority	No comments received.



Subdivision Report

County of Northern Lights

Alberta Transportation and Economic Corridors	The requirements of Section 18 and 19 are met, therefore no variance is required. The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the MGA.
Alberta Energy Regulator (AER)	Nothing to add.
Alberta Energy Regulator Setbacks	No comments received.
Directive 079	No comments received.
Water Act Submissions	No comments received.
Holy Family Catholic Regional Division	No comments received.
Peace River School Division	No comments received.
County of Northern Lights	The County requires the applicant to enter into a cross lot access agreement. If the agreement is terminated, the developer/owner will provide access at their cost and in consultation with CNL.
Municipal District of Peace	No comments received.
Town of Manning	No comments received.
Town of Peace River	No comments received.
Grimshaw Gravels Aquifer Management Advisory Association	No comments received.
Mighty Peace Watershed Alliance	No comments received.
Canadian National Railway	No comments received.
Manning Municipal Airport	No comments received.
North Peace Regional Airport	No comments received.
ATCO Electric Ltd.	No comments received.
North Peace Gas Co-op	No comments received.
Pembina Pipelines	No concerns.
Telus	No concerns.
Adjacent Landowners	No comments received.

Recommendation

1. That a variance be granted to allow the existing shed to be located on the balance of the quarter section 11 m (36.1 ft) from the south property line of the proposed parcel.
2. That the subdivision application to create a 10.5 hectare (26.0 acre) parcel from NE 3-92-23-W5M be **APPROVED** subject to the following conditions:



Subdivision Report

County of Northern Lights

1. That the applicant/owner enter into and comply with a development agreement with the County to include, but not limited to, the removal of an approach, construction of a new approach, or the upgrading of an approach. When installing approaches or culverts the applicant/owner shall contact the County of Northern Lights Public Works Department to ensure the approaches are constructed in accordance with County standards. Any costs incurred will be the responsibility of the applicant/owner.
2. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the east boundary of the proposed parcel and the balance of the quarter section adjacent to the road allowance for Range Road 232, for future road widening pursuant to Section 662 of the Municipal Government Act.
3. That the applicant/owner enter into cross lot access agreements to allow for both legal and physical access from the proposed parcel to the lands on the northwest part of the balance of the quarter section, and from the proposed parcel to the lands on the southwest part of the balance of the quarter section.
4. That the applicant/owner provide a private sewage system and water services in accordance with the required acts, regulations, and standards.
5. That the applicant/owner obtain all necessary environmental approvals required for development. Alterations to or obstruction of existing drainage courses, wetlands, or other bodies of water will not be permitted without prior approval from Alberta Environment and Protected Areas.
6. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements.
7. That the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or have arrangements made which are satisfactory to the County of Northern Lights.
8. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.

Advisement

1. Any proposed new development on the subject property is affected by the Land Use Bylaw in effect at the time of application.
2. If either of the two cross lot access agreements as required under the above Condition #3 are terminated, the applicant /owner will provide access at their cost, in consultation with the County of Northern Lights.

Reasons for Decision

1. The proposed subdivision and conditions of approval do not conflict with Provincial regulations, meets statutory requirements of the Municipal Development Plan, and complies with the Agriculture Airport (AP) District of the Land Use Bylaw;
2. The subdivision is deemed compatible with existing and future land uses in the surrounding area and is not deemed to have a negative impact on adjacent lands; and
3. No concerns respecting the proposed subdivision were received from the referral agencies nor adjacent landowners.



SUBDIVISION APPLICATION FORM

"An Agriculture Based Community"

FOR ADMINISTRATIVE USE

APPLICATION NO.

25NL17

DATE RECEIVED

9 Oct 25

ROLL NO.

72882

County of Northern Lights, # 600, 7th Ave, NW Box 10, Manning, AB, T0H 2M0
W: www.countyofnorthernlights.com | E: info@countyofnorthernlights.com | T: (780) 836-3348 | F: (780) 836-3663

This form is to be completed in full wherever applicable by the registered land owner that is the subject of the application or by a person authorized to act on the registered owner's behalf.

APPLICANT INFORMATION			COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF APPLICANT		NAME OF REGISTERED OWNER			
ADDRESS		ADDRESS			
POSTAL CODE		POSTAL CODE			
EMAIL ADDRESS*		EMAIL ADDRESS*			
<i>*By supplying the County with an email address, you agree to receive correspondence by email.</i>					
PHONE (CELL)	PHONE (RES)	PHONE (BUS)	PHONE (CELL)	PHONE (RES)	PHONE (BUS)

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

Legal description of parcel to be subdivided: Registered Plan: _____ Block: _____ Lot (parcel): _____

QTR/LS: NE Section: 3 Township: 92 Range: 23 Meridian: 5

Area of the Parcel to be subdivided: _____ Hectares: _____ or Acres: 20 +/-

LOCATION OF LAND TO BE SUBDIVIDED

- (a) Is the land situated immediately adjacent to a municipal border? Yes No
If "Yes", the adjoining municipality is: SELECT ONE
- (b) Is the land situated within 1.6 kilometres of a right-of-way of a highway? Yes No
If "Yes", which highway: _____
- (c) Is the land situated in the Grimshaw Gravels Aquifer? Yes No
- (d) Does the proposed parcel contain or is it adjacent to a body of water, lake, river, creek, wetland, or by a drainage ditch or canal?
 Yes No If "Yes", state the name or describe it: UNKNOWN Name Creek
- (e) Is the land situated within a hamlet? Yes No
If "Yes", which hamlet: SELECT ONE
- (f) Is the parcel within 1.5 kilometres of a sour gas facility? Yes, Distance: _____ No
- (g) Is the parcel within 800 metres (0.5 miles) of a Confined Feeding Operation? Yes, Distance: _____ No
- (h) Is the parcel within 450 metres of a sewage treatment plant/lagoon? Yes, Distance: _____ No

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

Describe:
(a) Existing use of the land: yard site
(b) Proposed use of the land: yard site
(c) The land use district ("zoning") classified under the Land Use Bylaw: SELECT ONE CR
(d) Is a redistricting ("rezoning") required? Yes No
(e) How many lots within the parcel will result after the subdivision (including existing lots): Two
(f) Access to the subdivided lots will be from: County Road
(g) How many existing dwelling units are there: ONE

PHYSICAL CHARACTERISTICS OF THE LAND TO BE SUBDIVIDED (WHERE APPROPRIATE)

(a) Describe the nature of the topography of the land (flat, rolling, steep, mixed): flat
(b) Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., - sloughs, creeks, etc.):
Brush, creek, tree stands
(c) Describe the kind of soil on the land (sandy, loam, clay etc.): Clay

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

Describe any buildings and any structures on the land and whether they are to be demolished or moved:
House, Barn, 4 graineries, shed/shop

REQUIRED INFORMATION

SITE PLAN / REAL PROPERTY REPORT FEES LAND TITLE ABANDONED OIL WELL DECLARATION
 BYLAW AMENDMENT FORM AERIAL IMAGES RIGHT OF ENTRY FORM SKETCH DISCLAIMER FORM
 WATER SUPPLY/SEWAGE DISPOSAL DESCRIPTION FORM

REGISTERED LANDOWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I/We _____, hereby certify that:
 I/We am the registered landowner or;
 I/We am the agent authorized to act on behalf of the registered landowner;
and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application;
 I/We acknowledge that as a condition of subdivision, the County may require that ten percent (10%) of the developable lands be dedicated as municipal reserve as provided for under the Act;
 I/We acknowledge that as a condition of subdivision, the County shall require the protection and conservation of hazard lands, crown owned resources, and environmentally sensitive areas by dedication of environmental reserve and municipal reserve, the provision of environmental reserve easements and conservation easements, or by other statutory means as defined by the Municipal Government Act, or the Alberta Land Stewardship Act.
DATE 10/08/25 SIGNATURE _____
SIGNED COPY OF AGENT AUTHORIZATION MUST BE ATTACHED TO THIS FORM, IF APPLICABLE.

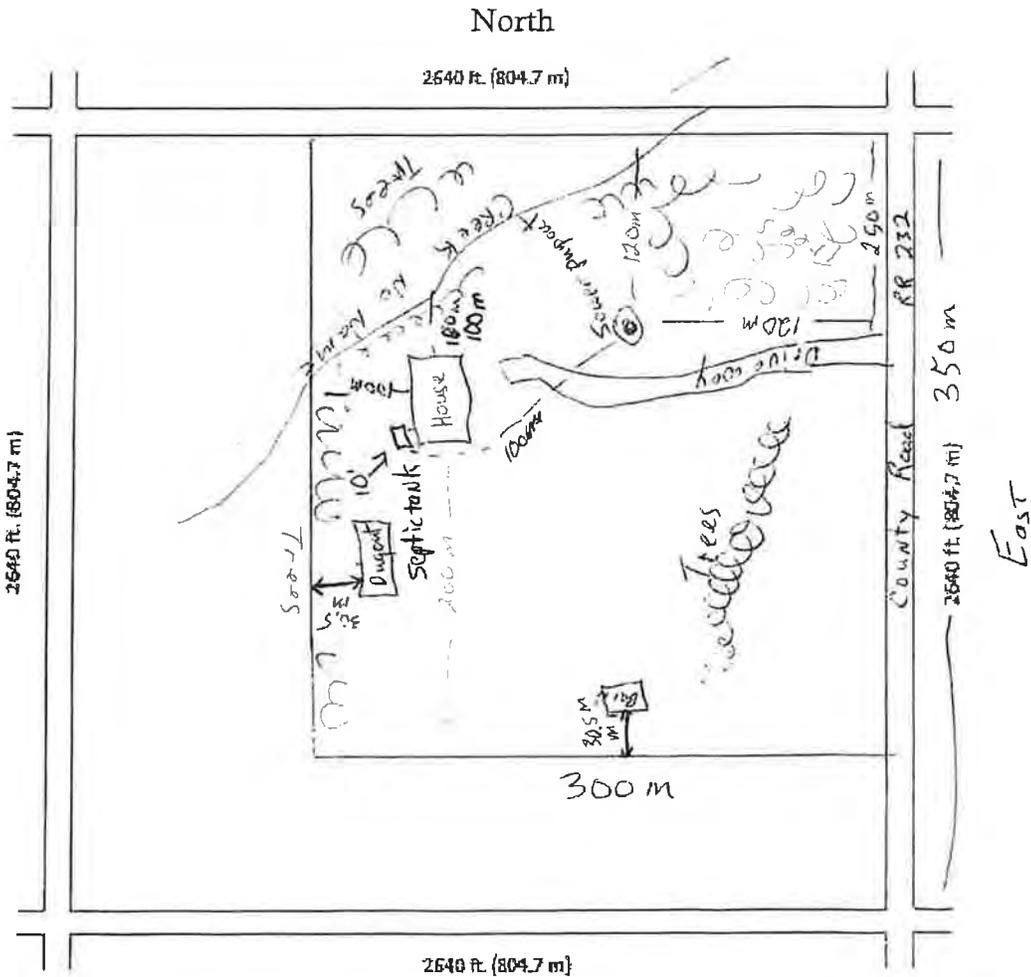
FOR ADMINISTRATIVE USE
LAND USE DISTRICT: airport protection
NUMBER OF LOTS PROPOSED INCLUDING THE BALANCE: 2
FEE ENCLOSED: YES NO AMOUNT: \$ 300.00 RECEIPT NO.: 223806

06.6.1-A

PROPOSED SUBDIVISION SKETCH

LEGAL NE ¼ SEC 3 TWP 92 RG 23 W 5 M

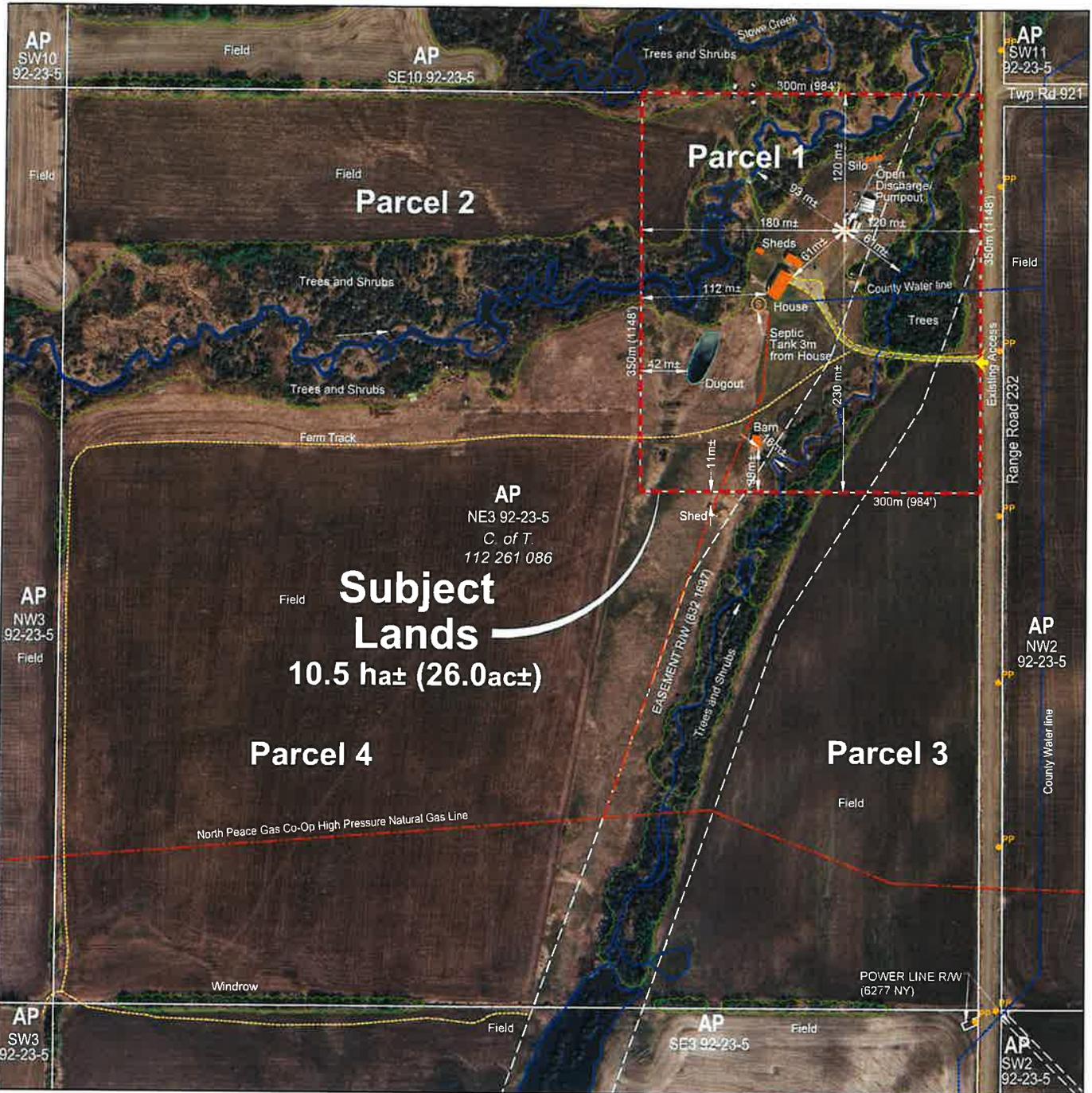
- ┌ Locate proposed parcel in ¼ section.
- ┌ Parcel Boundaries/dimensions (feet, metres, etc.).
- ┌ Locate developed road allowance(s) and access points(s).
- ┌ Distance from all proposed boundary lines to all non-movable buildings (if applicable).
- ┌ Distance from residence to drinking water supply, sewage system outlet and all proposed boundary lines (if applicable).
- ┌ Distance from sewage outlet to water supply and all boundary lines (if applicable).
- ┌ Distance from water supply to all proposed boundary lines (if applicable).
- ┌ Locate additional residence(s) on the ¼ section (if applicable).
- ┌ Locate shelterbelts, creeks, rivers, drainage ditches, railways, etc.



PROPOSED PLAN OF SUBDIVISION COUNTY OF NORTHERN LIGHTS

NE SEC 3 TWP 92 RG 23 W 5 M

FILE NO. _____ PROPOSED SUBDIVISION 20 Acres +-



PROPOSED PLAN OF SUBDIVISION

COUNTY OF NORTHERN LIGHTS

LEGAL: NE3, Twp 92, Rge 23, W5M

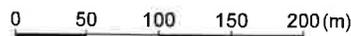
FILE No. 25NL17



LEGEND	
	Subject Lands
	Buildings/Structures
	Existing Access
	Low Pressure Natural Gas Servicing
	County Water Line
	ATCO Powerlines
	Open Discharge
	Septic Tank
	Farm Tracks
	Creek/Drainage
	Edge of Treeline



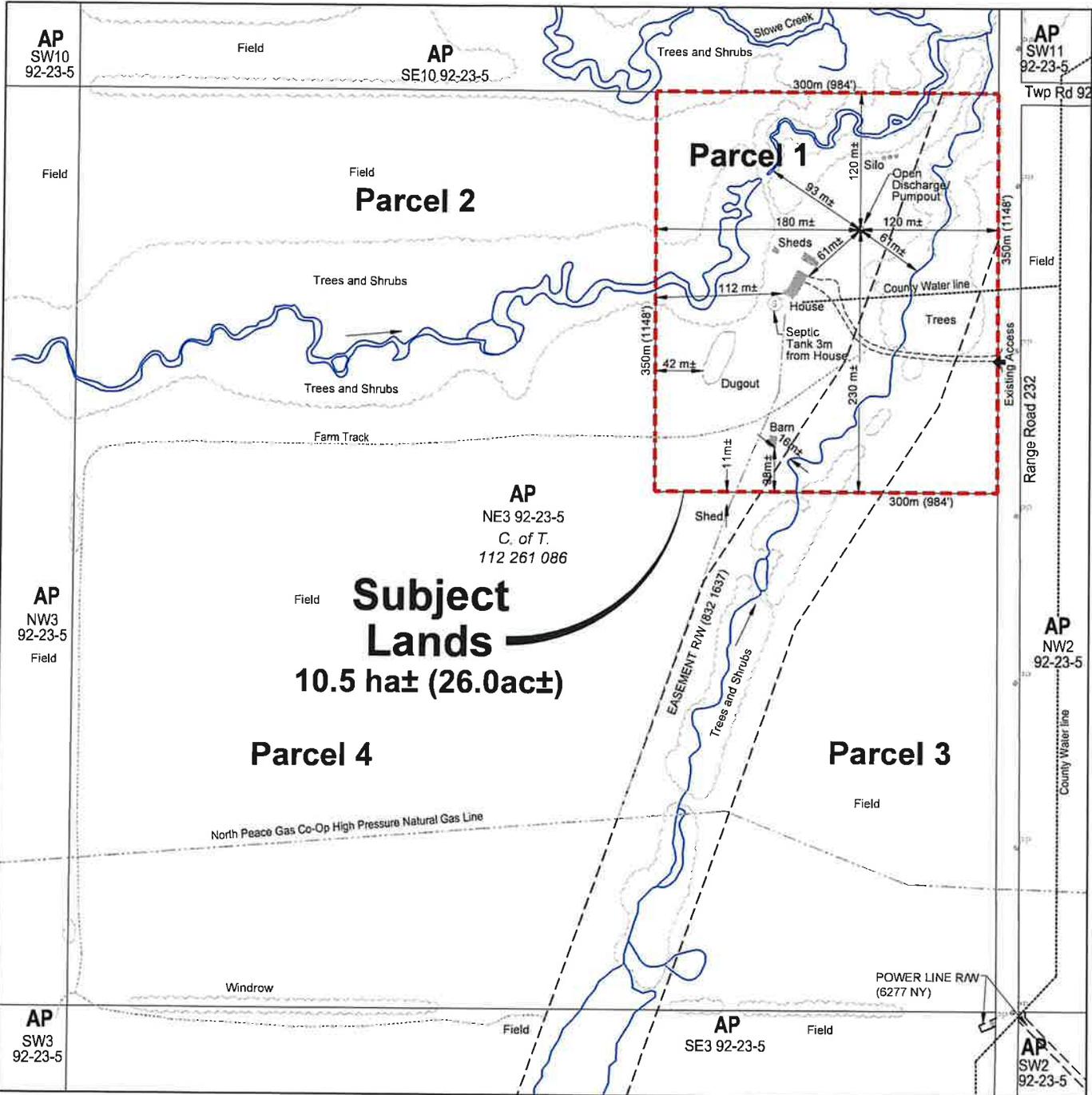
SCALE 1 : 5,000



NOTE: Improvements located as per data supplied by owner and Abadata measurements.



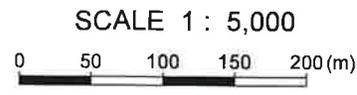
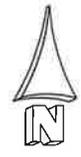
November 18, 2025



PROPOSED PLAN OF SUBDIVISION
COUNTY OF NORTHERN LIGHTS
LEGAL: NE3, Twp 92, Rge 23, W5M

FILE No. 25NL17

- LEGEND**
- Subject Lands
 - Buildings/Structures
 - Existing Access
 - Low Pressure Natural Gas Servicing
 - County Water Line
 - ATCO Powerlines
 - Open Discharge
 - Septic Tank
 - Farm Tracks
 - Creek/Drainage
 - Edge of Treeline



NOTE: Improvements located as per data supplied by owner and Abadata measurements.



November 18, 2025

06.6.1-A

RURAL SUBDIVISIONS

ADDITIONAL INFORMATION REQUIRED

PLEASE NOTE BELOW THE TYPE OF WATER SUPPLY AND SEWAGE DISPOSAL THAT IS EITHER EXISTING OR PROPOSED FOR THE LOTS INDICATED ON THE SKETCH ACCOMPANYING YOUR APPLICATION. (THE LOCATION OF THESE FACILITIES MUST BE ACCURATELY INDICATED ON THE SKETCH.)

TYPE OF WATER SUPPLY	1 st Parcel	2 nd Parcel	Balance of the ¼
DUGOUT			
WELL			
CISTERN & HAULING			
COUNTY SERVICE	E		
OTHER (Please specify)			

TYPE OF SEWAGE DISPOSAL	1 st Parcel	2 nd Parcel	Balance of the ¼
OPEN DISCHARGE/PUMPOUT (#257)	E		
SEPTIC TANK/HOLDING TANK (#254)			
TILEFIELD/EVAPORATION MOUND (#256)			
SEWAGE LAGOON (#258)			
COUNTY SERVICE			
OTHER (Please specify [i.e. cesspools] (#255))			

PLEASE INDICATE IF THE ABOVE EXISTS OR PROPOSED BY ENTERING AN E OR P IN THE APPROPRIATE COLUMN. (If unsure, please check with the local Health Unit or the Plumbing Inspection Branch).



APPLICANT STATEMENT REGARDING ABANDONED WELLS

In accordance with the Municipal Government Act Subdivision and Development Regulation

_____, registered owner (or
(Please Print)

their agent) of _____, have consulted the Energy
(Legal Land Description)

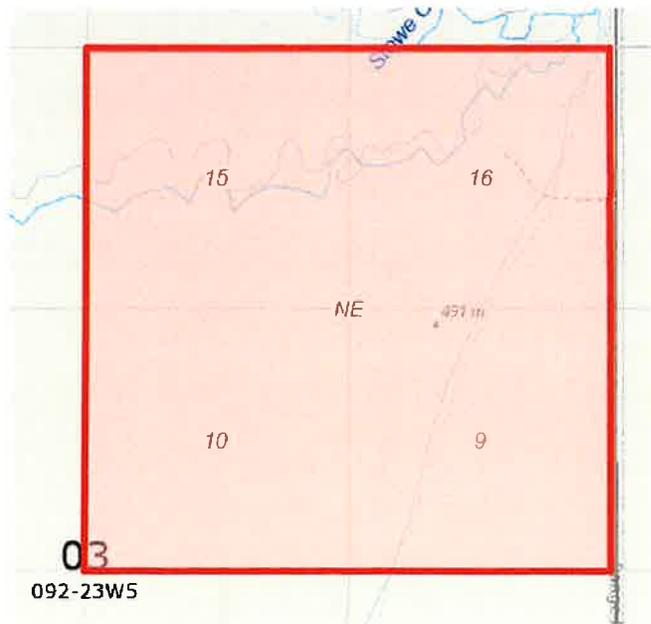
Resources Conservation Board (ERCB) Abandoned Well Map Viewer, and verified that **abandoned wells are located on the property** subject to this application. I have contacted the responsible licensee(s), and the exact well location(s) has/have been confirmed.

Additional information provided by the licensee(s) requiring a change in the setback area is attached:

- Yes
- Not applicable

In the event that construction activity occurs within the setback area of the abandoned well(s) as a result of development on the subject property, the abandoned well(s) will be temporarily marked with on-site identification to prevent contact during construction.

A copy of the ERCB map showing the subject property and a list identifying and locating the abandoned well(s) on the subject property are attached.



Signature of registered owner (or agent)

10/08/25

Date



Subject: Administrative Planning & Development Update

Agenda Date: December 9, 2025

Attachments: N/A

RECOMMENDATION

It is recommended that

1. Council accepts this report for information
2. Directs administration to research & provide council with information regarding enforcement options for non-permitted development.

BACKGROUND

The Planning & Development Clerk, Pearl Luken & Director of Finance, Josh Hunter will bring a monthly update to Council on the inquiries, applications, decisions, complaints and successes of Planning & Development.

GENERAL UPDATES

In the Month of November, the following occurred:

Development Permits:

Inquiries received by CNL staff	Public Inquiries Received by ISL staff	Total Inquiries	Applications	Development Permits Approved & NODs issued
6	1	7	3	4

Subdivisions:

Inquiries received by CNL staff	Public Inquiries Received by ISL staff	Total Inquiries	Applications	NODs Issued	Subdivisions Endorsed
4	0	4	1	2	0

Please note Inquiries shown are by number of individuals who inquired not frequency of inquiries. The ISL inquiries are determined by the shared spreadsheet to track planning & development matters between ISL & CNL. While CNL Staff received the bulk of the inquiries, ISL reviews and provides recommendations on all applications received (Total of 13 matters ISL assisted with in November)

OTHER MATTERS TO DISCUSS

In June of 2025, CNL staff became aware of a non-permitted development of a residence. After months of attempting to obtain information for this permit and bring the application into compliance they have ceased responding. The largest concern is the sewage system in place does not meet the provincial requirements; they have been given until December 15th to respond with how they have or will remedy the situation. If no response is received after this date, CNL staff will be referring the file to the appropriate enforcement agency for sewage matters.

A November application for an industrial camp was heavily assisted by administration & the ISL team to streamline the process & bring the file to council *before* the work began. Please note this application was circulated within 1 day of being deemed complete, 2 days after receiving the application fee and 17 days since the receipt of the application with the correct land location. The applicant, and its subcontractors cited a lack of awareness for the requirement to obtain a development permit for such uses. As such, administration will be bringing to council quotes for signage to be installed at the start of resource roads within our County indicating the need for such a permit & for a road use agreement. Council may expect to receive these quotes in January, 2026.

Given the issues regarding noncompliance with our Land Use Bylaw within our County, and comments from those are not in compliance regarding the lack of enforcement of the Bylaw. It may be time to look at enforcement options for these situations.

Prepared By:

Accepted by:



Pearl Luken
Planning & Development Clerk



Josh Hunter, CMA, CPA
Director of Finance



COUNTY OF Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No. CS - 2025 - 00
Agenda Item No. 06.6.2 - A

Table with 2 columns: Label (Subject, Agenda Date, Attachments) and Value (South Recreation Board Donations: May - October 2025, December 9, 2025, empty)

RECOMMENDATION

For Council to acknowledge receipt of this report, and
1. Accept this report for information.

BACKGROUND

The Community Services Department provides quarterly funding reports to Council to keep Councilors up to date on the various recreational and cultural projects and events in the region.

The following pages are a summary of funds dispensed by the South Recreation Board between May and October 2025.

NORTH RECREATION BOARD:

Table with 3 columns: Description, Requested Amount, Funded Amount. Row 1: No report of funds disbursed after April has been received. Row 2: 2025 FUNDS, \$ 0.00, \$ 0.00

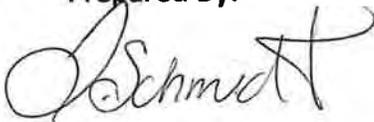
06.6.2-A

SOUTH RECREATION BOARD:

	Requested Amount	Funded Amount
Harvest Moon Festival (April 22)	0.00	5000.00
Dixonville 4H Achievement Day (April 23)	1000.00	1000.00
Weberville Community Club (Father's Day Event)	1000.00	1000.00
Weberville Community Club (75 th Anniversary)	1000.00	1000.00
Miserable Miles	5000.00	3000.00
Mighty Peace Tourism (River Guide)	8000.00	2000.00
Peace River Municipal Library (Festival of Trees)	1400.00	500.00
Alberta Conservation Association (Aeriation)	5500.00	3000.00
Weberville Community Club (Halloween Dance)	2000.00	1500.00
*Fairview Minor Hockey (Team Building Tournament)	1361.00	1361.00
Peace River Aboriginal Interagency Committee (All Small Events)	0.00	0.00
Peace River Curling Club (Oktoberfest)	3250.00	1000.00
Dixonville LIFE Ag Society (Fall Supper)	2500.00	2500.00
2025 Q2 & Q3 FUNDS	\$32,011.00	\$ 22,861.00

Prepared By:

**Accepted for Council
Consideration by:**



Trinity Schmidt
Community Services Coordinator

Gerhard Stickling
Chief Administrative Officer



Josh Hunter
Director of Finance



COUNTY

COUNTY OF

Report No.
AF - 2025- 0169

Agenda Item No.

Subject:	2026-2027 Mowing Tender
Agenda Date:	November 25 th , 2025
Attachments:	1

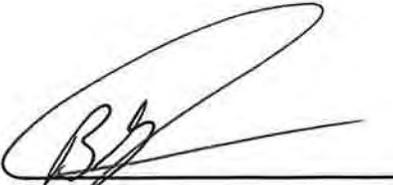
Recommendation: Accept Aaron Cook Environmental Services tender bid for 2026-2028.

Background:

Mowing tender closed November 28th at 2:00 pm, the 3 submitted bids are as follows:

- George and Fred Thiessen \$862,156.00
- Silver Dirtworks Inc. \$778,364.00
- Aaron Cook Environmental Services \$566,272.00

Communication: Inform the ASB via the Agricultural Fieldman.
Report Writer: Blake Gaugler



Blake Gaugler
Agricultural Fieldman



CAO accepted for agenda

UNOFFICIAL RESULTS

COUNTY OF NORTHERN LIGHTS NO. 22

Project: Roadside Mowing 2-year Contract	Date: Nov 28th, 2025 Time: 2:00 pm.	
CONTRACTOR	BID AMOUNT	Bid. Bond
George Fred Thiessen	\$ 862,156.	✓
Silver Dirtworks Inc	\$ 778,364.	✓
Aaron Cook Environmental Services	\$ 566,272	✓
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

Present for opening:

Fred Thiessen _____
 George Thiessen _____
 Blake Gaugler *BP* _____
 Deb Pauluski *DPauluski* _____

06.6.3-A

**Ward 6 report
November 2025
Terry Ungarian**

Nov 3rd: Budget meeting in council chambers

Nov 3rd: Meeting at Dixonville firehall to hear what residents have to say about the future of the fire department there. Main concerns were all the required training and travel to Weberville/Peace River to take it. Fire chief explained that there should be a minimum of 6 trained volunteers as 4 are required for certain types of calls. Junior firefighters are encouraged to become members but they can only accompany adult members. Weberville volunteers attended and shared their experiences as firefighters, the job is more personal fulfillment than for pay. Another meeting will be held on December 15th to see if there has been any potential recruits.

Nov 4th: Manning & Area Attraction & Retention committee meet. Make some plans to host physician and her husband that will be doing site visit.

Nov 5th: Travel to Gordondale for regional ASB meeting. Update from Kerrienne Koehler-Munro; grant funding reporting, 2025 field visits...3 in Peace Region, wild boar control update, rat control report, predator control stewardship program using 1080, weed review is ongoing. Presentations from Melody Garner-Skiba (Stock Talks), Jennifer Otani (Pest Pressures). ASB Provincial committee update; streamlining the resolution procedure...replace the current rules of procedure. Board members elections, Bob Chrenck acclaimed and Tyler Airth will be alternate.

Nov 7th: Travel to Peace River, sit in on VSI AGM for a few minutes then go to the Peace River Community Health Center for the renaming ceremony.

Nov 10th: CRAA virtual executive meeting. Letters will be sent to member CAO's to appoint committee representatives. CRAA now needs to replace 3 members to the executive.

Nov 10th: NWSAR meet virtually. Lisa Wardley acclaimed as chairperson and I will be the vice-chair. Review financials. Action list reviewed. Review ABMI report, committee is not real sure the data as presented is valuable for our purposes. Will reach out to them to try get a report at a less academic level.

Nov 10th: NAEL call special meeting to discuss the announcement by NWP to close the Fairview campus. All municipalities are encouraged to write letters objecting to the closure until there can be a full review. We also discussed the proposed electoral boundary changes and how the north could be losing a MLA and see the ridings become larger.

Nov 11th: Travel to Calgary for AB Munis convention.

Nov 12th: Attend AB Munis convention. Over 1200 attendees, biggest convention to date. Topics presented; increase in FCSS funding, property taxes re-imaged who should pay for local community services, police funding model re-newing the master agreement for RCMP contract policing. Breakout sessions; first was on advocacy and second was on getting uncomfortable with being uncomfortable. Keynote speaker was Dr. Shawna Pandya, she was very good. She happened to be sitting at our table before going on stage.

Nov 13th: Day 2 of AB Munis convention. Breakout session, thriving through the power of collaboration. Resolution session, Gary and I slipped out to catch ASB townhall with John Conrad. Check out the tradeshow, had a good discussion with a company that deals with slides using an anchor system. Premier's address along with a Q & A. Municipal Affairs reception, was super crowded and not many cabinet ministers attended.

Nov 14th: Day 3 of AB Munis convention. They held their elections and Dylan Bressey from City of GP was elected president. Ministers forum was next, they did 2 different groups of ministers similiar to what RMA does. Met up randomly with government relations lady with Tolko. She was very interested to hear what is happening with the forest industry in our area. Agreed we would connect in Edmonton next week at RMA convention.

Nov 16th: Travel to Edmonton for RMA convention.

Nov 17th: EOEP course, council and CAO relationship. Mayors and Reeves meeting, Paul McLaughlin was given the chairman position again. Topics discussed; electoral boundary changes, rural post office closures, removal of code of conduct, use of potable water for industrial activities.

Nov 18th: Attend RMA convention. Keynote speaker Mark Cohon. RMA 101, introduction to RMA was informative especially for newly elected councillors. Presentations by LPRT appeal process, Ag Plastics Recycling Group (we signed up). Premier's address and Q&A. Tradeshow opened up after lunch so spent the afternoon checking it out.

Nov 19th: Attend day 2 of convention. RMA annual general meeting. Attend breakout sessions. First was Nuclear Energy Engagement, standing room only in the room. Panel presented how they are doing provincial engagement to help develop nuclear energy framework for Alberta. Lots of positive dialogue from attendees. Second session was challenging public behaviour. Leader of opposition gave a speech, then CN rail safety presentation. Resolution session later in the afternoon. Minister's open house followed.

Nov 20th: Meet Heather Carmichael and Neil Kjelland for breakfast. They both are part of Minister Neudorf's Nuclear Energy engagement being undertaken. They were curious to hear about PREC and the recent plebiscite held during municipal election. RMA bearpit session held in 2 separate sessions. Lots of good engagement with Ministers. Travel home.

Nov 24th: Brief CRAA virtual executive meeting. We will have an all members meeting in early December and fill vacant executive positions. Funding from AFPA will not continue at this time as forestry partners are seeing some big economic downturns. CRAA may need to reconsider how much we can afford to keep Canadian Strategy Group doing the administrative work, may require a reduced workload.

Nov 25th: Regular council meeting.

Nov 26th: Virtual meeting request from Capital Power. Kayln, Gerhard, Teresa and I met with CP reps James Brown and Olive Ogilvie and Zaid Keidoni from Ontario Power Generation. Capital Power is proposing SMRs in a few different areas in Alberta and they wanted to hear what our experience has been with the proposal in our region. We shared how the plebiscite came about and how the results would be submitted to IAAC simply as a comment. CP has been hosting some information sessions of

their own to let the public know of their intentions to build a SMR. They are a long ways yet from submitting an application as the technology is still in very early development.

Nov 27th: Attend the opening ceremonies for the 1A Girls Provincial Volleyball tournament. Very good ceremony and was great to see teams from one end of the province to the other.

Nov 27th: Manning Regional Fire Services meeting. Reviewed the financials and most lines are within budget. Town gave a breakdown of calls and had them separated by town, county and ATEC calls. We had a long discussion on future structure and funding of fire department and results will be brought to respective councils.

Nov 28th: Attend County Christmas party at Legion Hall in Manning. Good evening of socializing with nice supper, comedian and gift exchange. Good job by staff for organizing.

Upcoming meetings:

Dec 1st: Manning Arena board

Dec 2nd: Nuclear 101 webinar

Dec 3rd: CRAA executive mtg

Dec 4th: PREC meeting in Grimshaw

Dec 5th: CRAA all members mtg

Dec 6th: Peace River/Weberville fire departments awards in Peace River

Dec 8th: NWSAR meeting (virtual)

Dec 8th: CRAA executive mtg

Dec 9th: Regular council mtg

Dec 9th: Tri-council Christmas get together at Manning

Dec 12th: PREDA mtg at Grande Prairie

Dec 15th: Dixonville fire department meeting at firehall



County of Northern Lights

November 2025 Ward Two Report

Meetings and Events Attended:

November 01, 2025 **No Stone Left Alone – Briarcliffe Cemetery** **10:30 am – 11:15 am**

It was a beautiful little ceremony at the Briarcliffe. Legion members lined all the veterans' graves with poppies, shared a beautiful poem, and I appreciated the educational piece they spoke about in how the program came to be and how it has grown. There were a total of 8 graves that were marked with poppies here.

November 03, 2025 **Council Preliminary Budget Meeting** **9:00 am – 4:10 pm**

Items were discussed as per the agenda.

November 03, 2025 **Dixonville Fire Hall, Recruit and Stakeholder Engagement** **7:00 pm – 8:30 pm**

It was disappointing not to have a big turnout, but I hope the word spreads and we are able to find some recruits to save the hall. As always, it was great to have our Webberville crew out to support the hall, share experiences, and encourage participation. Looking forward to hopefully seeing many applications and a full house for the next engagement in December.

November 05, 2025 **North Peace Housing Foundation Meeting** **4:00 pm – 6:30 pm**

The meeting was held at the Peace River office with the AGM starting off, Hazel Rjientes was once again elected as the board chair, and I as Vice Chair. Following the AGM, we held our regular meeting, with a majority of those important highlights being shared in the monthly synopsis. The board discussed upcoming tenant meetings and approved some HR policies (vacation and sick leave). Next meeting will be an earlier start with board orientation at 2:00 pm, followed by our regular meeting at 4:00 pm on December 3rd.

November 06, 2025 **Alberta Counsel Webinar – Federal Budget Webinar** **12:00 pm – 1:00 pm**

Cole Hogan hosted the webinar and took us through a very big topic in a very short amount of time. It was a pretty fulsome discussion given the short time frame. Key focus was placed on: general overview, crime and public policy, housing, infrastructure, climate, deficit and debt, US trade and tariffs, and politics of the budget. I always appreciate the simplification by experts on these big topics. They have all the recordings posted on the website for those interested.

November 11, 2025 **Grimshaw Remembrance Day Ceremony** **10:30 am – 12:00 pm**

It was a beautiful ceremony at the Grimshaw Legion. I was honoured to be able to lay the wreath on behalf of the County for the first time since becoming an elected official. It was a very moving ceremony and was a full hall, which was even better to see.

November 12, 2025 **Peace River RCMP Advisory Committee** **5:00 pm – 6:30 pm**

It was the committee's final meeting before taking a break for December. It was exciting to get a couple of high school students interested in sitting on our committee to share the youth perspective. I was tasked with writing a letter to the schools so they are able to collect credits for participation. We discussed the RTOC center and asked that each member get a letter of support from their municipality to attach to the letter. Next meeting is scheduled for January 21st at 5:00 pm at the RCMP Center.

November 12, 2025 **Peace River/CNL Fire Graduation Ceremony (Fire Hall No.1)** **6:45 pm – 8:00 pm**

Albeit a short notice, it was nice to be able to attend the Graduation Ceremony. This year, we didn't have any county firefighters, but it was great to show support, and they always appreciate it. I was unfortunately the only elected official in attendance and echoed comments that perhaps we need to move the date, as it always seems to land with AB Munis or RMA convention.

November 16, 2025 **Travel To RMA**

Travelled to Edmonton for the convention.

November 17, 2025 **EOEP Course – Council's Role in Employment of the CAO**

The course was presented by Andrew Skeith from RMRF and Al Kemmere. It was exciting to take part in one of the first two presentations of the new course, with the first being at the AB Munis Conference. It was very informative, covering everything from hiring and firing to recruitment and retention. It was interesting to hear how other municipalities have navigated the CAO employment process.

November 18, 2025 **RMA – Day One of Fall Convention 2025**

How exciting to hear it was the highest registration turnout for the convention, with over 800 members in attendance, the most since 1909! Mark Cohon gave a great keynote speech. I thought it was very insightful. Love the quote shared about "if you are green, you are growing, and if you are ripe, you rot" – an excellent reminder to stay a lifelong learner! Updates from Danielle Smith, Dan Williams, and the RCMP were as always, great information. Took part in the tradeshow and had some great conversations, particularly with the air shed group relating to PRAMP.

November 19, 2025 **RMA—Day Two of Fall Convention 2025**

Following the annual general meeting, it was great to participate in the workshops. I attended the two sessions: "Shaping Alberta's Nuclear Future: Engaging on Nuclear Energy Developments" and "Alberta's Ombudsman: Addressing Complex Behaviours Fairly." Both were good sessions – and we did overlap in attendance, so I will avoid sharing greater detail. Following lunch, the updates from Naheed Nenshi and Ag Plastics were very informative too. The resolution session is always my favourite part, and it was good to see some engagement on the convention floor for the ones that really matter to people.

November 20, 2025 **RMA – Day Three of Fall Convention 2025 and Travel Home**

Wrapped up the convention with a couple of rounds of the Bear Pit with our ministers. I always appreciate the full house, and I think RMA is lucky to have that relationship with GoA and the minister engagement. Lots of questions, as always, some more impactful and constructive than others.

November 25, 2025 **Regular Council Meeting** **9:00 am – 4:20 pm**

Items discussed as per the agenda.

November 26, 2025 **Capital Power/OPG Teams Meeting** **9:00 am – 10:00 am**

Terry, Gerhard, Teresa and I met with James Brown and Olive Ogilvie from Capital Power, and Zaid Keidoni from OPG, via Teams to discuss the results of our plebiscite question, engagement, and feedback from our perspective in our community on nuclear in general. They have been working on a feasibility study on SMRs in Alberta, saw our social media post about the split decision on nuclear over our plebiscite questions, and reached out to chat. It was interesting to hear what they have uncovered in their studies in Woodlands County, Industrial Heartland (East of Edmonton) and Leduc. It was nice to share what we are hearing from residents, both good and bad, relating to nuclear, and how we think engagement should look going forward. It was an excellent opportunity to compare notes on what has worked and where improvements can be made.

Check out the work they are doing and great info at: <https://albertasmr.ca/>

November 26, 2025

Alberta Counsel – Media Training Webinar

12:00 pm – 12:45 pm

Cole Hogan and Michaela Frey hosted this great webinar. The webinar focused on elected officials, offering tips and tricks for interacting with the media and leveraging its benefits for the municipality or group. For example, the more coverage you can get, the more the voters will see how you are working for them. Tips and what not to do were shared for: In-person interviews, online interviews (Teams or Zoom, etc.), and what to do after the interview. Upcoming webinar on “How to Promote yourself and Municipality as a follow-up to this webinar, which is excellent. I thought it was very relevant to how our meetings are recorded, too – benefits and drawbacks to lighting, video, sound, etc. and how that is interpreted, too. Reminder: Always act like everything you say is always on the record! Benefits include good video and audio quality for council meetings, which increases the likelihood of direct quotes versus paraphrases by the media. The webinar slides are shared on the Alberta Counsel website for anyone interested!

November 26, 2025

PRAMP Meeting (Peace Airshed)

1:00 pm – 3:00 pm

The meeting was held on Zoom to accommodate as much participation as possible this close to the holiday season. It was great to meet the new members and see some of the returning. Brad Connors was elected to be Industry Co-Chair from CNRL, and David Walty was elected as Community Co-Chair for Grimshaw. Lily and Mike shared the data and monitoring reports with no major events reported for September and October. We are seeing a significant increase in Purple Air Sensor readings in our region due to brush piles being burned in the fields. A reminder to be aware of if you are at risk of smoke hazards and poor air quality. Lots of industry updates relating to data and specifics. Next meetings will be determined via a doodle poll for February and May 2026.

November 27, 2025

Peace Regional Mental Health Task Force

5:00 pm – 5:45 pm

The committee met very briefly over Zoom to ratify the terms of reference, introduce the new members, and get everyone ready for our January meeting. Elections will be held in January.

Upcoming Meetings/Events:

December 2nd – Government of Alberta Nuclear Engagement Webinar @ 9:00 am

December 3rd – North Peace Housing Foundation Orientation and Regular Meeting @ 2:00 pm (Peace River)

December 4th – Peace Regional Energy Committee Meeting – Grimshaw – 1:00 pm

December 6th – CNL and Town of Peace River Fire Christmas and Award Night – 5:30 pm

December 8th – Grimshaw Doctor and Recruitment Meeting – Grimshaw – 6:30 pm

December 9th – Tri Council Christmas Party 5:00 pm

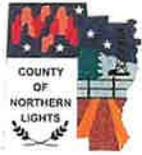
December 15th – Dixonville Fire Hall Community Meeting – 7:00 pm

December 16th – Pond Hockey Meeting – Grimshaw @ 7:00 pm

December 21st – Warrensville Hall Pancake Breakfast (Bringing Greetings for Christmas to Ward 2) @ 11:00 am



Deputy Reeve Kayln Schug – Ward Two

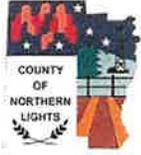


COUNCILLOR WARD REPORT

WARD #_3__ November 2025

DATE MEETINGS/CONFERENCES

- 3rd Council Budget Meeting** 9:00 am – 4:00 pm
The Council met with administrative staff to plan the operating budget and projects for the upcoming year. The meeting was focused on reviewing financial allocations and setting priorities for the next fiscal period.
- 3rd Dixonville Fire Department Meeting** 7:00 pm – 8:30 pm
Council members and the Chief Administrative Officer met with Dixonville residents to discuss the future of the Dixonville Fire Department. Fire Chief Tim Harris and members of the Weberville Fire Department were also present. Residents were informed of the need for 6-12 new volunteers to join as firefighters in order to maintain the department's operation. Council announced a follow-up public meeting on December 15 to assess community interest and determine the future of the fire hall.
- 5th Peace Region Ag Service Board Conference** 9:30 am - 3:30 pm
Councillors Ungarian, These and I attended the conference in Gordondale. There were several informative speakers throughout the day. Ag Service Boards Kerriane Koehler-Munro gave a provincial program update. Reports on Forage Seed Production, Stock Talks, an interesting presentation on pests (bugs and seed issues). The sessions wrapped up with a Provincial Committee update by the Regional Chair Bob Chrenek. There were no resolutions presented.
- 7th Peace River Community Health Honoring Marshal Eliuk** 11:00 am – 2:00 pm
The Peace River Hospital Foundation honored Marshal Eliuk by renaming the community health center after him. His generous donation of 3.1 million dollars will go a long way in updating equipment for the Peace River Hospital. Following the renaming ceremony, there was a lovely wine & cheese reception at the Chateau Nova recognizing Marshall for his many years of successful business in the town and now giving back.
- 11th Peace River Remembrance Day Service** 10:30 am - 11:30 am
A very nice service recognizing the many members from the Peace Region that served our country.
- 14th Mighty Peace Tourism Executive Meeting** 6:00 pm - 8:00 pm
Executive director Tammy Brauer gave an update on the YTD financials and information on where the 2025 projects are to date. We also discussed what would be on the agenda for the upcoming board meeting.
- 17-20th EOEP Course & RMA Fall Convention**
I attended the 'Council's Role in Employment of the CAO' course. There was a lot of good information shared and some ideas we could implement. The RMA Convention was the largest in the history of RMA, there certainly was a lot of new faces. Both the workshops I attended were standing room only. The 'Shaping Alberta's Nuclear Future' workshop was presented by the provinces working group made up of three MLA's and one Indigenous Leader. Adding nuclear to the mix of power generation in the province as



COUNCILLOR WARD REPORT

WARD # 3__ November 2025

base load power, as a good reliable source of energy. Alberta has signed an MOU with SK, MN, & ON, on nuclear development. They (working group) are currently reviewing input from the summer survey. Policy uncertainty, impacts to the environment, emergency response and impact on power bills were among the top concerns. Chair, MLA Chantelle DeJong, emphasized that there will be multiple opportunities for public engagement throughout the process. As always, the Bear Pit Session was most informative, hearing the issues most import to the rural Munis.

24th LLRWMSC

7:00 pm - 9:00 pm

Manager Terry Vance chaired the organizational meeting for elections. I was elected chair and Mayor McLeod of Manning elected vice-Chair. We looked at the possibility of fluorescent bulb recycling, and the problem is containment without breakage. Members declined as it would be too labor intensive, and we are not set up for it. We went through the preliminary budget and made some adjustments; this will be updated again after year end. The North Star Transfer Station continues to be a target for break-ins. There doesn't seem to be much we can do unless we catch the person in the act. The members decided to go back to monthly meetings. Christmas Eve hours will be shortened to 3 pm for closing. The concrete shredder company will be coming to the landfill shortly; the shredded concrete can then be used to gravel the main site. As emailed previously, the road maintenance issue has been worked out.

25th Council Meeting as per agenda

9:00 am – 4:00 pm

TRAINING & EDUCATION

Dec 2 Nuclear Energy for Municipalities

9:00 am – 11:00 am

UPCOMING MEETINGS/CONVENTIONS/WORKSHOPS/EVENTS, ETC:

- Dec 6 PRFD Awards 5:30 pm
- Dec 9 Council Meeting 9:00 am & Tri Council Social 5:30 pm
- Dec 11 MPTA Budget Meeting 6:00 pm
- Dec 15 Dixonville Fire Department Meeting 7:00 pm
- Dec 16 PRAIC 9:30 am
- Dec 23 Council Meeting 9:00 am



Brenda Yasinski, County of Northern Lights, Ward 3 Councillor

From: Brent Reese
Sent: December 3, 2025 8:49 AM
To: Teresa Tupper
Subject: Ward Report

Brent Reese Ward 4 November 2025

Ward Report Template: I was able to download the template but was not able to use it. After multiple attempts I abandoned it. It seems I'll need some technical assistance.

Nov 11 Remembrance Day: A large turnout, possibly the largest I've seen.

Nov 17-20 RMA Convention: Lots of new faces in the crowd. Northern Sunrise was noticeably absent at the mic for the bear pit sessions.

While there seemed to be a fair bit interest in nuclear power, most attendees seemed to be under the impression that it would be funded by the companies behind it just like any other power project. There's not much awareness about where the money would be coming from. (Taxpayers)

Premier Smith did admit that it probably makes more sense to use natural gas for power generation. I get the impression her government is paying lip services to nuclear to satisfy the Feds on the emissions issue. Brian Jean is pretty sceptical when it comes to nukes that's why he won't talk about it and punts it to Neudorf when the question arises.

The recent MOU Smith and Carney signed has more than pipelines in it. There's also mention of nuclear power. Premier Smith would sign just about anything if it means moving more oil. Finance minister Horner was pretty clear about the state of Alberta's finances. We're borrowing to keep the lights on. I doubt he has the stomach to finance the tens of billions it would take to build 4 reactors here.

Financing the provinces future to further enrich the likes of Brookfield and Carney would not have much political upside once the public starts to wake up to what's going on and the mind boggling amount of money that it would take. Also how much money would leave the country under Carney's master energy plan.

Nov 25: Regular Council Meeting

Brent



COUNCILLOR WARD REPORT

WARD #5 NOVEMBER 2025

DATE		TIME
Nov. 3, 2025	<i>Attended CNL Budget Meeting</i>	9:00 am-4:00 pm
Nov. 3, 2025	<i>Attended Dixonville Fire Department Recruitment & Open House</i> All CNL Councillors attended recruitment open house at the Dixonville Fire Hall, where approximately 13 new recruits were in attendance, along with current members of the Weberville Fire Hall. The Fire Chief and members of the Weberville Department provided encouraging remarks about the rewards of volunteering as a firefighter and the value of serving the community through the fire department. In order to keep the firehall/fire department opened, there needs to be at least a minimum of 6, but preferably 8 to 10.	6:00 pm-8:45 pm
Nov. 10, 2025	<i>Attended Manning Municipal Library Board Meeting</i> Minutes available in the Council Information (Nov. 25, 2025)	6:00 pm-7:20 pm
Nov. 17-20 2025	<i>Attended RMA 2025 Fall Convention</i> Held in Edmonton with strong attendance from rural municipalities across Alberta. Delegates participated in governance-focused education sessions, including budgeting, council roles, and CAO oversight. The annual resolutions session and RMA Board elections allowed members to help shape provincial advocacy priorities. A ministerial forum provided direct engagement with provincial leaders on key rural issues and emerging provincial policies. The Canoe Procurement Tradeshow offered networking with vendors and service providers relevant to rural municipal operations. Overall, the convention supported improved governance practices, informed policy decision-making, and enhanced collaboration among rural municipalities.	
Nov. 21, 2025	<i>Attended AUPE Negotiations Meeting</i> Mediation sessions continued between the County of Northern Lights and AUPE. Both parties reached a mutual tentative agreement. Details of the agreement will be released once it has been ratified by both bargaining groups.	8:30 am-5:00 pm
Nov. 25, 2025	<i>Regular Council Meeting as per agenda</i>	9:00 am-4:30 pm
Nov. 26, 2025	<i>Attended virtual Media Training- Presented by Alberta Counsel</i> Alberta Counsel hosted a Media Training Webinar focused on helping participants better understand how the media operates and how to communicate effectively during interviews. The session provided practical strategies for preparing clear key messages, responding confidently to difficult questions, and staying focused on essential information. Participants were guided on how to avoid miscommunication, use bridging techniques, and deliver concise, quotable statements that reflect organizational priorities. Overall, the webinar offered practical tools to strengthen public-facing communication and improve media relations.	12:00 pm-12:45 pm
Nov. 27, 2025	<i>Attended Rural Fire Services Advisory Committee Meeting</i> The Town of Manning and the County of Northern Lights committee members met and reviewed the financial report, year to date call summary and year to date equipment breakdown. We discussed the agreement that the Town of Manning and the County of Northern Lights are looking to renew in the New Year. Committee members will take back to their respective Councils for further discussion.	7:00 pm-8:30 pm
Nov. 28, 2025	<i>Attended CNL Staff Christmas Party</i> The staff Christmas Party was held at the Manning Legion Hall. A great time was had by all.	5:00 pm-9:30 pm

UPCOMING MEETINGS/CONVENTIONS/WORKSHOPS/EVENTS, ETC:		START TIME
Dec. 2, 2025	Webinar- Engagement on Nuclear Energy Opportunities in AB	9:00 am
Dec. 9, 2025	Regular Council Meeting	9:00 am
Dec. 9, 2025	Tri-Council Christmas Party (CNL, NSC & MD of Peace)	5:30 pm
Dec. 11, 2025	Manning & District Food Bank Board Meeting	4:30 pm
Dec. 15, 2025	Dixonville Firefighters Recruitment Open House	7:00 pm

Gloria Dechant



Gloria Dechant
COUNCILLOR

📍 Ward 5: Breaking Point - North Star
📞 780-836-6578 📧 Box 238, Manning, AB T0H 2M0

We acknowledge the Indigenous people and ancestors whose land we are on.

From: Linda Halabisky
Sent: December 2, 2025 12:43 PM
To: Teresa Tupper
Subject: Ward 7 October and November Report

Ward 7 October and November Report

October 4. PLS Executive Mtg - was appointed by the board to be on the Nomination Committee with Tom Burton as we were the only ones acclaimed

October 6. NWSAR Meeting

October 7 NADB and CNL Bursary

Talked with the ladies and we were asked if we had any plans and if we could come up with retaining our people to come back to the county and what other programs we would like to see offered.

October 7 to 10 Stronger Together Library Conference - many from all over came to this conference and speakers were very interesting with their thoughts on what libraries functions are and that they the libraries are the hub of our community

October 14. Regular Council Meeting

October 18 Attended Library Board Basic at the Peace River Library. Gave us the basic on what Library Board roles are.

October 27. Attended at County office online regarding Muni 101

October 28. Regular CNL Meeting

October 29 Pre negotiations Meeting

October 31. Negotiations Meeting Zoom

November Ward Report 2025

November 3rd CNL Budget council chamber

November 10. NWSAR zoom

Nov 16 to 20 Road with Brenda and Gloria to Edmonton next day attended EOEP - Employment of the CAO.

November 18 and 19 RMA Conference.

Left at noon after Bear Pit with Alberta ministers on November 20

November 21 Negotiations at council chambers. I left at 4:15 as had to travel to Grande Prairie for meeting on the 22nd

November 22 PLS Board Meeting. Many new faces Had our organization meeting where Tom Burton and myself had to go through nominations for Chair, Vice-Chair and all the other committees, turn the meeting to our new chair who is Amber Bean and I am on the Executive Board again. Executive Committee meet after the board meeting. It was quite the experience as we had to decide was it in camera or not. Etc. Finished at 3:15 roughly

Meetings for the month of December are as follows.

Dec. 2 Nuclear webinar Good Neighbours

Dec. 8 NWSAR zoom

Dec. 9 Regular CNL Meeting and 5:00 Regional Mtg.

Dec. 15. Meeting in Dixonville

Sent from my iPad